



VILLAGE OF INNSBROOK BOARD OF TRUSTEES MEETING MINUTES

Innsbrook Village Hall

1835 Highway F

Tuesday, January 08, 2019, 5:00 PM

AGENDA

- 1) CALL TO ORDER
- 2) OPENING CEREMONY
- 3) ROLL CALL
- 4) APPROVAL OF AGENDA
- 5) APPROVAL OF MINUTES:
 - a. Regular Meeting and Executive Session: December 11, 2018
- 6) PUBLIC COMMENTS
(Citizens who have concerns or remarks on Village matters may speak at this time.)
- 7) COMMUNICATIONS/PETITIONS/PRESENTATIONS:
- 8) BOARD OF TRUSTEES COMMENTS
- 9) CHAIRMAN'S COMMENTS, REPORTS, APPOINTMENTS
- 10) DEPARTMENT REPORTS:
 - a. Financial Report
 - i. Bills of The Month
 - b. Administrator's Report
 - i. Building Permit Report
 - c. Planning & Zoning Commission
- 11) UNFINISHED BUSINESS:
- 12) NEW BUSINESS:
 - a. **RESOLUTION 2019-1 - A RESOLUTION OF THE BOARD OF TRUSTEES OF THE VILLAGE OF INNSBROOK, MISSOURI MODIFYING SPECIFIC DESIGNATED HOLIDAYS OBSERVED BY THE VILLAGE OF INNSBROOK.**
- 13) EXECUTIVE SESSION - REAL ESTATE
- 14) ADJOURNMENT

Unfinished Business/ Hold Items

- BHS/Zykan Landfill Area
- Animal Shelter
- Dry Hydrants
- Internet Speeds
- Village Cemetery

(Next quarterly report Mar. 2019)

MINUTES

The January 8, 2019 regular meeting of the Innsbrook Board of Trustees was held at Innsbrook Village Hall and called to order at 5:00 PM with Chairman Thomsen presiding. Chairman Thomsen led the Pledge of Allegiance. Upon Roll Call, Trustees Trish Dunn, Jerry Rust, Ted Sator and Jeff Thomsen were present. Trustee Tom Stevener was present via telephone. After roll call, Chairman Thomsen announced that a quorum was present for the transaction of business.

Also in attendance were Village Administrator/Clerk, Carla Ayala; Carol Zuckner (15735 Walkers Way) and Wright City Fire District Chief, Ron MacKnight.

APPROVAL OF AGENDA

Motioned by Trustee Rust, seconded by Trustee Sator, to approve the agenda. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote.

APPROVAL OF MINUTES

Motioned by Trustee Rust, seconded by Trustee Dunn to approve the December 11, 2018, regular and executive session meeting minutes. Trustees Dunn, Rust, Sator and Thomsen voted "Aye". Trustee Stevener abstained. Motion passed and approved with a 4-0 vote.

PUBLIC COMMENTS

Ron MacKnight stated that the Wright City Fire District will seek another tax increase in the next election, upon approval of the Fire Protection Board. Six firefighters are at risk of losing their jobs due to grants ending.

Carol Zuckner stated that the neighbors are still living on the property and the Walkers Way Road Association is still waiting on payment for rock that was spread on road from said neighbors.

COMMUNICATIONS/PETITIONS/PRESENTATIONS

Nothing at this time.

BOARD OF TRUSTEES COMMENTS

Nothing at this time.

CHAIRMAN'S COMMENTS, REPORTS, APPOINTMENTS -

Nothing at this time.

DEPARTMENT REPORTS

- a. Financial Report - Chairman Thomsen stated that during the court hearing on December 31, 2018, regarding the Walkers Way Nuisance issues, the Judge set a hearing date of January 28, 2019. At which time the Village of Innsbrook must inform the Judge whether the Village is willing to pay up to \$750 for an Attorney to represent the two defendants named in the case. Motioned by Trustee Dunn, seconded by Trustee Sator, to approve the Village of Innsbrook spending up to \$750 for an Attorney to represent the two Defendants named in the case. By roll call vote, Trustee Dunn - "Aye", Trustee Rust - "Aye", Trustee Sator - "Aye", Trustee Stevener - Abstain, Trustee Thomsen - "Aye". With a 4 "Aye", 0 "No", 1 Abstain vote, motion passed and approved. The financial report and the bills of the month were distributed and viewed by all Trustees in attendance. Motioned by Trustee Rust, seconded by Trustee Dunn to approve the financial report and pay all the bills of the month. Trustees Dunn, Rust, Sator and Thomsen voted "Aye". Trustee Stevener abstained. Motion passed and approved with a 4-0 vote.
- b. Administrator's Report - Village Administrator, Carla Ayala, presented her report to the Trustees. Village Hall will be closed on February 18, 2019 in observation of President's Day. Candidate Filing for the April 2, 2019 General Election will close on January 15, 2019 at 5pm. Three Trustee positions will be available for the April Election. The next Transportation Advisory Committee (TAC) meeting will be held on February 21, 2019 at 11am. The next Boonslick Regional Planning Commission General Membership meeting will be held on March 25, 2019.
 - i. Building Permit Report - There were 15 permits issued in the fourth quarter of 2018; 6 new construction, 2 storage buildings, 1 remodel and 6 additions. Resulting in a total number of 58 permits issued for the entire year of 2018, 14 of those were new construction. The total number of permits is slightly higher from 53 permits issued in the year 2017, 12 of those were new construction.
- c. Planning and Zoning Commission - The last meeting was held on November 7, 2018. A meeting was not held on January 2, 2019, due to the lack of new business to conduct.

UNFINISHED BUSINESS:

- a. Hold Items -
 - i. Animal Shelter - Trustee Sator stated that the organization "5 Acres" is looking to expand into Warren County. This may be the avenue in which the CCAC Board has been looking for.
 - ii. Dry Hydrants - Ron MacKnight was questioned if there is anything new regarding dry hydrants in Innsbrook. It was stated that this might be the time to revisit the issue. If they are installed correctly, they could change the ISO ratings within the Village. This agenda item will be revisited during a future meeting.

NEW BUSINESS:

- a. **RESOLUTION 2019-1 - A RESOLUTION OF THE BOARD OF TRUSTEES OF THE VILLAGE OF INNSBROOK, MISSOURI MODIFYING SPECIFIC DESIGNATED HOLIDAYS OBSERVED BY THE VILLAGE OF INNSBROOK.** Motioned by Trustee Dunn, seconded by Trustee Sator to hold the readings of Resolution No. 2019-1 by title only. All Trustees present voted "Aye". Motion passed and approved

with a 5-0 vote. Chairman Thomsen read Resolution No. 2019-1 twice by title only. Discussion held explained that this Resolution modifies specific designated Holidays observed by the Village of Innsbrook. The prior Resolution (2012-1) is outdated and followed 12 State Holidays. During a recent survey distributed to area City Clerk's, 10 Municipalities replied with their paid Holidays. The new Resolution would mimic these Municipalities, maintaining 12 Holidays per year. The new Resolution would eliminate Lincoln's Birthday (Feb. 12), Truman Day (May 8) and Columbus Day (2nd Mon. in Oct). Replacing those dates with Good Friday (Fri. Prior to Easter), Thanksgiving Holiday (Fri. Following Thanksgiving) and Christmas Eve (Dec. 24th). . Requested by Chairman Thomsen to approve Resolution No. 2019-1. By roll call vote, Trustee Dunn - "Aye", Trustee Rust - "Aye", Trustee Sator - "Aye", Trustee Stevener - Abstain, Trustee Thomsen - "Aye". With a 4 "Aye", 0 "No", 1 Abstain vote, Resolution No. 2019-1 is enacted as a Resolution of the Village of Innsbrook, Missouri.

VOTE TO ADJOURN INTO EXECUTIVE

Motioned by Trustee Dunn, seconded by Trustee Rust, to adjourn the regular meeting and enter executive session. By roll call vote, Trustee Dunn - "Aye", Trustee Rust - "Aye", Trustee Sator - "Aye", Trustee Stevener - Abstain, Trustee Thomsen - "Aye". Motion passed and approved with a 4 "Aye", 0 "No", 1 Abstain vote. Meeting adjourned into executive session at 5:48 PM.

EXECUTIVE SESSION - REAL ESTATE

VOTE TO ADJOURN

Motioned by Trustee Rust, seconded by Trustee Sator, to adjourn the regular meeting. All Trustee's present voted "Aye". Motion passed with a 5-0 vote. Meeting adjourned at 6:29 PM.

I hereby certify that these are the original minutes of the regular meeting of the Board of Trustees held on Tuesday, January 8, 2019.

Date Minutes Approved: 02/12/2019

Patricia Dunn
Patricia Dunn,
Village Board Clerk
(seal)

Carla Ayala, Village Administrator/Clerk

Carla Ayala
Attest: Carla Ayala,
Village Administrator/Clerk

