

**SUMMERSET CITY COMMISSION  
REGULAR MEETING  
SUMMERSET MUNICIPAL BUILDING  
7055 LEISURE LANE  
THURSDAY, OCTOBER 5th, 2023 6:00 P.M.**

**AGENDA**

\*As a reminder all citizens who want to speak on an agenda item must fill out a public comment form and turn it into the City Administrator.

- 1) ROLL CALL**  
Kitzmiller, Reade, Butler, Hirsch, Torno.
- 2) PLEDGE OF ALLEGIANCE**
- 3) INVOCATION**
- 4) CALL FOR CHANGES**  
Approval of the Agenda of the Regular Meeting of the Summerset City Commission for October 5th, 2023 as presented or amended.
- 5) CONSENT CALENDAR**

**APPROVAL OF THE MINUTES**

- 5A)** Approval of the minutes of the Regular Meeting September 21st, 2023 as presented or amended.

**APPROVAL OF THE CLAIMS**

- 5B)** Approval of claims and hand checks in the amount of \$443,891.20 from September 21st to October 4th, 2023 as presented or amended.

**APPROVAL OF PAYROLL – SEPTEMBER 2023 – SDCL 6-1-10**

- 5C)** Dept. 4000 - \$12,469.48 Wastewater  
Dept. 4110 - \$1,749.99 Commission  
Dept. 4120 - \$1,916.67 Mayor  
Dept. 4140 - \$11,401.81 Finance  
Dept. 4210 - \$38,080.12 Police  
Dept. 4310 – \$12,188.66 Public Works  
Dept. 4652 - \$0.00 Planning & Zoning

- 6) UTILITY BILLING ADJUSTMENTS**  
Approval of utility billing adjustments of \$254.34 for the period September 1<sup>st</sup> – September 30th, 2023.
- 7) COMMISSIONER REPORTS**
- 8) RESIGNATION – POLICE OFFICE DEREK UEBEL**

- 9) **RESIGNATION – PARKS & RECREATION BOARD PRESIDENT KELLY MCINTOSH**
- 10) **SECOND READING ON ORDINANCE 2023-16, 92-034 DUTY OF OWNER, MANAGER, LESSEE OR TENANT**
  - 10A) Approve/Deny Second Reading.
  - 10B) Adopt Ordinance 2023-16
- 11) **SUB-RECIPIENT AGREEMENT AND THE ENVIRONMENTAL REPORT TO THE OFFICE OF EMERGENCY MANAGEMENT – L. SCHIEFFER**
- 12) **MINOR PLAT – G. COLASARDO**

\*Recommended Do Pass by the Planning & Zoning Board.
- 13) **PRELIMINARY/FINAL PLAT – BESLER INC.**

\*Recommended Do Pass by the Planning & Zoning Board.
- 14) **BID -ASTORIA COURT & ASTORIA LANE DRAINAGE & ROADWAY IMPROVEMENTS**
  - 14A) Open Discussion
  - 14B) Close Discussion
  - 14C) Approve or Deny Bid
- 15) **UPDATE CITY OF SUMMERSET PUBLIC WORKS SAFETY MANUAL – PART 11: VEHICLE OPERATIONS**
  - 15A) Open Discussion
  - 15B) Close Discussion
  - 15C) Approve or Deny
- 16) **CITIZENS INPUT**
- 17) **UPCOMING EVENTS:**

City Offices will be closed Monday, October 9<sup>th</sup> for Native American Day.
- 18) **ITEMS FROM CITY ATTORNEY**

Executive Session per SDCL 1-25-2 for discussing legal, economic development, and personnel issues.
- 19) **RETAIN SPECIAL CITY COUNSEL TO REPRESENT CITY CONCERNING VIOLATION OF SUMMERSET ORDINANCES, INCLUDING BUT NOT LIMITED TO SUBDIVISION VIOLATIONS.**
- 20) **ADJOURNMENT**

*Information regarding accessibility for the disabled may be obtained by calling the Summerset City Finance Officer at 605-718-9858. Individuals needing special accommodations are asked to call at least 48 hours prior to the meeting.*

*City of Summerset is inviting you to a scheduled Zoom meeting.*

*Topic: City of Summerset's Zoom Meeting*

*Time: Oct 5, 2023 06:00 PM Mountain Time (US and Canada)*

*Join Zoom Meeting*

*<https://us02web.zoom.us/j/83268059622?pwd=MEVnLzFvNysxRVQzZHFGE5BMjdpQT09>*

*Meeting ID: 832 6805 9622*

*Passcode: 823247*

*---*

*One tap mobile*

*+12532050468,,83268059622#,,,,\*823247# US*

*+12532158782,,83268059622#,,,,\*823247# US (Tacoma)*

*---*

*Dial by your location*

- +1 253 205 0468 US*
- +1 253 215 8782 US (Tacoma)*
- +1 346 248 7799 US (Houston)*
  - +1 669 444 9171 US*
- +1 669 900 9128 US (San Jose)*
  - +1 719 359 4580 US*
- +1 301 715 8592 US (Washington DC)*
  - +1 305 224 1968 US*
  - +1 309 205 3325 US*
- +1 312 626 6799 US (Chicago)*
  - +1 360 209 5623 US*
  - +1 386 347 5053 US*
  - +1 507 473 4847 US*
  - +1 564 217 2000 US*
- +1 646 558 8656 US (New York)*
  - +1 646 931 3860 US*
  - +1 689 278 1000 US*

*Meeting ID: 832 6805 9622*

*Passcode: 823247*

*Find your local number: <https://us02web.zoom.us/u/kbkGSZW5L1>*