**REMINTON OAKS POA ARCHITECTURAL CONTROL COMMITTEE APPLICATION**

Please mail to: Candace Harrison, Sentry Management, 2180 West SR 434 Suite 5000, Longwood, FL 32779 or email to charrison@sentrymgt.com. The Architectural Review Committee normally reviews proposed alterations to properties on the third Monday of each month and must approve your project **BEFORE** work commences. Please allow **(30) days** from the time your application is submitted for the results of this review.

**This section to be completed by the homeowner** (Please print)

Name of Homeowner:

E-mail:

Date of Application:

Project Start Date:

Estimated Completion Date:

Street Address where improvement will occur: Lot #:

**Type of Work to be approved:** (Check all that apply)

[ ] Fence Replacement/Installation

[ ] Exterior Painting

(Choose from the HOA approved color list)

[ ] Roof Replacement

(Choose from the Weatherwood color schemes)

[ ] Doors/Windows replacement

(Front windows must have a grid pattern)

[ ] Pavers

[ ] Other:

 [ ]  Screened Enclosure

 [ ] Addition

 [ ] Pool

 [ ] Hurricane Shutters

# Who will do the work?

 Homeowner Contractor Contractor Name: Contractor Address:

Contractor License #: City: Contractor phone:

Will any structures or trees need to be removed to accomplish the work? Yes

# (Note: Tree removal requires a permit from the City of Ocoee) Project Description

 No

Attach a copy of the architectural drawings, elevations, marketing materials, photos, etc (to include a plot plan or survey) showing where the addition such as a fence, porch, etc is to be located. All material dimensions and finishes must be described in detail and color samples or photos much be attached for any paint or other finishes. All request must conform to the local zoning and building regulations and you **MUST** obtain all necessary permits if your request is approved by the Architectural Control Committee.

# (Note: Diagram and/or sketch are absolutely required for any and all architectural changes.)

**(Note: When installing a fence you MUST paint any wood fences either white or with a natural seal stain. Any color other than white or natural must be approved by the ACC prior to painting)**

**Homeowner acknowledgement of responsibility:**

I understand I must obtain the necessary building permits and understand that I am liable for damages to any common area or other property and accept the liability for encroachment on or damage to any easement. I also understand that if I do not carry out the project as approved by the ACC I will be required to remove it.

Homeowner Signature:

Date:

# This section to be completed by the Architectural Control Committee

Review Date:

[ ] Approved:

[ ] Disapproved

Approved with the following required conditions/changes:

 Post Construction Inspection needed

 Date of Inspection

Architectural Review Member Architectural Review Member

Architectural Review Member

Architectural Review Member

Architectural Review Member

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