



Action Facilities Management • Diane Lewis, President

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**Action Facilities Management** is committed to providing full spectrum of project management with a dedicated, professional team of staff. We strive for optimum efficiency by utilizing highly motivated and trained employees combined with quality control inspections to ensure our clients receive the premiere services for which AFM is known.

## OUR WIDE ARRAY OF SERVICES

### Facilities Management

- Project management
- Administrative support
- Warehousing and storage
- Mail distribution
- Administrative and Technical Resource for Project Support Systems for Control and Utilization
- Program Management
- Staffing: Technical, Administrative and Specialized Labor

### Total Site Security

- Armed and unarmed officers
- Security systems management
- On-site security training
- Operation and monitoring of video surveillance and security alarm systems
- Vehicle and foot patrols
- Access control & badging

### Maintenance

- Complete Janitorial Services
- Electrical
- HVAC & Plumbing
- Painting
- Groundskeeping and Landscaping
- Complete Janitorial Services
- Equipment Operations
- Exterior Building
- Roads & Grounds

## NAICS

- 561210: Facilities Support Services
- 561612: Security Guards and Patrol Services
- 541611: Administrative Management and General Management Consulting
- 561720: Janitorial Services
- 561730: Landscaping Service
- 541614 Warehouse/ logistics

## CERTIFICATIONS

- Tri-State Minority Supplier Development Council - Minority Owned
- W. PA Minority Supplier Development Council - Certified Minority Owned
- WV DOT Disadvantaged Business Enterprise (DBE)
- US Small Business Admin
- Woman-owned
- Small, Disadvantaged
- WOSB : WBENC
- ISO 9001 Certified

## CLIENTS

- US Dept. Homeland Security
- US Dept. of the Navy
- US Dept. of Energy
- US Dept. of Defense
- US Dept. of Labor
- WHTC Foundation
- Bombardier Aerospace
- Teleperformance
- Azimuth Inc.
- Proctor & Gamble