

July 3, 2017
5:15 P.M.
Commission Room

The Commissioners of the City of Horton met for a regular meeting on Monday, July 3, 2017 at 5:15 p.m. in the City Hall Commission Room.

Mayor Lentz called the meeting to order. The prayer was led by Younghwan Won. The Pledge of Allegiance was recited by all.

Present: Mayor Lentz, Commissioners Edwards, Stirton, Krug, and Forkenbrock. City Attorney Kevin Hill and City Clerk/Administrator Kim Knudson were also present.

Motion by Commissioner Edwards to adopt the agenda after Mayor Lentz requested two executive sessions at the end of the meeting to discuss non-elected personnel. Seconded by Commissioner Forkenbrock. All aye.

Motion by Commissioner Edwards to approve the minutes from the June 19, 2017 regular meeting. Seconded by Commissioner Forkenbrock. All aye.

Motion by Commissioner Forkenbrock to remove the disbursements from the consent agenda and to approve Appropriation #3462 (Payroll) for the amount of \$33,301.63. Seconded by Commissioner Edwards. All aye.

Motion by Commissioner Forkenbrock to approve Appropriation Ordinance #3463 (Disbursements) for the amount of \$74,024.28 after he asked for the chainsaw that was purchased out of the parks budget be moved to the street budget. Mayor Lentz asked about demolition costs, the fence coming out of the pool budget, and about the insurance check that was paid out of insurance proceeds. Seconded by Commissioner Krug. All aye.

Public Comments

There were no public comments.

Revisit Employee Manual Discussion

Commissioner Forkenbrock would like to see the pay scale for the city be handled as a separate issue from the Employee Manual. He said that the Commission would need updated job titles and descriptions to discuss further.

Motion by Commissioner Edwards to authorize Kevin Hill to review items G & H in the Employee Manual and present to the Commission. Seconded by Commissioner Stirton. All aye.

Seatbelt Rate Increase Ordinance

Motion by Commissioner Edwards to waive the first reading of Ordinance No.1163. Seconded by Commissioner Forkenbrock. All aye.

Motion by Commissioner Stirton to approve Ordinance No. 1163 **AN ORDINANCE AMENDING SECTION 182.1 OF THE "STANDARD TRAFFIC ORDINANCE FOR KANSAS CITIES," EDITION OF 2016, TO COMPLY WITH KANSAS STATUTE.** Seconded by Commissioner Edwards. All aye.

Porta Pot Cleanout/New Camping Spots at Lake

Motion by Commissioner Forkenbrock for the city to empty sewer waste tanks for the RV's at Mission Lake for \$20. He suggested that it be offered once a month, that the customer be at the camper the first time it is done, and reservations be made at City Hall, and billed to the campers electric bill. The service will not be offered in the 14 day spots, and there will be no call out. Seconded by Commissioner Edwards. All aye.

Todd Horton provided the Commission with an average cost for new camping spots at Mission Lake.

Todd Horton

Todd Horton provided the Commission with the many projects that he and his team completed, and upcoming projects.

- storm cleanup
- removed bridge in alley by Stone's church
- tubing bridge
- distribute pea gravel
- installed 3 new spots at Mission Lake
- meter reads/shut offs/re-reads
- cleaned porta pots at lake for the holiday weekend
- mowing
- tennis court
- field 3 dirt removal, and remove bleachers
- pool park shelter house
- prep for water access
- burn off tree dump
- fair preparations

Chief Calhoun

Chief Calhoun spoke about the good comments that he has received regarding the tree cleanup from the city staff.

Brown County Sheriff Merchant volunteered the use of an ATV for the city officers to use to patrol during the fair. There will also be extra officers on duty in the evenings.

The newest police vehicle that was purchased is now equipped and ready for patrol.

Mayor Lentz

The pool project is underway. Mayor Lentz asked if the city staff can move debris and bricks from inside the pool fence.

City Clerk/Administrator

Kim set up a Budget Workshop with the Commission on July 12th at 1:30 p.m. Special Meeting notices will be sent out later in the week.

Kim provided the Commission with updates on what was covered by the cities insurance after the last storm. The Commission would like Kim to invite our local EMC representative, Stuart Mathewson to the next meeting so they can ask him questions regarding our coverage.

Don Rankin was here for almost a full day visiting with Kim, Carol, and Brianna about our billing system. There is a chance that Don will not be able to pull the appropriate data from Summit for his audit. He will keep Kim updated on progress.

Commissioner Krug

Commissioner Krug asked if there were any events this year for the 4th of July. He also asked who is going to fund the cost of the fireworks next year.

Commissioner Stirton

No comment.

Commissioner Edwards

No comment.

Commissioner Forkenbrock

Motion by Commissioner Forkenbrock to allow Mayor Lentz to oversee ballfield projects. Seconded by Commissioner Edwards. All aye.

Motion by Commissioner Forkenbrock to accept the proposal from Bruce Gaskell Mfg., LLC in the amount of \$3,446.00 to build, shop prime, deliver, and install backstop at field 3. Seconded by Commissioner Edwards. All aye.

Commissioner Forkenbrock will discuss the Armory and Ballfield agreements at the next Park Board Meeting on 7/10.

Motion by Commissioner Forkenbrock to go into a 10 minute executive session to discuss non-elected personnel to include Mayor Lentz, Commissioners Edwards, Forkenbrock, Stirton, and Krug, and Kevin Hill. Seconded by Commissioner Edwards. All aye.

Motion by Commissioner Edwards to go into a 15 minute executive session to discuss non-elected personnel to include Mayor Lentz, Commissioners Edwards, Forkenbrock, Stirton, and Krug, and Kevin Hill. Seconded by Commissioner Forkenbrock. All aye.

Motion by Commissioner Forkenbrock to go into a 20 minute executive session to discuss non-elected personnel to include Mayor Lentz, Commissioners Edwards, Forkenbrock, Stirton, and Krug, Kim Knudson, and Kevin Hill. Seconded by Commissioner Edwards. All aye.

Motion by Commissioner Forkenbrock to go into a 10 minute executive session to discuss non-elected personnel to include Mayor Lentz, Commissioners Edwards, Forkenbrock, Stirton, and Krug, Kim Knudson, and Kevin Hill. Seconded by Commissioner Stirton. All aye.

Motion by Commissioner Edwards to adjourn at 8:24 p.m. Seconded by Commissioner Forkenbrock.

Kim Knudson, City Clerk/ Administrator

Tim Lentz, Mayor