



**Meeting Minutes
October 24, 2024
7:00 P.M.**

The Bexar County Emergency Services District No. 4 (ESD 4) conducted a meeting at 28036 Old Boerne Stage Road, Boerne, Texas, 78006 on Thursday, October 24, 2024, at 7:00 P.M. The following was discussed:

1. Commissioner Haygood called the Bexar County ESD 4 Meeting to Order at 7:01 P.M. and established a quorum. All Commissioners were present.
2. Citizen Public Forum. No citizens chose to speak.
3. Debra Dockery Architects presented the exterior conceptual design for Station 135 including exterior finishes, topography of the property, parking lot, tree preservation, and the water retention basin. The cost estimate for construction of the station is \$11.5M for the 16,000 square foot station. The Board will not be pursuing full scale design and construction documents on the station at this time. The Architect will complete the preliminary design updates based upon the ESD 4 Board request and provide a final report.
4. The Board discussed moving forward with the construction of the Station 132 Administrative Annex. Several options for the required number of offices were discussed and which best fit the ESD 4 for the current and future growth of the organization. The desired maximum size is in the 3,600 square foot range and construction cost of \$2M. Chief Ramon stated that a large, 35-person, conference room was not required as Station 134 would still be available but two smaller conference rooms, 10-person, would work. Commissioner Rasmussen motioned to have Dockery Architects provide a proposal for full project construction documents to include design finalization meetings with the Board to guide the effort. Commissioner Huber seconded the motion. Motion carried 5/0.
5. Mr. Gabe Perez, Perez Project Consulting, discussed the status of the Ranchland View property utilities. He is continuing to attempt to contact the Collier Engineers lead engineer without success. MTR Engineering is moving forward with the waterline design and Mr. Ken Campbell, ESD 4 Attorney, is tracking the utility escrow agreement extension to July 1, 2025. Commissioner Surratt will contact Mr. Campbell to check on the status with Mr. Bagheri's attorney.
6. The Board discussed the creation of a part-time exempt Medical Director position in lieu of a contracted provider. Commissioner Lopez-Maddox requested that Fire Chief Ramon and Mr. Laljer, Lead Administrator, determine if a Memorandum of Understanding with an outside medical provider was sufficient when the in-house Medical Director was unavailable. Commissioner Lopez-Maddox motioned to create the part-time Medical Director position. Commissioner Huber seconded the motion. Motion carried 5/0.

7. Determine date, time, and possible agenda items for the next meeting. The next regularly scheduled Board meeting will be Monday, November 4, 2024.
8. Adjourn. With no further business before the Board, Commissioner Huber made a motion to adjourn. Commissioner Lopez-Maddox seconded the motion. Motion carried by a 5/0 vote in favor of. The meeting was adjourned at 9:20 P.M.