

**WESTOP SoCal CHAPTER BUDGET**

**2021-BUDGET**

**REVENUE**

Estimated Chapter Income	CODE	DESCRIPTION	PROPOSED	ACTUALS	DIFFERENCE	CHAPTER NOTES
Donations	41100	Personal and organization/company monetary donations	\$ 3,800.00	\$ -	\$ -	
Grants	42100	To include any COE, or foundation grants	\$ 1,000.00	\$ -	\$ -	
In-Kind Goods	43200	equipment donated	\$ -	\$ -	\$ -	
Seminars (PDS)	45300	All registration revenue	\$ 24,000.00	\$ -	\$ -	150 participants @ 225
SLC	45300	All registration revenue	\$ 30,000.00	\$ -	\$ -	500 participants @ \$60
Pre-Seminars	45400	All registration revenue	\$ -	\$ -	\$ -	
TRIO DAY	45500	All registration revenue	\$ 1,250.00	\$ -	\$ -	
Other Activities	45600	Summer Jam, Dodger Night, activities specific to the chapter	\$ 3,500.00	\$ -	\$ -	
Merchandise	45800	Revenue from sale of t-shirts, mugs, etc	\$ 1,500.00	\$ -	\$ -	
Event Tickets	45900	Ticket sales within an event, such as a wine tour during PDS	\$ 6,000.00	\$ -	\$ -	
Interest Income	49000	Bank account income interest	\$ -	\$ -	\$ -	
<b>Total Cash Revenue</b>			\$ -	\$ -	\$ -	

**Total Cash Revenue**

**TOTAL REVENUE**

\$ 71,050.00 \$ - \$ -

**EXPENSES**

**Administrative (General Chapter Functions)**

Awards	72600	Plaques and special certificates	\$ 700.00			
Software & Online	71200	Software purchase and subscriptions	\$ 100.00	\$ -	\$ -	
Marketing	74100	Chapter ads for WESTOP or COE	\$ 500.00	\$ -	\$ -	
Office Supplies	76100	Consumable supplies, ie. paper, name tags, etc	\$ 700.00	\$ -	\$ -	
Printing & Copying	76200	(not specific workshop materials, please use 72200)	\$ 200.00	\$ -	\$ -	
Postage & Shipping	76300	or ship	\$ 4,000.00	\$ -	\$ -	
General Supplies	76600	Decorations, tableware, flowers,	\$ 500.00	\$ -	\$ -	
Donations Given (COE Fair Share)	76700		\$ -	\$ -	\$ -	
<b>Total Administrative</b>			\$ 6,700.00	\$ -	\$ -	

**Meeting & Travels (General Chapter)**

Venue & Lodging	71100	meetings, retreats				
Food and Beverage	72300	functions, such as chapter meeting or retreats	\$ 1,800.00			
Travel	73100	luggage fees for Board Members for general chapter	\$ 1,000.00	\$ -	\$ -	

**Meetings and Travel (Board)**

President- Current			\$ -	\$ -	\$ -	
Travel	73100	luggage fees	\$ 3,000.00			For Policy Seminar
Meals	73300	Meals to and from events	\$ 240.00			
Registration Costs	73500		\$ 700.00			
Travel for Lobbying Events	73100	The costs for the <b>one</b> day that you lobby the Hill including	\$ 250.00			
President-Elect			\$ -	\$ -	\$ -	
Travel	73100	luggage fees	\$ 1,000.00			Travel to COE Executive Leadership Institute
Meals	73300	Meals to and from events				
Registration Costs	73500					
President-Past			\$ -	\$ -	\$ -	
Travel	73100	luggage fees				
Meals	73300	Meals to and from events				
Registration Costs	73500					
Treasurer			\$ -	\$ -	\$ -	
Travel	73100	luggage fees	\$ 400.00			
Meals	73300	Meals to and from events				
Registration Costs	73500					
Board		secretary				
Travel	73100	luggage fees	\$ 400.00			
Meals	73300	Meals to and from events				
Registration Costs	73500					
Service Council			\$ -	\$ -	\$ -	
Travel	73100	luggage fees	\$ 3,000.00			For Policy Seminar attendance for Leg/Ed Chair
Meals	73300	Meals to and from events	\$ 240.00			
Registration Costs	73500		\$ 700.00			
Travel for Lobbying Events	73100	The costs for the <b>one</b> day that you lobby the Hill including	\$ 250.00			
<b>Total Meeting &amp; Travels</b>			\$ 12,980.00	\$ -	\$ -	

**EVENTS**

**Professional Development Seminar (PDS)**

Venue & Lodging	71100	Hotel and room rental costs	\$ 2,500.00	\$ -	\$ -	
Honorarium	72100	Payment made to speakers and other presenters	\$ 1,000.00	\$ -	\$ -	
Event Materials	72200	specific workshop materials	\$ -	\$ -	\$ -	
Food & Beverage	72300	functions, such as chapter meeting or retreats	\$ 6,500.00	\$ -	\$ -	
Scholarships	72400	purposes	\$ 2,000.00	\$ -	\$ -	2 @ \$1,000
Outside Service	72500	Such as AV services, music and entertainment	\$ 2,500.00	\$ -	\$ -	
Awards	72600	Plaques, and special certificates	\$ 500.00			
Advert. & Promo	74100	branded gifts	\$ -	\$ -	\$ -	
Printing & Copying	76200	PDS Programs	\$ 1,000.00	\$ -	\$ -	
General Supplies	76600	Decorations, tableware, flowers,	\$ 2,000.00	\$ -	\$ -	
<b>Professional Development Seminar Totals</b>			\$ 18,000.00	\$ -	\$ -	

**Student Leadership Conference**

Venue & Lodging	71100	Hotel and room rental costs	\$ 2,500.00	\$ -	\$ -	
Honorarium	72100	Payment made to speakers and other presenters	\$ 1,800.00	\$ -	\$ -	
Event Materials	72200	specific workshop materials	\$ 6,000.00	\$ -	\$ -	
Food & Beverage	72300	functions, such as chapter meeting or retreats	\$ 13,000.00	\$ -	\$ -	
Scholarships	72400	purposes	\$ 3,000.00	\$ -	\$ -	
Outside Service	72500	Such as AV services, music and entertainment	\$ 500.00	\$ -	\$ -	
Awards	72600	Plaques, and special certificates	\$ 500.00			
Advert. & Promo	74100	branded gifts	\$ -	\$ -	\$ -	
Printing & Copying	76200	SLC Programs	\$ -	\$ -	\$ -	
General Supplies	76600	Decorations, tableware, flowers,	\$ -	\$ -	\$ -	
<b>Student Leadership Conference Totals</b>			\$ 27,300.00	\$ -	\$ -	

**TRIO DAY**

Venue & Lodging	71100	Hotel and room rental costs	\$ -	\$ -	\$ -	
Honorarium	72100	Payment made to speakers and other presenters	\$ 400.00	\$ -	\$ -	
Event Materials	72200	specific workshop materials	\$ -	\$ -	\$ -	
Food & Beverage	72300	functions, such as chapter meeting or retreats	\$ 620.00	\$ -	\$ -	
Scholarships	72400	purposes	\$ -	\$ -	\$ -	
Outside Service	72500	Such as AV services, music and entertainment	\$ -	\$ -	\$ -	
Awards	72600	Plaques, and special certificates	\$ -	\$ -	\$ -	
Advert. & Promo	74100	branded gifts	\$ -	\$ -	\$ -	SCHED

Printing & Copying	76200	TRIO Day Programs	\$ -	\$ -	\$ -
General Supplies	76600	Decorations, tableware, flowers,	\$ -	\$ -	\$ -
<b>TRIO DAY Totals</b>			<b>\$ 1,020.00</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Other Activities - Professional Development Academy</b>					
Venue & Lodging	71100	Hotel and room rental costs	\$ 500.00	\$ -	\$ -
Honorarium	72100	Payment made to speakers and other presenters	\$ 1,500.00	\$ -	\$ -
Event Materials	72200	Specific workshop materials	\$ 250.00	\$ -	\$ -
Food & Beverage	72300	functions, such as chapter meeting or retreats	\$ 2,100.00	\$ -	\$ -
Scholarships	72400	purposes	\$ -	\$ -	\$ -
Outside Service	72500	Such as AV services, music and entertainment	\$ -	\$ -	\$ -
Awards	72600	Plaques, and special certificates	\$ 200.00		
Advert. & Promo	74100	branded gifts	\$ -	\$ -	\$ -
Printing & Copying	76200	Programs	\$ 500.00	\$ -	\$ -
General Supplies	76600	Decorations, tableware, flowers,	\$ -	\$ -	\$ -
<b>Other Activities Totals</b>			<b>\$ 5,050.00</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL INCOME</b>			<b>\$ 71,050.00</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL EXPENSES</b>			<b>\$ 71,050.00</b>	<b>\$ -</b>	<b>\$ -</b>
<b>NET INCOME</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>