

WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

199 Lafayette Road, West Brandywine, PA 19320-1230

Sandra G. Martin, *Chairman*
Joseph Sawicki, *Secretary*
Kent D. Nation, *Treasurer*

Rick Tisa, *Vice-Chairman*
Joseph S. Boldaz, *Asst. Secretary/Treasurer*
Anita M. Ferenz, *Administrator*

Meeting Agenda for October 11, 2018

Call to Order (time: _____)

Pledge of Allegiance

Roll Call of Board Members

Joseph S. Boldaz (JSB) _____, Sandra G. Martin (SGM) _____, Kent D. Nation (KDN) _____, Joseph Sawicki (JS) _____ and Rick Tisa (RT) _____.

Others Present

Engineer _____, Operator _____, Solicitor _____, Administrator _____

Public Notification:

Action on Minutes of Previous Meeting(s)

- September 13, 2018 regular meeting

Public Comment:

Action/Discussion Items:

1. Operator.
2. Ashberry driveway – status and paving.
3. Budget meeting – minutes / rate study.
4. Sewer televising and GIS mapping – presentation.
5. Electricity Supply Agreement – ratify signing of agreement to achieve cost savings.
6. PA Small Water & Sewer Grant – commitment letter and grant agreement need signatures.

Reports:

1. Engineer
2. Solicitor
3. Administrator - attached

Correspondence/Communications (information to note)

1. Memo dated October 4, 2018 from Miller Environmental regarding additional charges above and beyond scope of work.

New Business

1.

Payment of Bills / Account Balances

As of September 28, 2018: Friendship Village account balance was \$49,982.09 and Kimberwick account balance was \$183,757.00.

1. Friendship Village Sewer District- \$91,107.54. Payroll of \$4,636.96 made 10/11/2018 for the month of September 2018.

P&L – through September 30, 2018.

Shared Service Agreement – breakdown for September 2018.

Carroll Engineering Corporation – breakdown for July 2, 2018 to July 29, 2018.

Dates of Upcoming Meetings

1. Board of Supervisors, on Thursdays, October 18, 2018 and November 1, 2018, at 7:30 p.m.
2. Municipal Authority, on Wednesday, November 7, 2018 at 7:00 p.m.

WHO IS ATTENDING 10/18/2018 BOS MEETING TO GIVE REPORT?

Adjournment (time: _____)