

GARNETT PUBLIC LIBRARY BOARD

Meeting Minutes

Monday, August 5th, 2019

6:00 PM

Present: Sandra Moffatt, Jennifer Sibley, Jordan Hall, Denise Scheibmeir, and Sharon Yost as well as Library Director Andrea Sobba.

I. Secretary's Report – The minutes were approved. (Scheibmeir/Hall).

II. Treasurer's Report – Treasurer Linda Huettenmueller was unable to attend the meeting so review of statements and balances for the SEK State Aid and Gifts & Memorials accounts was postponed. Andrea did point out that some line items on the City of Garnett statement were nearly depleted or in the negative, but this would eventually balance out with other line items with remaining funds by year's end.

III. Payment of bills was approved (Sibley/Scheibmeir).

IV. Librarian Sobba presented her report. Checkout of ebooks & audio books has increased. The summer reading program has concluded. Andrea shared that across the age divisions, the number of participating readers as well as the number of pages read was inconsistent as compared to last year. The Teen division was the only group where both the number of participants and the total pages read increased. Andrea felt that this summer's participants did show a genuine interest in reading as opposed to other years where the prizes seemed to be of the most interest. Youth Services coordinator Nancy Amaya did an amazing job for her first year in charge. She was assisted by second year summer aide Bethany Pows.

V. Minutes were received from the Walker Art Committee for the months of April, May & June. Upcoming community gallery displays include: work from the North Topeka artists group; a display of Southwestern art; and photography of Yosemite National Park. Pending authentication, a silhouette of Maynard Walker from 1938 may also be added to entry wall of the Walker gallery.

VI. The FOL are planning to hold an evening of grocery BINGO sometime this fall.

VII. A. Only two office doors have yet to be restored by Darwin Hamilton.

B. The library is back at full staff! Sandy Chavez is doing a great job with the cleaning. Hazel Stringham will fill the Adult Services position.

C. City of Garnett workers have indicated that they will be unable to help with the completion of the Storywalk, but the Trail representative from Kansas Dept. of Wildlife & Parks has recommended a private individual who does fencing work. Andrea will contact him to see what he would charge to install the Storywalk kiosks.

D. Part of the funds received from the Judy Brummel Memorial have been earmarked for the refurbishing of the display case in the main foyer. Costs for replacing the backing for the case and modernizing the lighting were higher than expected. Combined with the \$900 used to purchase toys for the children's area, there is no longer a surplus needing to be spent.

E. The library budget proposed for 2020 will be reviewed by the commissioners at their next meeting.

F. Board members reviewed bids for repairs to the exterior brick of the library. Superior Masonry & Restoration submitted a bid for \$6750. Mid Continental Restoration Co., Inc. submitted a bid for similar repairs for a total of \$13,924. The Board accepted the bid for \$10434.27 from Superior Masonry & Restoration(Scheibmeir/Yost). There did not end up being a need for a structural engineer to come and inspect the building.

G. Items 1-4 on the Stanion Wholesale Electric Co. bid have been completed. The Board gave permission for work to proceed on items 5-7 which will improve exterior lighting for the façade lettering and the tile mural (Sibley/Scheibmeir).

- VIII. A. There was some clarification on the building insurance policy following an incident during installation of artwork in the Community Gallery. *If artwork or objects to be displayed are left for library staff or the Walker Art Committee to hang*, any damage incurred is covered but carries a deductible of \$1000. *If displays are undertaken by other persons*, any damage incurred is the responsibility of those persons installing the display.
- B. The Library will be celebrating the 50<sup>th</sup> anniversary of Woodstock with an evening of tie-dyeing on Thursday, 8/15/19. Attendees are asked to bring their own t-shirts to dye between 4PM & 7PM; this is a come & go event. Educated by Sara Westover is the new book discussion group selection.
- C. Andrea will be vacationing in Alaska during the week of 7/12/19. Vacation time for Connie and Nancy will follow.
- D. The next meeting will be held Tuesday, 9/3/19 at 6:00 PM in the Archer Room (due to the Labor Day holiday).

The meeting was adjourned (Sibley/Yost).

Submitted by Jennifer Sibley, Secretary