

# **ZONING PERMIT APPLICATION REQUIREMENTS FOR NEW RESIDENTIAL CONSTRUCTION**

(Revised April 23, 2009)

COMPLETED ZONING APPLICATION – All sections completed. Read all sections. Please be thorough. Property code is very important.

PLOT PLAN – Showing location of proposed residence on lot and distance to the property lines (front, back and sides)

COPY OF SEWAGE PERMIT – Copy of at least the face of the permit after the Marion Township Sewage Office has signed indicating the plan has been reviewed, approved and permit issued.

COPY OF WATER PERMIT – Where public water is available.

COPY OF TOWNSHIP ROAD OCCUPANCY PERMIT – Needed when lot is adjacent to a Marion Township road.

PROOF OF OWNERSHIP - Copy of the face of your deed. This will also provide the property code.

FEES – Check is to be made payable to Marion Township at the rate of \$1.00 per \$1,000.00 of construction with a minimum of \$25.00. (Example: A \$123,000.00 construction = A \$123.00 permit fee) The cost of improvement/construction to the lot only to be considered. You need not include cost of the lot itself in calculation.

COMPLETED CENTRE COUNTY BUILDING REPORT – All sections completed. Permit No. and Date Issued will be completed by the zoning officer.

Address will be issued with zoning permit.

Zoning has thirty (30) days for review of application but every effort will be made for a prompt review and issuance/decision of permit.

Zoning Officer is Tim Weight. Call 814-383-4021 and leave a message he will return the call.

**APPLICATION WILL NOT BE ACCEPTED UNTIL ALL  
REQUIREMENTS ARE COMPLETED AND RECEIVED.**