



Sample Budget Preparation Worksheet

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		Jan - Sep 17	4th Quarter Projections	Faith & Stewardship
INCOME				
	46205 · Revival	6,144.79		
	47001 · Donations Received	2,775.00		
	49100 · Miscellaneous Revenue	4,884.99		
	49500 · Tithes/Offerings			
	49501 · Tithes & Offering	80,822.44		
	49502 · Loose Plate	86,915.60		
	49505 · Mail In Offering	28,632.69		
	49530 · On-Line/Automated Giving	9,702.77		
	Total 49500 · Tithes/Offerings	219,878.28		
EXPENSES				
	62700 · Special (Annual & Periodic) Events			
	62702 · Black History Month	451.38		
	62703 · Guest Ministers	477.96		
	62705 · Funeral Expense	53.00		
	62706 · Wedding Expense	408.26		
	62707 · Special Occasions - Misc	500.00		
	Total 62700 · Evangelism and Special Events	1,890.60		
	64600 · Ministry Expenses			
	64603 · Christian Education	1,145.12	382.00	1,527.12
	64604 · Communion	27.99	10.00	37.99
	64614 · Revival - Spring	5,600.00	0.00	5,600.00
	64615 · Women's Ministry	3,040.07	200.00	3,240.07
	64616 · Vacation Bible School	4,901.00	0.00	4,901.00
	64619 · Youth / Young Adult Ministry	1,435.25	100.00	1,535.25
	64621 · Music - Special Events	2,944.12	0.00	2,944.12
	64622 · Music Equipment Repairs			
	64635 · Music Equip. Repair	569.00	190.00	759.00
	Total 64622 · Music Equipment Repairs	569.00	190.00	759.00
	64623 · Performing Arts Ministry	300.00	100.00	400.00
	64628 · Assistance	425.00	142.00	567.00
	Total 64600 · Ministry Expenses	20,387.55	1,124.00	21,511.55

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64600 · Ministry Expenses			
64603 · Christian Education	1,145.12	382.00	1,527.12
64604 · Communion	27.99	10.00	37.99
64614 · Revival - Spring	5,600.00	0.00	5,600.00
64615 · Women's Ministry	3,040.07	200.00	3,240.07
64616 · Vacation Bible School	4,901.00	0.00	4,901.00
64619 · Youth / Young Adult Ministry	1,435.25	100.00	1,535.25
64621 · Music - Special Events	2,944.12	0.00	2,944.12
64622 · Music Equipment Repairs			
64635 · Hull St - Music Equip. Repair	569.00	190.00	759.00
Total 64622 · Music Equipment Repairs	569.00	190.00	759.00
64623 · Performing Arts Ministry	300.00	100.00	400.00
64628 · Assistance	425.00	142.00	567.00
Total 64600 · Ministry Expenses	20,387.55	1,124.00	21,511.55
64900 · Office Supplies	4,166.46	1,389.00	5,555.46
64905 · Janitorial Supplies			
64915 · Hull St - Janitorial Supplies	2,806.28	935.00	3,741.28
64920 · Iron Bridge - Janitorial Supplies	729.08	243.00	972.08
Total 64905 · Janitorial Supplies	3,535.36	1,178.00	4,713.36
65200 · Outside Services	31,960.78	2,000.00	33,960.78
65201 · Trash Pickup / Removal			
65205 · Hull St - Trash Removal	2,175.27	725.00	2,900.27
65210 · Iron Bridge - Trash Removal	566.79	189.00	755.79
Total 65201 · Trash Pickup / Removal	2,742.06	914.00	3,656.06
66000 · Payroll Expenses			
66005 · Payroll Fees	1,341.77	4,481.00	5,822.77
66009 · Payroll Wages	48,225.10	16,075.00	64,300.10
66010 · Payroll Reimbursements	9,615.19	3,205.00	12,820.19
66011 · Payroll-Contractors	10,497.97	3,499.00	13,996.97
Total 66000 · Payroll Expenses	69,680.03	27,260.00	96,940.03

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Total 66600 · Printing and Reproduction	8,285.65	2,762.00	11,047.65
66700 · Professional Fees	65,309.24	21,770.00	87,079.24
66800 · Real Estate Taxes			
66805 · Hull St - Real Estate Taxes	2,850.04	950.00	3,800.04
66810 · Iron Bridge - Real Estate Taxes	3,356.92	1,119.00	4,475.92
Total 66800 · Real Estate Taxes	6,206.96	2,069.00	8,275.96
67200 · Repairs and Maintenance			
67205 · Hull St - Repairs & Maintenance	7,185.51	2,395.00	9,580.51
67210 · Iron Bridge-Repairs/Maintenance	4,489.62	1,497.00	5,986.62
67215 · Facilities Improvement	22,568.85	7,523.00	30,091.85
67220 · Pest Control	4,287.67	1,429.00	5,716.67
Total 67200 · Repairs and Maintenance	38,531.65	12,844.00	51,375.65
67800 · Small Tools and Equipment	2,827.06	942.00	3,769.06
68100 · Telephone	12,953.13	4,318.00	17,271.13
68600 · Utilities			
68605 · Hull St - Utilities	51,116.83	17,039.00	68,155.83
68610 · Iron Bridge - Utilities	40,210.97	13,404.00	53,614.97
Total 68600 · Utilities	91,327.80	30,443.00	121,770.80
69100 · Miscellaneous Expense			
69105 · Office-Miscellaneous	1,833.16	611.00	2,444.16
69110 · IronBridge-Misc	106,354.94	35,452.00	141,806.94
69115 · Hull St - Miscellaneous	6,144.20	2,048.00	8,192.20
Total 69100 · Miscellaneous Expense	114,332.30	38,111.00	152,443.30
Total Expense			
Net Ordinary Income	220,746.28	0.00	0.00
Other Income/Expense			
Other Expense			
80000 · Ask My Accountant	5,995.60	1,999.00	7,994.60
Total Other Expense	5,995.60	1,999.00	7,994.60
Net Other Income	-5,995.60	-1,999.00	-7,994.60
Net Income	214,750.68	-1,999.00	-7,994.60