

VILLAGE OF CAROLINE

VILLAGE COUNCIL

Minutes of the Regular Meeting of Village Council, Province of Alberta, held on Monday, October 24, 2016 in the Council Chambers of the Village Office, 5004-50 Avenue, Caroline, Alberta.

Present:

Mayor Rachele Peters; Councillors, Corby Parsons, John Rimmer, Mary Bugbee, Bill Sumyk; Chief Administrative Officer, Melissa Beebe; Assistant Administrator, Lyndsay Hindbo; Delegates: Andrea Vasello, Norman Rose, Laura Kirbyson, Staff Sgt. Mark Groves and two members of the public.

1. Call to Order
2. Adoption of Agenda

Mayor Peters called the meeting to order at 7:16 pm.

Agenda Additions:

- 4.3 - FCSS Delegation
- 7.8 – FCSS Delegation
- 7.9 – County Building Partnership Discussion
- 7.10 – Council Meeting Schedule
- 7.11 – Procedural Bylaw

Motion 227 10 16

Moved by Councillor Rimmer to adopt the agenda as amended.

CARRIED

3. Adoption of Minutes

3.1. Council Regular Meeting Minutes October 11, 2016

Motion 228 10 16

Moved by Councillor Bugbee to accept the October 11, 2016 Council Regular Minutes as amended.

CARRIED

4. Delegation(s)

4.1. RCMP

Council welcomed Staff Sgt. Mark Groves, who provided council a summary of the crime stats for the Village of Caroline as follows:

- Crime stats from January to September summary
- Crime stats for September monthly comparison of one robbery, which is one person crime, most stats are considerably lower by 1/3 from previous years.
- Most crimes are lower, but the red flag is the robbery that happened at the bar and that is being fully investigated. Break and enters is up by two from last year but considerably lower than last year.
- The stats are strictly for Caroline and compared to other communities of same size Caroline is very low, and actually been quiet.
- RCMP has been proactive and targeting chronic offenders and this has paid off to reduce the crime rates within and around the community.
- County CPO's are also putting more patrols in the area and we are working together to have more visibility which does have an impact on crime rates also.

Council thanked Sgt Mark Groves for the presentation and Sgt Groves withdrew from meeting at 7:39 pm.

4.2. Museum Historical Society

Norman Rose and Laura Kirbyson presented a summary of the Caroline RV budget. Norman went through the budget summary with Council that outlined that they have lost money with the campground and feel that with the losses incurred this year they are unable to continue to on with the campground agreement. Council asked if the real potential of the campground wasn't there due to the lack of an attendant being available to answer calls and could be a cause of the loss of revenue. Norman advised that there was a slowdown, less campers, no work crews but in percentage wise we did okay. There was a slowdown of about 30%. Also, had some thefts. Council reviewed the budget and felt there were some discrepancies between revenue and expenses. Mayor asked about what maintenance was completed and operations breakdown is not clear and Norman was to check into the maintenance and operations breakdown and provide a better

breakdown to council. Mayor wants to see the breakdown that is clearer to understand and to have that forwarded to Council. Norman advised he will have it forwarded. Mayor would also like clarification on the insurance coverage. Norman advised that overall do not want to renew the agreement for the campground and would like to return it to the Village. Norman thanked council and will provide clarification to the budget questions. Mayor advised council will discuss further in the meeting and do require a better breakdown of the numbers. Norman Rose and Laura Kirbyson withdrew from meeting at 8:01 pm.

#### 4.3 FCSS Delegation

Andrea Vasello presented the following information:

- FCSS is a partnership between province and municipality and our case is a regional partnership with the three municipalities.
- Preventive we help people develop independence, strengthen coping skills and make them more resistant to crisis.
- Development and awareness of social needs, interpersonal and group skills, he people take responsibility for decisions that affect them and help to make people active members of the community.
- FCSS cannot be primarily recreational and must have a social component. Also, cannot offer direct assistance such as money, food or shelter to an individual or family. Cannot be primarily rehabilitative and cannot duplicate another program that provides those services.
- Expect a high continued demand to the budget dollars and will be running out at the end of this month. Would like to implement smaller workshops within the community.
- The budget amount program breakdown is 10% Admin, 27% youth, 20% family, 7% adult, 11% community development and 31% seniors. This year will require matching funding from the government of 80/20 split and will be providing the requisition amount at a later date but will be higher based on the new requirements from the government.
- There are many programs that are offered in the community that are part of the FCSS.

Mayor requested Andrea to forward a copy of the report to Admin for further review and questions will be directed through the council representative on the board. Mayor thanked Andrea for the presentation to Council. Andrea withdrew from meeting at 7:48 pm.

Mayor called recess at 8:02pm

Reconvened at 8:08 pm

#### 5. Staff Reports

##### 5.1 CAO Report

The CAO provided a written report on the following:

- Crema meeting
- Regional Waste Co meeting
- Fire budget meeting
- Council conduct
- ICC meeting
- Highway 20 Substantial Completion walk through completed October 20.

##### Motion 229 10 16

Moved by Councillor Sumyk to accept the CAO written report as presented.

CARRIED

##### 5.2 Financial Report

##### 5.2.1 Cash Asset Statement up to September 30, 2016

##### 5.2.2 Operating Budget Summary to September 30, 2016

##### Motion 230 10 16

Moved by Councillor Rimmer to have administration investigate cemetery bylaw and costs with other municipalities for budget review.

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CARRIED

Motion 231 10 16

Moved by Councillor Bugbee to accept financial reports as presented.

CARRIED

6. Committee/  
Board Reports

Motion 232 10 16

Moved by Councillor Sumyk to defer committee and board reports to next meeting.

CARRIED

7. Business:

7.1 Poultry Issue Clarification

Administration is looking for further clarification from Council in regards to whether the bylaw is only regarding chickens within the municipality or encompasses all agricultural animals and whether there is to be a grandfather clause for existing. Council discussed options.

Motion 233 10 16

Moved by Councillor Bugbee to allow public input from Kim Ceasar and Elizabeth Ahlstrom to speak to Council on the topic of urban chickens.

CARRIED

The public members provided input in regards to the following:

- Would like to be able to have enough chickens to produce enough eggs to feed family
- Maintenance of coop keeps things clean
- Discussion on roosters, why and why not.
- Minimum limit to be six
- Advised that they also take care of compost, which is reducing waste to landfill
- Do not require a lot of space
- Not opposed to licensing option annually
- Edmonton has a good urban chicken bylaw
- Would like to see a grandfather clause

Mayor thanked the public members for there input. Public members withdrew from meeting at 8:40 pm.

Motion 234 10 16

Councilor Parsons moved to have administration review and bring back more information to council for further discussion.

CARRIED

7.2 Water and Sewer Bylaw 2015-007 Review

Administration presented Water and Sewer Bylaw for Council review and direction of any changes or amendments.

Motion 235 10 16

Councilor Parsons moved to accept as information.

CARRIED

7.3 Caroline Christmas Gala

Motion 236 10 16

Councilor Parsons moved that Councilor Rimmer proceed with booking the Legion for Saturday, November 19 Community Christmas Gala Event not to exceed the budget of \$2,500.

7.4 RCMP Delegation

CARRIED

Motion 237 10 16

Councillor Parsons moved to accept the RCMP Delegation information as presented.

CARRIED

7.5 Museum Historical Society DelegationMotion 238 10 16

Councillor Parsons moved to table to next meeting for further discussion.

CARRIED

7.6 Municipal Affairs Village of Caroline Safety Codes Accreditation  
Administration presented information proposal from Superior Safety Codes Inc. regarding permit fees, etc. in regards to safety code accreditation.

Motion 239 10 16

Moved by Councillor Rimmer to accept as information.

CARRIED

7.7 Caroline Wastewater System Approval RenewalMotion 240 10 16

Moved by Councillor Rimmer to accept as information

CARRIED

7.8 FCSS DelegationMotion 241 10 16

Moved by Councillor Bugbee to accept as information and have administration send out the presentation by email when received.

CARRIED

7.9 County Building Partnership DiscussionMotion 242 10 16

Moved by Councillor Parsons to have administration investigate costs and options with the county to pursue administration or public works space with the new county building development within the northeast development.

CARRIED

7.10 Council Meeting ScheduleMotion 243 10 16

Moved by Councillor Parsons to table to next regular council meeting.

CARRIED

7.11 Procedural Bylaw and Code of ConductMotion 244 10 16

Moved by Councillor Rimmer to table to next regular council meeting.

CARRIED

- 8. Discussion/ Correspondence /Information Items
  - 8.1 CREMA Minutes and Budget
  - 8.2 Clearwater Regional Fire Meeting Information
  - 8.3 CCI Update
  - 8.4 Caroline Firehall Haunted House
  - 8.5 Camera Surveillance Signage
  - 8.6 1070 Traffic Safety & Security Ltd Rate Information
  - 8.7 Parkland Regional Library Budget Response Email
  - 8.8 Red Deer River Watershed Alliance
  - 8.9 MacEwan University: Lobby Government Effectively
  - 8.10 Civic Solutions Training
  - 8.11 Rural Utilities Safety Association: Conference & Trade Show

Motion 245 10 16

Moved by Councilor Rimmer to accept Discussion, Correspondence and Information Items as information.

CARRIED

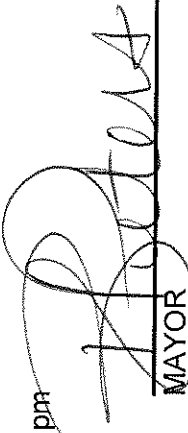
- 9 In Camera None

10 Adjournment Motion 246 10 16

Moved by Councilor Rimmer to adjourn the meeting.

CARRIED

Time of Adjournment: 10:25 pm

  
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 MAYOR

  
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 CHIEF ADMINISTRATIVE OFFICER