

**Bexar County  
Emergency Services District No. 10  
Meeting Minutes  
March 15, 2022  
6:00 P.M.**

Bexar County Emergency Services District No. 10 conducted a meeting at the Bexar County ESD Station # 1 Fire Station located at 6658 E. Houston on March 15, 2022 beginning at 6:00 P.M. The following was discussed;

1. **Call the Bexar County Emergency Services District No. 10 Meeting to Order and establish a Quorum.** President Kelley called the meeting to order at 6:16 P.M. and established a quorum with Commissioners Yates and Lazar present.
2. **Citizens to be heard.** No citizens to be heard,
3. **Approval of the meeting minutes from the February 11, 2022 meeting.** Commissioner Lazar made a motion to approve the meeting minutes, second by Commissioner Yates. Motion carried 3/0.
4. **Discussion and appropriate action on changing from When I work Scheduling to another vendor for scheduling, time and attendance and other form functions.** Commissioner Lazar made a motion to approve switching to Aladtech software, second by Commissioner Yates. Motion carried 3/0.
5. **Discussion and appropriate action to send 4 people to Waco Texas for Honor Guard training in May for a total cost not to exceed \$1,642.50 from the training budget.** Commissioner Yates made a motion to approve sending 4 people to the Honor Guard training, second by Commissioner Lazar. Motion carried 3/0.
6. **Discussion and appropriate action to approved and sign the MOU with Bexar County for the HAZMAT truck and trailer.** Commissioner Yates made a motion to approve the MOU, second by Commissioner Lazar. Motion carried 3/0.
7. **Discussion and appropriate action to repair engine 167b for an estimated cost of \$6300.00.** Commissioner Yates made a motion to approve the repair, second by Commissioner Lazar. Motion carried 3/0.
8. **Discussion, updates and/or action on the following items;**
  - a. **Command Staff Report – Given by Fire Chief Robert Hogan**
    1. **Run report.** No questions were asked
    2. **Update on the pending litigation with the City of San Antonio** No new updates were received from the District Attorney.
    3. **COVID updates** No new updates.
    4. **Personnel updates** No new updates.
    5. **Ladder truck updates.** KME has agreed to \$18,000 penalty and 3 years warranty.
    6. **Update on boat purchase** The boat should be received in April or May.
9. **Financial Report.**
  - a. **Review of Tax Revenues received to date.** No questions were asked.
  - b. **Review and appropriate action to pay the bills for the District for January and February.** Commissioner Lazar made a motion to pay the March bills for the district., second by Commissioner Yates. Motion carried 3/0.
  - c. **Appropriate action on transferring funds as required between accounts.** Commissioner Lazar made a motion to mover \$55,300 from the T&E MMA to the T&E checking, second by Commissioner Yates. Motion carried 3/0.
  - d. **Action to approve the payroll for the district for January and February.** Commissioner Yates made a motion o approve the payroll, second by Commissioner Lazar, motion carried 3/0.

10. **Determine date, time and possible agenda items for next meeting. The next tentatively scheduled meeting will be on April 8, 2022.** No concerns with this date. 7–10-year plan will be on the next agenda with future growth of the District.
11. **Adjourn** Commissioner Lazar made a motion to adjourn at 18:57, second by Commissioner Yates. Motion carried 3/0.

Attest