



**Port of Arlington
AGENDA
5:00 pm
Wednesday, July 21, 2021
Meeting Location:
Port of Arlington
100 Port Island Road**

(Note: Environmental Sentry Corp meeting will follow the Port's meeting)

1. Call meeting to order
2. Oath of Office – Gibb Wilkins, Kathryn Greiner, Leah Shannon
3. Public Comment on non-agenda items
4. Consent Agenda:
 - Approval of June 8, 2021 and June 23, 2021 Commission meeting minutes
 - Approval of June 2021 payables
5. Presidents Report –
6. Commissioner's Reports –
7. Gronquist Lease Discussion - Pat Shannon
8. Resolution Number 2021-151 of the Port of Arlington to Authorize Lease Agreement between the Port of Arlington and Pat Shannon.
9. Willow Creek Proposed IGA, County Court.
10. Economic Development Report –
 - 10.1 Bathroom Project Updates
 - 10.2 Gronquist Acoustics
 - 10.3 Waterbear Energy Update
11. Administration
 - 11.1 Annual Housekeeping
 - 11.1.1 Port Commission Election of Officers for President, Vice President and Secretary/Treasurer
 - 11.1.2 Designate monthly meeting date, time, and place – currently the third Wednesday of each month at 5 pm with the January, April, July, and October meetings held in Condon.
 - 11.1.3 Designate Newspapers of record, Attorney of record, Depositories of record, CPA firm of record. Currently The Times Journal and East Oregonian are newspapers of record, Attorney of record is the firm of VanKoten & Cleaveland, Depositories of record are the Bank of Eastern Oregon and LGIP, and CPA firm of record Solutions, CPA's PC.
 - 11.2 Appoint Budget Officer for 2021-2022 Fiscal Year

If necessary, an Executive Session may be held in accordance with ORS 192.660(2)(i)

Upcoming Meetings:

Regular Commission Meeting on Wednesday , August 18, 2021 at 5pm – Port of Arlington, Arlington, Or.

This meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting by contacting kelly.margheim@portofarlington.com / 541-454-2868

Posted: Tuesday, July 14, 2021: Bank of Eastern Oregon - Condon & Arlington; U.S. Post Office - Condon & Arlington; Condon Times-Journal; Arlington City Hall; Port Office and Website.

PO Box 279, Arlington, Oregon 97812

AGENDA

POA Environmental Sentry Corp

Wednesday, July 21, 2021

Meeting Location:

Gilliam County Courthouse

Condon, Oregon 97823

Annual Business Meeting

- 1. Call Environmental Sentry Corp. meeting to order**
- 2. Public Comment**
- 3. Approval of Minutes from July 14, 2020**
- 4. Election of Officers: Currently President Dewey Kennedy, Vice President Kevin Hunking, Secretary/Treasurer Ron Wilson**

**Port of Arlington
Regular Monthly Commission Meeting**

JUNE 2021 PAYABLES

Resources:

Deposits and Credits through 6/30/2021 (see attached detail)

Total Deposits and Credits– All Accounts \$ 18,602.57

Expenses:

Checks Written: 9633 through 9661

Includes Direct Deposit Payroll And Electronic Fund Transfers (See attached Check Detail)

Total Expenses and Transfers– All Accounts (\$495,350.01)

Bank Balance Information:

Ending Balance as of 6/30/21 : Bank of Eastern Oregon Checking: \$ 7,035.01
Bank of E. Oregon Reserve Fund: \$ 77,536.10
Bank of E. Oregon Muni Market Fund: \$ 289,389.37
LGIP: (6/30/21) \$1,000,107.48

Commission President Ron Wilson

Vice President Dewey Kennedy

Commission Meeting
MINUTES
Port of Arlington
June 23, 2021
3 p.m.
Gronquist Building
Arlington, OR

- 1. The Port of Arlington Commission meeting was called to order at 3:05 pm by President Wilson.**

Those Present: President Wilson; Vice President Kennedy; Commissioner McGuire; Commissioner Shaffer; Port Manager / Economic Development Officer, Jeff Dane; Admin. Asst. Kelly Margheim;

Absent: Commissioner Hunking

Audience: Leah Shannon, Pat Shannon.

- 2. Public Comment on non-agenda items - None**

- 3. Discussion on Gronquist Building Lease Rates -** EDO Dane spoke with Chet Wilkins from the County Assessor's office, who assessed that Shannon's tax would be \$4,520.00 a year. The Port Board, upon discussion, agreed to a one-year lease of \$2,000.00 plus triple net, reviewable after the initial one-year period. The Shannon's are to maintain and replace, if necessary, all equipment in the kitchen. The Port cannot currently split the energy bill because there is only one meter for the entire building. It was then decided the Shannon's will pay \$250.00 towards the electric bill each month. The Board agreed to have EDO Dane draw up a lease agreement and subsequently have Attorney Cleaveland look it over.

- 4. Port Board Monthly Meeting Dates -** The next Port Board meeting will be Wednesday, July 21, 2021 in Condon. The consensus of the Board is to now have the Boards regular meeting the third Wednesday of each month.

Meeting adjourned 4:00 pm

President Ron Wilson

V.P. Dewey Kennedy

**Port of Arlington
Budget Hearing
Tuesday, June 8, 2021
5:02 pm
Port Office, 100 Island Park Rd., Arlington, OR**

A public hearing was held by the Port of Arlington Board of Commissioners regarding adoption of the FY 2021-22 Budget. The hearing was for the purpose of taking public comments on the budget approved by the Budget Committee on May 11, 2021.

1. Open Public Hearing – 5:02 pm; The budget hearing was opened by President Wilson
2. Ask for public comment – None
3. Close Public Hearing – The hearing was closed at 5:03 pm

**Regular Commission Meeting
MINUTES
Port of Arlington
June 8, 2021
5 p.m.
Port Office – 100 Port Island Rd.
Arlington, OR**

1. **The Port of Arlington Commission meeting was called to order at 5:03 pm by President Wilson.**
Those Present: President Wilson; Vice President Kennedy; Commissioner McGuire; Commissioner Shaffer; Port Manager / Economic Development Officer, Jeff Dane; Admin. Asst. Kelly Margheim
Absent: Kevin Hunking
Audience: Jack Ingram, Gene Williamson, Leah Shannon, Pat Shannon. Kathryn Greiner arrived at approx. 6pm.
2. **Adopt Resolution 2021-150 approving FY 2021-22 Budget** – Commissioner Kennedy moved to approve Resolution 2021-150 adopting FY 2021-22 Budget and Commissioner McGuire seconded. The motion carried with a vote of 3-0.
3. **Public Comment on non-agenda items-** Jack Ingram said they are getting ready to start the re-power on Shepard's flat. W.I could be supplying the rock, but Jack is not sure yet.

4. Consent Agenda:

- Approval of May 11, 2021 Commission Meeting Minutes
 - Approval of May 2021 Payables and Financials
- Commissioner McGuire moved to approve the consent agenda and Commissioner Kennedy seconded. The motion carried 3-0.

5. Presidents Report: None

6. Commissioner Reports: Commissioner Kennedy stated that the road crew will be widening the Airport road. The County Crew will also start paving Ray Rd. July 6th.

7. Economic Development:

7.1 Island Park Bathroom Project Update - EDO Dane stated the M&M

Construction is about finished and will be waiting for the bathroom to arrive. CXT says arrival should be July 22nd. The Island Park project has to be complete by July 30th. All invoices have to be submitted by June 30, 2021 for grant money to be distributed. Jeff also explained the way EDO Mitchell had the bathroom built the public will have access to free showers. Ali Barnes with CXT is on vacation until next week.

EDO Dane has been working on getting a quote for sound dampening project. President Wilson asked if it is a guarantee that after sound dampening is installed will the acoustics of the room will improve 100%. EDO Dane states that it will be concert quality. The grand room is the focus at this time. The sound Engineer will be visiting the Gronquist before starting production on the panels. Leah Shannon asked about the timeline of having them installed. Jeff said three to four weeks after the order is placed. EDO Dane stated that we might have a potential leaser for the big room at the Gronquist in the lower level. EDO Dane has been focusing on contacting pharmacies to lease a room at the Gronquist. A pharmacy would be so beneficial to our community. Vice President Kennedy asked about getting signage on the building. EDO Dane will start looking into companies and prices on creating a sign and installation.

EDO Dane has been talking with M&M Excavating about taking out the Ports pay station so the spot could be used as an RV sight. Everything is already there we just need to remove a tree and place a power pedestal. The Board's consensus is to move forward on the removal of the pay station and install a RV sight. The pay station will be placed by the front door of the Port office. Vice President Kennedy moved to have M&M Excavating out in RV sight where the pay station is currently and Commissioner McGuire seconded. The motion carried 3-0.

President Wilson asked about the Painted Hills project. EDO Dane said that Pillar Consulting just sent the preliminary reports and he forwarded it Gabrielle. EDO Dane said that Gabrielle stated she will look it over and they will make a time to meet soon.

EDO Dane met with Justin Long and Christopher Lord from Waterbear Energy. The company is looking to put in a green hydrogen plant. (Solar Powered) EDO Dane showed him Willow Creek for the hydrogen plant and then they looked at

EDO Continued:

the Mesa for the data center. Waterbear Energy might also be interested in building housing in the Arlington area. The company is very interested in our area. Commissioner Shannon met with them for lunch also. The company is very interested in our area and EDO Dane should have more information at the next meeting.

Administrative Assistant Margheim received an email from Kathryn Greiner asking if the Port Board meetings can be held on a different day as she has prior obligations on the third Tuesday of every month. The Board says we will discuss at the next meeting.

8. Administration

- 8.1 Personnel Action forms: COLA increase for signatures; Merit increase for signature. Commissioner Kennedy moved to approve the COLA and merit increase. Commissioner McGuire seconded. The motion carried 3-0. The forms were signed by President Wilson and Vice President Kennedy.
- 8.2 Acceptance of Election Results: Commissioner McGuire moved to accept the Special Election results as presented and Commissioner Kennedy seconded. The motion carried 3-0.
- 8.3 Discuss RFP for Attorney of Record. The Boards Consensus is to look into Attorney options before the next Board meeting.

Pat Shannon would like to discuss leasing part of the upper part of the Gronquist building. Pat has looked at other buildings as he would like to expand, but the only available building has been the Village Inn. It is in such disrepair that it would not be financially smart. After discussing Pat Shannon's ideas of leasing part of the Gronquist. The Board decided to have another Port Board meeting on Wednesday, June 23, 2021 at the Gronquist Building.

Meeting adjourned 7:05 pm

President Ron Wilson

V.P. Dewey Kennedy

2021 Port of Arlington fuel Sales								
Date	\$ / gallon	Gasoline			\$ / gallon	Diesel		
		Number	Gallons	\$ Sales		Number	Gallons	\$ Sales
January-21	\$ 3.49	11	113	\$ 374.32	\$ 2.69	0	0	\$ -
February-21	\$ 3.49	12	172	\$ 562.85	\$ 2.69	0	0	-
March-21	\$ 3.49	20	138	\$ 487.99	\$ 2.69	2	322	\$ 868.36
April-21	\$ 3.89	25	183	\$ 701.36	\$ 2.69	1	6	\$ 16.30
May-21	\$ 3.89	43	336	\$ 1,310.77	\$ 2.69	0	0	\$ -
June-21	\$ 4.89	45	379	\$ 1,674.72	\$ 2.69	0	0	\$ -
July-21					\$ 2.69			
August-21					\$ 2.69			
September-21					\$ 2.69			
October-21					\$ 2.69			
November-21					\$ 2.69			
December-21					\$ 2.69			
YTD Totals		156	1,322	\$ 5,112.01		3	328	\$ 884.66

2020 Port of Arlington fuel Sales								
Date	\$ / gallon	Gasoline			\$ / gallon	Diesel		
		Number	Gallons	\$ Sales		Number	Gallons	\$ Sales
January-20	\$ 3.99	7	94	\$ 373.93	\$ 2.69	0	0	\$ -
February-20	\$ 3.99	6	31	\$ 122.30	\$ 2.69	1	6	\$ 16.97
March-20	\$ 3.99	27	258	\$ 1,049.13	\$ 2.69	0	0	\$ -
April-20	\$ 3.99	32	259	\$ 1,032.66	\$ 2.69	0	0	\$ -
May-20	\$ 3.99	33	234	\$ 836.72	\$ 2.69	1	10	\$ 27.10
June-20	\$ 3.49	49	399	\$ 1,293.61	\$ 2.69	0	0	\$ -
July-20	\$ 3.49	50	388	\$ 1,144.76	\$ 2.69	2	83	\$ 223.99
August-20	\$ 3.49	67	805	\$ 2,622.41	\$ 2.69	3	89	\$ 240.06
September-20	\$ 3.49	52	495	\$ 1,631.00	\$ 2.69	0	0	\$ -
October-20	\$ 3.49	40	247	\$ 838.95	\$ 2.69	8	217	\$ 586.29
November-20	\$ 3.49	8	86	\$ 300.14	\$ 2.69	0	0	
December-20	\$ 3.49	19	163	\$ 541.93	\$ 2.69	0	0	
YTD Totals		390	3,460	\$ 11,787.54		15	405	\$ 1,094.41

2019 Port of Arlington fuel Sales								
Date	\$ / gallon	Gasoline			\$ / gallon	Diesel		
		Number	Gallons	\$ Sales		Number	Gallons	\$ Sales
January-19	\$ 3.90	11	109	\$ 413.84	\$ 2.69	0	0	\$ -
February-19	\$ 3.90	12	154	\$ 583.47	\$ 2.69	0	0	\$ -
March-19	\$ 3.90	13	91	\$ 337.40	\$ 2.69	0	0	\$ -
April-19	\$ 3.90	33	268	\$ 1,004.21	\$ 2.69	0	0	\$ -
May-19	\$ 4.59	41	291	\$ 1,256.28	\$ 2.69	0	0	\$ -
June-19	\$ 4.59	40	331	\$ 1,528.44	\$ 2.69	0	0	\$ -
July-19	\$ 3.99	46	443	\$ 1,872.21	\$ 2.69	1	13	\$ 35.49
August-19	\$ 3.99	57	618	\$ 2,442.36	\$ 2.69	3	108	\$ 290.91
September-19	\$ 3.99	45	465	\$ 1,757.99	\$ 2.69	5	46	\$ 123.11
October-19	\$ 3.99	38	422	\$ 1,576.03	\$ 2.69	4	184	\$ 472.91
November-19	\$ 3.99	24	229	\$ 914.15	\$ 2.69	0	0	\$ -
December-19	\$ 3.99	16	212	\$ 808.98	\$ 2.69	0	0	\$ -
YTD Totals		376	3,632	\$ 14,495.36		13	352	\$ 922.42

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07/13/21

PORT OF ARLINGTON
Check Detail
June 2021

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check		06/02/2021	QuickBooks Pay...		1001 · Bank of E...		-1.75
					6560 · Payroll Ex...	-1.75	1.75
TOTAL						-1.75	1.75
Check		06/03/2021	Peter Mitchell		1001 · Bank of E...		-362.17
					8421 · Travel/Foo...	-243.17	243.17
					8427 · Telephone...	-119.00	119.00
TOTAL						-362.17	362.17
Liability Check		06/07/2021	QuickBooks Pay...		1001 · Bank of E...		-23,931.67
			QuickBooks Payr...		2111 · Direct Dep...	-23,931.67	23,931.67
TOTAL						-23,931.67	23,931.67
Liability Check		06/29/2021	QuickBooks Pay...		1001 · Bank of E...		-8,639.65
			QuickBooks Payr...		2111 · Direct Dep...	-8,639.65	8,639.65
TOTAL						-8,639.65	8,639.65
Liability Check	EFT	06/28/2021	Oregon Departm...		1001 · Bank of E...		-4,406.00
					2100 · Payroll Lia...	-4,406.00	4,406.00
TOTAL						-4,406.00	4,406.00
Liability Check	EFT	06/28/2021	United States Tr...		1001 · Bank of E...		-18,206.08
					2100 · Payroll Lia...	-10,056.00	10,056.00
					2100 · Payroll Lia...	-3,302.64	3,302.64
					2100 · Payroll Lia...	-3,302.64	3,302.64
					2100 · Payroll Lia...	-772.40	772.40
					2100 · Payroll Lia...	-772.40	772.40
TOTAL						-18,206.08	18,206.08

\$495,350.01

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07/13/21

PORT OF ARLINGTON
Check Detail
 June 2021

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Paycheck	DD1...	06/08/2021	Mitchell, Peter D		1001 · Bank of E...		0.00
				6560 · Payroll Ex...		-1,421.76	1,421.76
				6560 · Payroll Ex...		-8,524.78	8,524.78
				6560 · Payroll Ex...		-26,902.37	26,902.37
				6560 · Payroll Ex...		-2,509.00	2,509.00
				6560 · Payroll Ex...		-4,722.95	4,722.95
				2100 · Payroll Lia...		4,722.95	-4,722.95
				6560 · Payroll Ex...		-2,292.07	2,292.07
				2100 · Payroll Lia...		2,292.07	-2,292.07
				6560 · Payroll Ex...		-116.46	116.46
				2100 · Payroll Lia...		116.46	-116.46
				6560 · Payroll Ex...		-0.77	0.77
				2100 · Payroll Lia...		0.77	-0.77
				2100 · Payroll Lia...		39.36	-39.36
				2100 · Payroll Lia...		8,801.00	-8,801.00
				6560 · Payroll Ex...		-2,440.19	2,440.19
				2100 · Payroll Lia...		2,440.19	-2,440.19
				2100 · Payroll Lia...		2,440.19	-2,440.19
				6560 · Payroll Ex...		-570.69	570.69
				2100 · Payroll Lia...		570.69	-570.69
				2100 · Payroll Lia...		570.69	-570.69
				2100 · Payroll Lia...		3,575.00	-3,575.00
				2111 · Direct Dep...		23,931.67	-23,931.67
TOTAL						0.00	0.00
Paycheck	DD1...	06/30/2021	Knisley, Jeff D		1001 · Bank of E...		0.00
				6560 · Payroll Ex...		-6,500.00	6,500.00
				6560 · Payroll Ex...		-780.00	780.00
				2100 · Payroll Lia...		780.00	-780.00
				6560 · Payroll Ex...		-2,292.07	2,292.07
				2100 · Payroll Lia...		2,292.07	-2,292.07
				6560 · Payroll Ex...		-116.46	116.46
				2100 · Payroll Lia...		116.46	-116.46
				6560 · Payroll Ex...		-4.22	4.22
				2100 · Payroll Lia...		4.22	-4.22
				2100 · Payroll Lia...		6.50	-6.50
				2100 · Payroll Lia...		846.00	-846.00
				6560 · Payroll Ex...		-403.00	403.00
				2100 · Payroll Lia...		403.00	-403.00
				2100 · Payroll Lia...		403.00	-403.00
				6560 · Payroll Ex...		-94.25	94.25
				2100 · Payroll Lia...		94.25	-94.25
				2100 · Payroll Lia...		94.25	-94.25

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07/13/21

PORT OF ARLINGTON
Check Detail
 June 2021

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
					2100 · Payroll Lia...	443.00	-443.00
					2111 · Direct Dep...	4,707.25	-4,707.25
TOTAL						0.00	0.00
Paycheck	DD1...	06/30/2021	Margheim, Kelly L		1001 · Bank of E...		0.00
					6560 · Payroll Ex...	-4,542.56	4,542.56
					6560 · Payroll Ex...	-212.91	212.91
					6560 · Payroll Ex...	-206.48	206.48
					6560 · Payroll Ex...	-2,292.07	2,292.07
					2100 · Payroll Lia...	2,292.07	-2,292.07
					6560 · Payroll Ex...	-116.46	116.46
					2100 · Payroll Lia...	116.46	-116.46
					6560 · Payroll Ex...	-595.43	595.43
					2100 · Payroll Lia...	595.43	-595.43
					6560 · Payroll Ex...	-4.55	4.55
					2100 · Payroll Lia...	4.55	-4.55
					2100 · Payroll Lia...	4.96	-4.96
					2100 · Payroll Lia...	354.00	-354.00
					6560 · Payroll Ex...	-307.64	307.64
					2100 · Payroll Lia...	307.64	-307.64
					2100 · Payroll Lia...	307.64	-307.64
					6560 · Payroll Ex...	-71.95	71.95
					2100 · Payroll Lia...	71.95	-71.95
					2100 · Payroll Lia...	71.95	-71.95
					2100 · Payroll Lia...	291.00	-291.00
					2111 · Direct Dep...	3,539.16	-3,539.16
					2111 · Direct Dep...	393.24	-393.24
TOTAL						0.00	0.00
Paycheck	9633	06/30/2021	Kennedy, Jr., De...		1001 · Bank of E...		-230.87
					6560 · Payroll Ex...	-250.00	250.00
					6560 · Payroll Ex...	-15.50	15.50
					2100 · Payroll Lia...	15.50	-15.50
					2100 · Payroll Lia...	15.50	-15.50
					6560 · Payroll Ex...	-3.63	3.63
					2100 · Payroll Lia...	3.63	-3.63
					2100 · Payroll Lia...	3.63	-3.63
TOTAL						-230.87	230.87

PORT OF ARLINGTON
Check Detail
 June 2021

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Paycheck	9634	06/30/2021	McGuire, Rodne...		1001 · Bank of E...		-277.05
					6560 · Payroll Ex...	-300.00	300.00
					6560 · Payroll Ex...	-18.60	18.60
					2100 · Payroll Lia...	18.60	-18.60
					2100 · Payroll Lia...	18.60	-18.60
					6560 · Payroll Ex...	-4.35	4.35
					2100 · Payroll Lia...	4.35	-4.35
					2100 · Payroll Lia...	4.35	-4.35
				TOTAL			
Paycheck	9635	06/30/2021	Metzker, James L		1001 · Bank of E...		-1,322.67
					6560 · Payroll Ex...	-1,598.56	1,598.56
					6560 · Payroll Ex...	-2.72	2.72
					2100 · Payroll Lia...	2.72	-2.72
					2100 · Payroll Lia...	1.60	-1.60
					2100 · Payroll Lia...	55.00	-55.00
					6560 · Payroll Ex...	-99.11	99.11
					2100 · Payroll Lia...	99.11	-99.11
					2100 · Payroll Lia...	99.11	-99.11
					6560 · Payroll Ex...	-23.18	23.18
					2100 · Payroll Lia...	23.18	-23.18
					2100 · Payroll Lia...	23.18	-23.18
					2100 · Payroll Lia...	97.00	-97.00
				TOTAL			
Paycheck	9636	06/30/2021	Wilson, Ron		1001 · Bank of E...		-277.05
					6560 · Payroll Ex...	-300.00	300.00
					6560 · Payroll Ex...	-18.60	18.60
					2100 · Payroll Lia...	18.60	-18.60
					2100 · Payroll Lia...	18.60	-18.60
					6560 · Payroll Ex...	-4.35	4.35
					2100 · Payroll Lia...	4.35	-4.35
					2100 · Payroll Lia...	4.35	-4.35
				TOTAL			

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07/13/21

PORT OF ARLINGTON
Check Detail
June 2021

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Liability Check	9637	06/28/2021	Fidelity Brokera...		1001 · Bank of E...		-6,098.38
					2100 · Payroll Lia...	-6,098.38	6,098.38
TOTAL						-6,098.38	6,098.38
Check	9638	06/28/2021	The City of Arlin...		1001 · Bank of E...		-1,800.00
					8430 · City of Ari...	-1,800.00	1,800.00
TOTAL						-1,800.00	1,800.00
Check	9639	06/28/2021	Gilliam County ...		1001 · Bank of E...		-208.83
					6122 · Meetings ...	-208.83	208.83
TOTAL						-208.83	208.83
Check	9640	06/28/2021	VanKoten & Cle...		1001 · Bank of E...		-1,755.00
					8423 · Legal Fees	-1,002.50	1,002.50
					6113 · Legal Fees	-17.50	17.50
					6113 · Legal Fees	-735.00	735.00
TOTAL						-1,755.00	1,755.00
Check	9641	06/28/2021	Gorge Networks		1001 · Bank of E...		-142.04
					6324 · WIFI - RV	-40.13	40.13
					6117 · Telephone...	-40.34	40.34
					8427 · Telephone...	-61.57	61.57
TOTAL						-142.04	142.04
Check	9642	06/28/2021	SDIS		1001 · Bank of E...		-7,843.22
					2100 · Payroll Lia...	-7,843.22	7,843.22
TOTAL						-7,843.22	7,843.22

7:51 AM
07/13/21

PORT OF ARLINGTON
Check Detail
June 2021

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check	9643	06/28/2021	The Times-Jour...		1001 · Bank of E...		-300.00
					6122 · Meetings ...	-300.00	300.00
TOTAL						-300.00	300.00
Check	9644	06/28/2021	Loop Net		1001 · Bank of E...		-69.00
					8426 · Advertisin...	-69.00	69.00
TOTAL						-69.00	69.00
Check	9645	06/28/2021	Bishop Sanitatio...		1001 · Bank of E...		-102.50
					6322 · Sanitation ...	-102.50	102.50
TOTAL						-102.50	102.50
Check	9646	06/28/2021	Pacific Power		1001 · Bank of E...		-370.15
					6111 · Utilities	-370.15	370.15
TOTAL						-370.15	370.15
Check	9647	06/28/2021	Northwest Pum...		1001 · Bank of E...		-17,930.26
					6734 · Marina Im...	-17,930.26	17,930.26
TOTAL						-17,930.26	17,930.26
Check	9648	06/28/2021	James Metzker		1001 · Bank of E...		-50.54
					8421 · Travel/Foo...	-15.54	15.54
					8427 · Telephone...	-35.00	35.00
TOTAL						-50.54	50.54
Check	9649	06/30/2021	kelly Lee Margh...		1001 · Bank of E...		-181.16
					8421 · Travel/Foo...	-62.16	62.16
					8427 · Telephone...	-119.00	119.00
TOTAL						-181.16	181.16

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PORT OF ARLINGTON
Check Detail
June 2021

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check	9650	06/29/2021	CXT Incorporated		1001 · Bank of E...		-250,915.00
					6634 · Constructi...	-250,915.00	250,915.00
TOTAL						-250,915.00	250,915.00
Check	9660	06/29/2021	Cascade Insulati...		1001 · Bank of E...		-2,950.00
					6636 · Marine Bo...	-2,950.00	2,950.00
TOTAL						-2,950.00	2,950.00
Check	9661	06/29/2021	M & M Excavatin...		1001 · Bank of E...		-163,364.97
					6634 · Constructi...	-163,364.97	163,364.97
TOTAL						-163,364.97	163,364.97

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PORT OF ARLINGTON Deposit Detail June 2021

Type	Num	Date	Name	Account	Amount
Deposit		06/01/2021		1001 · Bank of E...	2,736.00
			Cash Sales	4211-4 · RV Park...	-10.00
			Cash Sales	4211-3 · RV Park...	-35.00
			Cash Sales	4211-1 · RV Park...	-525.00
			Cash Sales	4210 · Marina Re...	-60.00
			Cash Sales	4211-4 · RV Park...	-10.00
			Cash Sales	4211-4 · RV Park...	-20.00
			Cash Sales	4211-4 · RV Park...	-20.00
			Cash Sales	4211-4 · RV Park...	-40.00
			Cash Sales	4211-4 · RV Park...	-10.00
			Cash Sales	4211-1 · RV Park...	-170.00
			Cash Sales	4211-4 · RV Park...	-10.00
			Cash Sales	4210 · Marina Re...	-60.00
			Cash Sales	4211-4 · RV Park...	-10.00
			Cash Sales	4211-4 · RV Park...	-20.00
			Cash Sales	4211-3 · RV Park...	-70.00
			Cash Sales	4211-4 · RV Park...	-10.00
			Cash Sales	4211-4 · RV Park...	-50.00
Payment	322	06/01/2021	Arlington Towing	1499 · Undeposit...	-1,606.00
TOTAL					-2,736.00
Deposit		06/02/2021		1001 · Bank of E...	242.84
			Heartland Payme...	4211-3 · RV Park...	-70.00
			Heartland Payme...	6115-1 · Credit C...	2.09
			Heartland Payme...	4213-2 · Gasoline...	-178.93
			Heartland Payme...	6115-1 · Credit C...	4.00
TOTAL					-242.84
Paycheck	DD1...	06/08/2021	Mitchell, Peter D	1001 · Bank of E...	0.00
				6560 · Payroll Ex...	1,421.76
				6560 · Payroll Ex...	8,524.78
				6560 · Payroll Ex...	26,902.37
				6560 · Payroll Ex...	2,509.00
				6560 · Payroll Ex...	4,722.95
				2100 · Payroll Lia...	-4,722.95
				6560 · Payroll Ex...	2,292.07
				2100 · Payroll Lia...	-2,292.07
				6560 · Payroll Ex...	116.46
				2100 · Payroll Lia...	-116.46
				6560 · Payroll Ex...	0.77
				2100 · Payroll Lia...	-0.77

\$18,602.57

PORT OF ARLINGTON
Deposit Detail
 June 2021

Type	Num	Date	Name	Account	Amount
				2100 · Payroll Lia...	-39.36
				2100 · Payroll Lia...	-8,801.00
				6560 · Payroll Ex...	2,440.19
				2100 · Payroll Lia...	-2,440.19
				2100 · Payroll Lia...	-2,440.19
				6560 · Payroll Ex...	570.69
				2100 · Payroll Lia...	-570.69
				2100 · Payroll Lia...	-570.69
				2100 · Payroll Lia...	-3,575.00
				2111 · Direct Dep...	-23,931.67
TOTAL					0.00
Deposit		06/14/2021		1001 · Bank of E...	614.52
			Heartland Payme...	4213-2 · Gasoline...	-125.36
			Heartland Payme...	6115-1 · Credit C...	2.31
			Heartland Payme...	4211-1 · RV Park...	-498.00
			Heartland Payme...	6115-1 · Credit C...	6.53
TOTAL					-614.52
Deposit		06/16/2021		1001 · Bank of E...	433.64
			Heartland Payme...	4213-2 · Gasoline...	-442.63
			Heartland Payme...	6115-1 · Credit C...	8.99
TOTAL					-433.64
Deposit		06/21/2021		1001 · Bank of E...	2,118.01
			Cash Sales	4211-1 · RV Park...	-27.00
			Cash Sales	4210 · Marina Re...	-135.00
			Gilliam County Tr...	4010 · Taxes-Cur...	-966.01
			Cash Sales	4211-3 · RV Park...	-35.00
			Cash Sales	4211-4 · RV Park...	-10.00
			Cash Sales	4211-4 · RV Park...	-10.00
			Cash Sales	4211-4 · RV Park...	-10.00
			Cash Sales	4211-4 · RV Park...	-10.00
			Cash Sales	4211-4 · RV Park...	-40.00
			Cash Sales	4211-1 · RV Park...	-525.00
			Cash Sales	4211-4 · RV Park...	-10.00
			Cash Sales	4211-4 · RV Park...	-10.00
			Cash Sales	4211-4 · RV Park...	-10.00
			Cash Sales	4211-4 · RV Park...	-10.00
			Cash Sales	4211-4 · RV Park...	-50.00
			Cash Sales	4211-4 · RV Park...	-10.00
			Cash Sales	4211-4 · RV Park...	-10.00
			Cash Sales	4211-4 · RV Park...	-10.00

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PORT OF ARLINGTON
Deposit Detail
 June 2021

Type	Num	Date	Name	Account	Amount
			Cash Sales	4211-3 · RV Park...	-70.00
			Cash Sales	4211-4 · RV Park...	-10.00
			Cash Sales	4211-3 · RV Park...	-35.00
			Cash Sales	4211-3 · RV Park...	-35.00
			Cash Sales	4211-3 · RV Park...	-70.00
			Cash Sales	4211-4 · RV Park...	-10.00
			Cash Sales	4211-4 · RV Park...	-10.00
			Cash Sales	4211-4 · RV Park...	-10.00
					-2,118.01
TOTAL					
Deposit		06/21/2021		1001 · Bank of E...	715.21
			Heartland Payme...	4213-2 · Gasoline...	-70.17
			Heartland Payme...	6115-1 · Credit C...	0.97
			Heartland Payme...	4211-1 · RV Park...	-525.00
			Heartland Payme...	4211-3 · RV Park...	-140.00
			Heartland Payme...	6115-1 · Credit C...	18.99
					-715.21
TOTAL					
Deposit		06/23/2021		1001 · Bank of E...	1,052.54
			Heartland Payme...	4210 · Marina Re...	-720.00
			Heartland Payme...	6115-1 · Credit C...	12.98
			Heartland Payme...	4213-2 · Gasoline...	-246.49
			Heartland Payme...	6115-1 · Credit C...	3.62
			Heartland Payme...	4211-3 · RV Park...	-35.00
			Heartland Payme...	4211-3 · RV Park...	-35.00
			Heartland Payme...	4211-3 · RV Park...	-35.00
			Heartland Payme...	6115-1 · Credit C...	2.35
					-1,052.54
TOTAL					
Deposit		06/30/2021		1001 · Bank of E...	784.67
			Heartland Payme...	4213-2 · Gasoline...	-211.55
			Heartland Payme...	6115-1 · Credit C...	6.31
			Heartland Payme...	4211-3 · RV Park...	-35.00
			Heartland Payme...	4211-3 · RV Park...	-525.00
			Heartland Payme...	4211-3 · RV Park...	-35.00
			Heartland Payme...	6115-1 · Credit C...	15.57
					-784.67
TOTAL					

PORT OF ARLINGTON
Deposit Detail
 June 2021

Type	Num	Date	Name	Account	Amount
Deposit		06/30/2021		1001 · Bank of E...	8,600.00
			Insitu Inc.	5031 · Building L...	-7,600.00
			Cash Sales	4211-3 · RV Park...	-35.00
			Cash Sales	4211-3 · RV Park...	-35.00
			Cash Sales	4211-4 · RV Park...	-10.00
			Cash Sales	4211-3 · RV Park...	-35.00
			Cash Sales	4211-4 · RV Park...	-10.00
			Cash Sales	4211-4 · RV Park...	-10.00
			Cash Sales	4211-3 · RV Park...	-35.00
			Cash Sales	4211-3 · RV Park...	-35.00
			Cash Sales	4210 · Marina Re...	-120.00
			Cash Sales	4210 · Marina Re...	-60.00
			Cash Sales	4211-3 · RV Park...	-70.00
			Cash Sales	4211-4 · RV Park...	-10.00
			Cash Sales	4211-3 · RV Park...	-35.00
			Cash Sales	4211-3 · RV Park...	-35.00
			Cash Sales	4211-4 · RV Park...	-10.00
			Cash Sales	4211-3 · RV Park...	-35.00
			Cash Sales	4210 · Marina Re...	-420.00
TOTAL					-8,600.00
Deposit		06/30/2021		1001 · Bank of E...	957.69
			Heartland Payme...	4211-2 · RV Park...	-155.00
			Heartland Payme...	4211-1 · RV Park...	-420.00
			Heartland Payme...	6115-1 · Credit C...	8.67
			Heartland Payme...	4213-2 · Gasoline...	-399.59
			Heartland Payme...	6115-1 · Credit C...	8.23
TOTAL					-957.69
Deposit		06/30/2021		1001 · Bank of E...	105.00
			Cash Sales	4211-1 · RV Park...	-105.00
TOTAL					-105.00
Deposit		06/30/2021		1001 · Bank of E...	242.45
			Square Card Pro...	4500 · Miscellane...	-250.00
			Square Card Pro...	6115-1 · Credit C...	7.55
TOTAL					-242.45

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PORT OF ARLINGTON
Deposit Detail
June 2021

Type	Num	Date	Name	Account	Amount
Paycheck	DD1...	06/30/2021	Knisley, Jeff D	1001 · Bank of E...	0.00
				6560 · Payroll Ex...	6,500.00
				6560 · Payroll Ex...	780.00
				2100 · Payroll Lia...	-780.00
				6560 · Payroll Ex...	2,292.07
				2100 · Payroll Lia...	-2,292.07
				6560 · Payroll Ex...	116.46
				2100 · Payroll Lia...	-116.46
				6560 · Payroll Ex...	4.22
				2100 · Payroll Lia...	-4.22
				2100 · Payroll Lia...	-6.50
				2100 · Payroll Lia...	-846.00
				6560 · Payroll Ex...	403.00
				2100 · Payroll Lia...	-403.00
				2100 · Payroll Lia...	-403.00
				6560 · Payroll Ex...	94.25
				2100 · Payroll Lia...	-94.25
				2100 · Payroll Lia...	-94.25
				2100 · Payroll Lia...	-443.00
				2111 · Direct Dep...	-4,707.25
TOTAL					0.00
Paycheck	DD1...	06/30/2021	Margheim, Kelly L	1001 · Bank of E...	0.00
				6560 · Payroll Ex...	4,542.56
				6560 · Payroll Ex...	212.91
				6560 · Payroll Ex...	206.48
				6560 · Payroll Ex...	2,292.07
				2100 · Payroll Lia...	-2,292.07
				6560 · Payroll Ex...	116.46
				2100 · Payroll Lia...	-116.46
				6560 · Payroll Ex...	595.43
				2100 · Payroll Lia...	-595.43
				6560 · Payroll Ex...	4.55
				2100 · Payroll Lia...	-4.55
				2100 · Payroll Lia...	-4.96
				2100 · Payroll Lia...	-354.00
				6560 · Payroll Ex...	307.64
				2100 · Payroll Lia...	-307.64
				2100 · Payroll Lia...	-307.64
				6560 · Payroll Ex...	71.95
				2100 · Payroll Lia...	-71.95
				2100 · Payroll Lia...	-71.95
				2100 · Payroll Lia...	-291.00

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PORT OF ARLINGTON
Deposit Detail
June 2021

Type	Num	Date	Name	Account	Amount
				2111 · Direct Dep...	-3,539.16
				2111 · Direct Dep...	-393.24
TOTAL					0.00

PORT OF ARLINGTON
Profit & Loss Prev Year Comparison
July 2020 through June 2021

	Apr 21	Apr 20	\$ Change	% Change	May 21	May 20	\$ Change	% Change	Jun 21	Jun 20	\$ Change
Ordinary Income/Expense											
Income											
4210 · Marina Revenue	300.00	690.00	-390.00	-56.52%	640.00	2,330.00	-1,690.00	-72.53%	1,575.00	1,110.00	465.00
4211 · RV Park Revenues											
4211-1 · RV Park Monthly Rent	2,100.00	2,550.00	-450.00	-17.65%	4,725.00	1,500.00	3,225.00	215.0%	2,795.00	1,125.00	1,670.00
4211-2 · RV Park Weekly Rent	155.00	0.00	155.00	100.0%	155.00	500.00	-345.00	-69.0%	155.00	250.00	-95.00
4211-3 · RV Park Daily Rent	420.00	0.00	420.00	100.0%	630.00	108.00	522.00	483.33%	1,610.00	1,292.00	318.00
4211-4 · RV Park Dry Camp	90.00	18.00	72.00	400.0%	990.00	255.00	735.00	288.24%	480.00	518.00	-38.00
4211-5 · Monthly TV	0.00	20.00	-20.00	-100.0%	0.00	20.00	-20.00	-100.0%	0.00	0.00	0.00
Total 4211 · RV Park Revenues	2,765.00	2,588.00	177.00	6.84%	6,500.00	2,383.00	4,117.00	172.77%	5,040.00	3,185.00	1,855.00
4213 · Marina Fuel Revenue											
4213-2 · Gasoline Sales	811.43	1,032.66	-221.23	-21.42%	1,909.98	836.73	1,073.25	128.27%	1,674.72	1,293.61	381.11
4213-1 · Diesel Sales	16.30	0.00	16.30	100.0%	0.00	27.10	-27.10	-100.0%	0.00	0.00	0.00
4213 · Marina Fuel Revenue - Other	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%	0.00	0.00	0.00
Total 4213 · Marina Fuel Revenue	827.73	1,032.66	-204.93	-19.85%	1,909.98	863.83	1,046.15	121.11%	1,674.72	1,293.61	381.11
4214 · Marina Power and Water Revenue	0.00	0.00	0.00	0.0%	0.00	60.00	-60.00	-100.0%	0.00	90.00	-90.00
4340 · Willow Creek Rock Sales	809.49	0.00	809.49	100.0%	696.32	0.00	696.32	100.0%	0.00	-83,352.02	83,352.02

PORT OF ARLINGTON
Profit & Loss
July 2020 through June 2021

Jul '20 - Jun 21

Ordinary Income/Expense	
Income	
GENERAL FUND RESOURCES	
4000 · Carryover Balance	1,559,144.40
4010 · Taxes-Current	138,359.27
4011 · Taxes-Prior	3,478.30
4020 · Interest - NOW Checking	82.71
4021 · Interest - Best A/C	2,004.82
4022 · Interest - LGIP A/C	9,633.97
4030 · Land Rental	5,500.00
4050 · Grain Elevator Lease Pymt	111,759.73
4110 · Grants Income	
4111 · OSMB Grant	18,220.60
4114 · Unanticipated Grant Funds	5,000.00
4120 · MAPS Grant	7,000.00
Total 4110 · Grants Income	30,220.60
4130 · SIP Funds	0.00
4210 · Marina Revenue	9,631.00
4211 · RV Park Revenues	
4211-1 · RV Park Monthly Rent	31,145.00
4211-2 · RV Park Weekly Rent	1,535.00
4211-3 · RV Park Daily Rent	9,270.00
4211-4 · RV Park Dry Camp	4,321.50
Total 4211 · RV Park Revenues	46,271.50
4213 · Marina Fuel Revenue	
4213-2 · Gasoline Sales	13,134.97
4213-1 · Diesel Sales	1,935.00
Total 4213 · Marina Fuel Revenue	15,069.97
4214 · Marina Power and Water Revenue	280.00
4340 · Willow Creek Rock Sales	22,135.05
4350 · Willow Creek Lease Revenue	10,609.00
4500 · Miscellaneous Income	530.00
Total GENERAL FUND RESOURCES	1,964,710.32

PORT OF ARLINGTON
Profit & Loss
 July 2020 through June 2021

3/21
 Cash Basis

	Jul '20 - Jun 21
5000 · ECONOMIC DEVELOP FUND RESOURCES	
5034 · Taxes Collected for Triple Net	4,885.00
5031 · Building Lease 11-002	91,200.00
5032 · Building Lease 11-004	13,250.00
5033 · Flex Bldg Lease	19,750.00
5113 · Grants - Gilliam County	20,000.00
5116 · Grants - Other	8,394.00
5130 · SIP Funds	38,042.61
5000 · ECONOMIC DEVELOP FUND RESOURCES - O...	352,967.55
Total 5000 · ECONOMIC DEVELOP FUND RESOURCES	548,489.16
RESERVE FUND RESOURCES	
9000 · Reserve Fund Beginning Balance	65,310.94
9001 · Transfer from General Fund	11,650.00
9002 · Interest Earned Reserve Fund	575.16
Total RESERVE FUND RESOURCES	77,536.10
Total Income	2,590,735.58
Expense	
6560 · Payroll Expenses	0.00
GENERAL FUND EXPENSES	
ADMINISTRATION EXPENSES	
6000 · Personal Services - AD	
6008 · Port Manager	68,697.16
6009 · Administrative Assistant	37,074.60
6011 · Payroll Taxes - Staff	8,007.50
6013 · Workmens Compensation	175.00
6015 · Employee Benefits Insurance	31,118.21
6016 · Employee Benefits Retirement	12,742.60
Total 6000 · Personal Services - AD	157,815.07
6100 · Materials and Services - AD	
6110 · Internet Service	235.10
6111 · Utilities	1,193.99
6112 · Office Supplies and Equipment	1,945.40
6113 · Legal Fees	5,500.00
6114 · Insurance, Treasurer Bond	379.25
6115 · Dues, Subscriptions, Fees	
6115-1 · Credit Card Fees	3,287.16
6115 · Dues, Subscriptions, Fees - Other	5,413.62
Total 6115 · Dues, Subscriptions, Fees	8,700.78

PORT OF ARLINGTON
Profit & Loss
 July 2020 through June 2021

	Jul '20 - Jun 21
6116 · Audit, Budget, Legal Notices	8,847.00
6117 · Telephone and Internet Srv.	1,570.63
6118 · Advertising - AD	111.00
6119 · Commissioner Fees/Expenses	984.40
6120 · Medi/SS for Commissioners	122.41
6121 · Donations	600.00
6122 · Meetings and Elections	1,750.89
6123 · Miscellaneous - AD	75.75
6127 · Commissioner Conference & Trave	592.86
6128 · Staff Travel/Food/Lodging	325.59
6129 · Postage	438.60
6100 · Materials and Services - AD - Other	991.24
Total 6100 · Materials and Services - AD	34,364.89
6170 · Transfers Out of General Fund	11,650.00
Total ADMINISTRATION EXPENSES	203,829.96
ISLAND PARK	
6600 · Personal Services	
6610 · Maintenance Person	14,725.75
6611 · Payroll Taxes	1,187.88
6612 · Worker's Comp Insurance	19.00
Total 6600 · Personal Services	15,932.63
6620 · Materials & Services	
6622 · Sanitation	1,092.06
6623 · Comfort Station Supplies	1,125.14
6624 · Park Electricity	1,117.41
6625 · Pest Control / Chem & Fert.	206.93
6626 · Insurance	1,772.34
6627 · Park Maintenance & Supplies	2,353.65
Total 6620 · Materials & Services	7,667.53
6630 · Capital Outlay	
6636 · Marine Board Grant Match	28,770.25
6634 · Construction Grant	467,101.15
Total 6630 · Capital Outlay	495,871.40
Total ISLAND PARK	519,471.56

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Cash Basis

PORT OF ARLINGTON
Profit & Loss
July 2020 through June 2021

	Jul '20 - Jun 21
MARINA	
6700 · Personal Services	2,725.48
6710 · Maintenance Person	195.76
6711 · Payroll Taxes	35.00
6712 · Worker's Comp Insurance	
Total 6700 · Personal Services	2,956.24
6720 · Materials & Services	
6721 · Marina Electricity	2,796.03
6722 · OMB Repairs - 1/2 MAPS	1,130.00
6723 · Insurance	2,600.00
6724 · Marina Maint. & Supplies	1,031.96
6725 · Miscellaneous	516.64
6727 · Marina Fuel	
6727-1 · Marina Gas	6,078.57
6727 · Marina Fuel - Other	4,470.79
Total 6727 · Marina Fuel	10,549.36
Total 6720 · Materials & Services	18,623.99
6730 · Captial Outlay	
6733 · Marina Equipment	250.00
6734 · Marina Improvements Other	17,930.26
Total 6730 · Captial Outlay	18,180.26
Total MARINA	39,760.49
RV PARK EXPENSES	
6300 · Personal Services - RV	2,934.77
6310 · Maintenance Person - RV	212.11
6311 · Payroll Taxes, Maintenance - RV	159.00
6312 · Workmens Compensation - RV	
Total 6300 · Personal Services - RV	3,305.88
6320 · Materials & Services - RV	
6321 · Water Fees - RV	2,524.00
6322 · Sanitation - RV	1,588.50
6323 · Electricity - RV Park	5,052.19
6324 · WIFI - RV	905.63
6325 · Advertising - RV	500.00
6326 · Maintenance & Supplies - RV	3,278.25
6327 · Insurance - RV	1,572.34

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Cash Basis

PORT OF ARLINGTON
Profit & Loss
July 2020 through June 2021

	Jul '20 - Jun 21
6329 · Sewer	3,086.37
6320 · Materials & Services - RV - Other	322.47
Total 6320 · Materials & Services - RV	18,829.75
6340 · Capital Outlay - RV	1,863.00
6344 · RV Park Equipment	
Total 6340 · Capital Outlay - RV	1,863.00
Total RV PARK EXPENSES	23,998.63
WILLOW CREEK QUARRY	
6520 · Materials & Services - WQ	2,063.00
6523 · Miscellaneous - WQ	
Total 6520 · Materials & Services - WQ	2,063.00
Total WILLOW CREEK QUARRY	2,063.00
Total GENERAL FUND EXPENSES	789,123.64
8400 · ECON.DEVELOP.FUND EXPENSES	
PERSONNEL SERVICES	
8410 · Officer	68,517.66
8410-1 · Admin. Asst. 1/3	19,099.03
8411 · Payroll Taxes	6,752.30
8412 · Worker's Comp Ins.	151.32
8413 · Employee Benefits - Insurance	31,503.57
8414 · Employee Benefits - Retirement	10,513.93
Total PERSONNEL SERVICES	136,537.81
MATERIALS AND SERVICES	
8421 · Travel/Food/Lodging	1,613.51
8423 · Legal Fees	4,472.50
8424 · Office Supplies & Equipment	595.63
8425 · Utilities	3,346.60
8426 · Advertising & Marketing	20,483.00
8426-1 · Dues & Subscriptions	106.00
8427 · Telephone & Internet Service	2,662.05
8429 · Building Insurance	9,377.32
8430 · City of Arlington Insitu Lease	21,600.00
8430-3 · Business Start Up Program	1,829.62
Total MATERIALS AND SERVICES	66,086.23

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Cash Basis

PORT OF ARLINGTON
Profit & Loss
July 2020 through June 2021

	<u>Jul '20 - Jun 21</u>
CAPITAL OUTLAY	
8431 · Land Improvements/Development	202,448.56
8432 · Engineering & Surveying	10,389.67
8435 · Building Projects/Tenant Improv	126.36
Total CAPITAL OUTLAY	<u>212,964.59</u>
DEBT SERVICE	
8441 · Loan - Principal	8,820.80
8442 · Loan - Interest	2,311.20
Total DEBT SERVICE	<u>11,132.00</u>
Total 8400 · ECON.DEVELOP.FUND EXPENSES	<u>426,720.63</u>
Total Expense	<u>1,215,844.27</u>
Net Ordinary Income	<u>1,374,891.31</u>
Net Income	<u><u>1,374,891.31</u></u>

PORT OF ARLINGTON
YTD Income & Expense vs. Budget
YTD

	Jul '20 - Jun 21	Budget	% of Budget
Ordinary Income/Expense			
Income			
GENERAL FUND RESOURCES			
4000 · Carryover Balance	1,559,144.40	1,479,250.00	105.4%
4010 · Taxes-Current	138,359.27	122,000.00	113.4%
4011 · Taxes-Prior	3,478.30	500.00	695.7%
4020 · Interest - NOW Checking	82.71	0.00	100.0%
4021 · Interest - Best A/C	2,004.82	0.00	100.0%
4022 · Interest - LGIP A/C	9,633.97	10,000.00	96.3%
4030 · Land Rental	5,500.00	16,000.00	34.4%
4050 · Grain Elevator Lease Pymt	111,759.73	111,659.00	100.1%
4110 · Grants Income			
4111 · OSMB Grant	18,220.60	353,760.00	5.2%
4113 · Gilliam County Grant	0.00	213,000.00	0.0%
4114 · Unanticipated Grant Funds	5,000.00	100.00	5,000.0%
4120 · MAPS Grant	7,000.00	7,000.00	100.0%
4110 · Grants Income - Other	0.00	0.00	0.0%
Total 4110 · Grants Income	30,220.60	573,860.00	5.3%
4130 · SIP Funds	0.00		
4210 · Marina Revenue	9,631.00	5,000.00	192.6%
4211 · RV Park Revenues			
4211-1 · RV Park Monthly Rent	31,145.00	0.00	100.0%
4211-2 · RV Park Weekly Rent	1,535.00	0.00	100.0%
4211-3 · RV Park Daily Rent	9,270.00	0.00	100.0%
4211-4 · RV Park Dry Camp	4,321.50	0.00	100.0%
4211 · RV Park Revenues - Other	0.00	40,000.00	0.0%
Total 4211 · RV Park Revenues	46,271.50	40,000.00	115.7%
4213 · Marina Fuel Revenue			
4213-2 · Gasoline Sales	13,134.97	0.00	100.0%
4213-1 · Diesel Sales	1,935.00	0.00	100.0%
4213 · Marina Fuel Revenue - Other	0.00	12,000.00	0.0%
Total 4213 · Marina Fuel Revenue	15,069.97	12,000.00	125.6%
4214 · Marina Power and Water Revenue	280.00	250.00	112.0%
4340 · Willow Creek Rock Sales	22,135.05	40,000.00	55.3%
4350 · Willow Creek Lease Revenue	10,609.00	0.00	100.0%
4400 · Donations/Gifts	0.00	100.00	0.0%
4500 · Miscellaneous Income	530.00	100.00	530.0%
Total GENERAL FUND RESOURCES	1,964,710.32	2,410,719.00	81.5%
5000 · ECONOMIC DEVELOP FUND RESOURCES			
5034 · Taxes Collected for Triple Net	4,885.00	1,275.00	383.1%
5005 · Carryover (cash basis)	0.00	248,600.00	0.0%
5031 · Building Lease 11-002	91,200.00	93,936.00	97.1%
5032 · Building Lease 11-004	13,250.00	15,000.00	88.3%
5033 · Flex Bldg Lease	19,750.00	1,000.00	1,975.0%
5113 · Grants - Gilliam County	20,000.00	100,000.00	20.0%
5114 · Unanticipated Grant Funds	0.00	1,000.00	0.0%
5116 · Grants - Other	8,394.00	7,800.00	107.6%
5130 · SIP Funds	38,042.61	25,000.00	152.2%
5600 · Transfer from General Fund	0.00	0.00	0.0%
5000 · ECONOMIC DEVELOP FUND RESOURCES - O...	352,967.55		
Total 5000 · ECONOMIC DEVELOP FUND RESOURCES	548,489.16	493,611.00	111.1%

PORT OF ARLINGTON
YTD Income & Expense vs. Budget
YTD

	Jul '20 - Jun 21	Budget	% of Budget
RESERVE FUND RESOURCES			
9000 · Reserve Fund Beginning Balance	65,310.94	65,310.94	100.0%
9001 · Transfer from General Fund	11,650.00	11,650.00	100.0%
9002 · Interest Earned Reserve Fund	575.16	400.00	143.8%
Total RESERVE FUND RESOURCES	77,536.10	77,360.94	100.2%
Total Income	2,590,735.58	2,981,690.94	86.9%
Expense			
6560 · Payroll Expenses	0.00	0.00	0.0%
GENERAL FUND EXPENSES			
ADMINISTRATION EXPENSES			
6000 · Personal Services - AD			
6008 · Port Manager	68,697.16	74,700.00	92.0%
6009 · Administrative Assistant	37,074.60	37,200.00	99.7%
6011 · Payroll Taxes - Staff	8,007.50	6,200.00	129.2%
6012 · Training	0.00	500.00	0.0%
6013 · Workmens Compensation	175.00	250.00	70.0%
6015 · Employee Benefits Insurance	31,118.21	32,250.00	96.5%
6016 · Employee Benefits Retirement	12,742.60	9,100.00	140.0%
Total 6000 · Personal Services - AD	157,815.07	160,200.00	98.5%
6100 · Materials and Services - AD			
6110 · Internet Service	235.10		
6111 · Utilities	1,193.99	3,700.00	32.3%
6112 · Office Supplies and Equipment	1,945.40	3,500.00	55.6%
6113 · Legal Fees	5,500.00	12,000.00	45.8%
6114 · Insurance, Treasurer Bond	379.25	500.00	75.9%
6115 · Dues, Subscriptions, Fees			
6115-1 · Credit Card Fees	3,287.16	3,800.00	86.5%
6115 · Dues, Subscriptions, Fees - Other	5,413.62	7,000.00	77.3%
Total 6115 · Dues, Subscriptions, Fees	8,700.78	10,800.00	80.6%
6116 · Audit, Budget, Legal Notices	8,847.00	10,000.00	88.5%
6117 · Telephone and Internet Srv.	1,570.63	3,000.00	52.4%
6118 · Advertising - AD	111.00	250.00	44.4%
6119 · Commissioner Fees/Expenses	984.40	3,000.00	32.8%
6120 · Medi/SS for Commissioners	122.41	300.00	40.8%
6121 · Donations	600.00	1,000.00	60.0%
6122 · Meetings and Elections	1,750.89	2,000.00	87.5%
6123 · Miscellaneous - AD	75.75	200.00	37.9%
6124 · Consultant Services	0.00	2,000.00	0.0%
6126 · Contingency	0.00	106,759.00	0.0%
6127 · Commissioner Conference & Trave	592.86	3,000.00	19.8%
6128 · Staff Travel/Food/Lodging	325.59	500.00	65.1%
6129 · Postage	438.60	1,000.00	43.9%
6130 · Bad Debt Write Off	0.00	100.00	0.0%
6100 · Materials and Services - AD - Other	991.24		
Total 6100 · Materials and Services - AD	34,364.89	163,609.00	21.0%
6170 · Transfers Out of General Fund	11,650.00	11,650.00	100.0%
Total ADMINISTRATION EXPENSES	203,829.96	335,459.00	60.8%
ECONOMIC DEVELOPMENT	0.00	200,000.00	0.0%
ISLAND PARK			
6600 · Personal Services			
6610 · Maintenance Person	14,725.75	13,500.00	109.1%
6611 · Payroll Taxes	1,187.88	850.00	139.8%
6612 · Worker's Comp Insurance	19.00	500.00	3.8%
Total 6600 · Personal Services	15,932.63	14,850.00	107.3%

PORT OF ARLINGTON
YTD Income & Expense vs. Budget
YTD

	Jul '20 - Jun 21	Budget	% of Budget
6620 · Materials & Services			
6621 · Water Fees	0.00	1,200.00	0.0%
6622 · Sanitation	1,092.06	1,000.00	109.2%
6623 · Comfort Station Supplies	1,125.14	1,800.00	62.5%
6624 · Park Electricity	1,117.41	1,500.00	74.5%
6625 · Pest Control / Chem & Fert.	206.93	200.00	103.5%
6626 · Insurance	1,772.34	2,000.00	88.6%
6627 · Park Maintenance & Supplies	2,353.65	2,800.00	84.1%
6628 · Miscellaneous	0.00	100.00	0.0%
Total 6620 · Materials & Services	7,667.53	10,600.00	72.3%
6630 · Capital Outlay			
6636 · Marine Board Grant Match	28,770.25	142,350.00	20.2%
6635 · Grant Match Isl.Erosion Repair	0.00	76,000.00	0.0%
6634 · Construction Grant	467,101.15	353,760.00	132.0%
6631 · Park Improvements	0.00	200,000.00	0.0%
6632 · Engineering & Surveying	0.00	20,000.00	0.0%
6633 · Island Park Construction Grant	0.00	213,000.00	0.0%
Total 6630 · Capital Outlay	495,871.40	1,005,110.00	49.3%
Total ISLAND PARK	519,471.56	1,030,560.00	50.4%
MARINA			
6700 · Personal Services			
6710 · Maintenance Person	2,725.48	3,900.00	69.9%
6711 · Payroll Taxes	195.76	350.00	55.9%
6712 · Worker's Comp Insurance	35.00	60.00	58.3%
Total 6700 · Personal Services	2,956.24	4,310.00	68.6%
6720 · Materials & Services			
6721 · Marina Electricity	2,796.03	4,500.00	62.1%
6722 · OMB Repairs - 1/2 MAPS	1,130.00	2,000.00	56.5%
6723 · Insurance	2,600.00	2,600.00	100.0%
6724 · Marina Maint. & Supplies	1,031.96	5,000.00	20.6%
6725 · Miscellaneous	516.64	500.00	103.3%
6726 · Contractural Services	0.00	0.00	0.0%
6727 · Marina Fuel			
6727-1 · Marina Gas	6,078.57	0.00	100.0%
6727 · Marina Fuel - Other	4,470.79	16,000.00	27.9%
Total 6727 · Marina Fuel	10,549.36	16,000.00	65.9%
Total 6720 · Materials & Services	18,623.99	30,600.00	60.9%
6730 · Captial Outlay			
6733 · Marina Equipment	250.00	29,000.00	0.9%
6734 · Marina Improvements Other	17,930.26		
Total 6730 · Captial Outlay	18,180.26	29,000.00	62.7%
Total MARINA	39,760.49	63,910.00	62.2%
RV PARK EXPENSES			
6300 · Personal Services - RV			
6310 · Maintenance Person - RV	2,934.77	3,300.00	88.9%
6311 · Payroll Taxes, Maintenance - RV	212.11	500.00	42.4%
6312 · Workmens Compensation - RV	159.00	240.00	66.3%
Total 6300 · Personal Services - RV	3,305.88	4,040.00	81.8%

PORT OF ARLINGTON
YTD Income & Expense vs. Budget
YTD

	Jul '20 - Jun 21	Budget	% of Budget
6320 · Materials & Services - RV			
6321 · Water Fees - RV	2,524.00	4,000.00	63.1%
6322 · Sanitation - RV	1,588.50	2,000.00	79.4%
6323 · Electricity - RV Park	5,052.19	9,000.00	56.1%
6324 · WIFI - RV	905.63	1,000.00	90.6%
6325 · Advertising - RV	500.00	1,000.00	50.0%
6326 · Maintenance & Supplies - RV	3,278.25	3,000.00	109.3%
6327 · Insurance - RV	1,572.34	1,800.00	87.4%
6328 · Misc. - RV	0.00	250.00	0.0%
6329 · Sewer	3,086.37	4,000.00	77.2%
6320 · Materials & Services - RV - Other	322.47		
Total 6320 · Materials & Services - RV	18,829.75	26,050.00	72.3%
6340 · Capital Outlay - RV			
6341 · RV Park Const Improv	0.00	60,000.00	0.0%
6343 · Grant Match	0.00	8,000.00	0.0%
6344 · RV Park Equipment	1,863.00	80,000.00	2.3%
Total 6340 · Capital Outlay - RV	1,863.00	148,000.00	1.3%
Total RV PARK EXPENSES	23,998.63	178,090.00	13.5%
WILLOW CREEK QUARRY			
6520 · Materials & Services - WQ			
6523 · Miscellaneous - WQ	2,063.00	2,000.00	103.2%
6524 · Travel	0.00	100.00	0.0%
Total 6520 · Materials & Services - WQ	2,063.00	2,100.00	98.2%
6540 · Capital Outlay - WQ			
6542 · Engineering & Surveying	0.00	50,000.00	0.0%
6540 · Capital Outlay - WQ - Other	0.00	547,900.00	0.0%
Total 6540 · Capital Outlay - WQ	0.00	597,900.00	0.0%
Total WILLOW CREEK QUARRY	2,063.00	600,000.00	0.3%
Total GENERAL FUND EXPENSES	789,123.64	2,408,019.00	32.8%
8400 · ECON.DEVELOP.FUND EXPENSES			
PERSONNEL SERVICES			
8410 · Officer	68,517.66	70,760.00	96.8%
8410-1 · Admin. Asst. 1/3	19,099.03	19,400.00	98.4%
8410-2 · Lab Technician	0.00	0.00	0.0%
8411 · Payroll Taxes	6,752.30	9,800.00	68.9%
8412 · Worker's Comp Ins.	151.32	300.00	50.4%
8413 · Employee Benefits - Insurance	31,503.57	31,100.00	101.3%
8414 · Employee Benefits - Retirement	10,513.93	10,500.00	100.1%
Total PERSONNEL SERVICES	136,537.81	141,860.00	96.2%
MATERIALS AND SERVICES			
8421 · Travel/Food/Lodging	1,613.51	6,000.00	26.9%
8422 · Training/Seminars/Conventions	0.00	3,000.00	0.0%
8423 · Legal Fees	4,472.50	15,000.00	29.8%
8424 · Office Supplies & Equipment	595.63	2,000.00	29.8%
8424-3 · Consultant	0.00	4,000.00	0.0%
8425 · Utilities	3,346.60	2,800.00	119.5%
8426 · Advertising & Marketing	20,483.00	80,000.00	25.6%
8426-1 · Dues & Subscriptions	106.00	500.00	21.2%
8426-2 · A Town Throw Down	0.00	2,000.00	0.0%
8427 · Telephone & Internet Service	2,662.05	2,500.00	106.5%
8428 · Website Develop. & Maint.	0.00	500.00	0.0%
8429 · Building Insurance	9,377.32	9,000.00	104.2%
8430 · City of Arlington Insitu Lease	21,600.00	21,600.00	100.0%
8430-2 · Grant Match	0.00	1,000.00	0.0%
8430-3 · Business Start Up Program	1,829.62	40,000.00	4.6%

PORT OF ARLINGTON
YTD Income & Expense vs. Budget
YTD

	Jul '20 - Jun 21	Budget	% of Budget
8430-4 · Property Taxes	0.00	1,275.00	0.0%
8439 · Contingency	0.00	26,429.00	0.0%
Total MATERIALS AND SERVICES	66,086.23	217,604.00	30.4%
CAPITAL OUTLAY			
8431 · Land Improvements/Development	202,448.56	217,000.00	93.3%
8432 · Engineering & Surveying	10,389.67	45,000.00	23.1%
8435 · Building Projects/Tenant Improv	126.36	60,000.00	0.2%
Total CAPITAL OUTLAY	212,964.59	322,000.00	66.1%
DEBT SERVICE			
8441 · Loan - Principal	8,820.80	9,630.00	91.6%
8442 · Loan - Interest	2,311.20	2,517.00	91.8%
Total DEBT SERVICE	11,132.00	12,147.00	91.6%
Total 8400 · ECON.DEVELOP.FUND EXPENSES	426,720.63	693,611.00	61.5%
RESERVE FUND EXPENSES			
9500 · Repair, Maint., Grant Match	0.00	76,759.00	0.0%
Total RESERVE FUND EXPENSES	0.00	76,759.00	0.0%
Total Expense	1,215,844.27	3,178,389.00	38.3%
Net Ordinary Income	1,374,891.31	-196,698.06	-699.0%
Net Income	1,374,891.31	-196,698.06	-699.0%

PORT OF ARLINGTON
Profit & Loss
July 2020 through June 2021

	Jul '20 - Jun 21
Ordinary Income/Expense	
Income	
GENERAL FUND RESOURCES	
4000 · Carryover Balance	
4010 · Taxes-Current	1,559,144.40
4011 · Taxes-Prior	138,359.27
4020 · Interest - NOW Checking	3,478.30
4021 · Interest - Best A/C	82.71
4022 · Interest - LGIP A/C	2,004.82
4030 · Land Rental	9,633.97
	5,500.00
4050 · Grain Elevator Lease Pymt	
4110 · Grants Income	111,759.73
4111 · OSMB Grant	
4114 · Unanticipated Grant Funds	18,220.60
4120 · MAPS Grant	5,000.00
	7,000.00
Total 4110 · Grants Income	30,220.60
4130 · SIP Funds	
4210 · Marina Revenue	0.00
4211 · RV Park Revenues	9,631.00
4211-1 · RV Park Monthly Rent	
4211-2 · RV Park Weekly Rent	31,145.00
4211-3 · RV Park Daily Rent	1,535.00
4211-4 · RV Park Dry Camp	9,270.00
	4,321.50
Total 4211 · RV Park Revenues	46,271.50
4213 · Marina Fuel Revenue	
4213-2 · Gasoline Sales	13,134.97
4213-1 · Diesel Sales	1,935.00
Total 4213 · Marina Fuel Revenue	15,069.97
4214 · Marina Power and Water Revenue	
4340 · Willow Creek Rock Sales	280.00
4350 · Willow Creek Lease Revenue	22,135.05
4500 · Miscellaneous Income	10,609.00
	530.00
Total GENERAL FUND RESOURCES	1,964,710.32

PORT OF ARLINGTON
Profit & Loss
July 2020 through June 2021

	Jul '20 - Jun 21
5000 · ECONOMIC DEVELOP FUND RESOURCES	
5034 · Taxes Collected for Triple Net	4,885.00
5031 · Building Lease 11-002	91,200.00
5032 · Building Lease 11-004	13,250.00
5033 · Flex Bldg Lease	19,750.00
5113 · Grants - Gilliam County	20,000.00
5116 · Grants - Other	8,394.00
5130 · SIP Funds	38,042.61
5000 · ECONOMIC DEVELOP FUND RESOURCES - O...	352,967.55
Total 5000 · ECONOMIC DEVELOP FUND RESOURCES	548,489.16
RESERVE FUND RESOURCES	
9000 · Reserve Fund Beginning Balance	65,310.94
9001 · Transfer from General Fund	11,650.00
9002 · Interest Earned Reserve Fund	575.16
Total RESERVE FUND RESOURCES	77,536.10
Total Income	2,590,735.58
Expense	
6560 · Payroll Expenses	0.00
GENERAL FUND EXPENSES	
ADMINISTRATION EXPENSES	
6000 · Personal Services - AD	
6008 · Port Manager	68,697.16
6009 · Administrative Assistant	37,074.60
6011 · Payroll Taxes - Staff	8,007.50
6013 · Workmens Compensation	175.00
6015 · Employee Benefits Insurance	31,118.21
6016 · Employee Benefits Retirement	12,742.60
Total 6000 · Personal Services - AD	157,815.07
6100 · Materials and Services - AD	
6110 · Internet Service	235.10
6111 · Utilities	1,193.99
6112 · Office Supplies and Equipment	1,945.40
6113 · Legal Fees	5,500.00
6114 · Insurance, Treasurer Bond	379.25
6115 · Dues, Subscriptions, Fees	
6115-1 · Credit Card Fees	3,287.16
6115 · Dues, Subscriptions, Fees - Other	5,413.62
Total 6115 · Dues, Subscriptions, Fees	8,700.78

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Cash Basis

PORT OF ARLINGTON
Profit & Loss
July 2020 through June 2021

	Jul '20 - Jun 21
6116 · Audit, Budget, Legal Notices	8,847.00
6117 · Telephone and Internet Srv.	1,570.63
6118 · Advertising - AD	111.00
6119 · Commissioner Fees/Expenses	984.40
6120 · Medi/SS for Commissioners	122.41
6121 · Donations	600.00
6122 · Meetings and Elections	1,750.89
6123 · Miscellaneous - AD	75.75
6127 · Commissioner Conference & Trave	592.86
6128 · Staff Travel/Food/Lodging	325.59
6129 · Postage	438.60
6100 · Materials and Services - AD - Other	991.24
Total 6100 · Materials and Services - AD	34,364.89
6170 · Transfers Out of General Fund	11,650.00
Total ADMINISTRATION EXPENSES	203,829.96
ISLAND PARK	
6600 · Personal Services	
6610 · Maintenance Person	14,725.75
6611 · Payroll Taxes	1,187.88
6612 · Worker's Comp Insurance	19.00
Total 6600 · Personal Services	15,932.63
6620 · Materials & Services	
6622 · Sanitation	1,092.06
6623 · Comfort Station Supplies	1,125.14
6624 · Park Electricity	1,117.41
6625 · Pest Control / Chem & Fert.	206.93
6626 · Insurance	1,772.34
6627 · Park Maintenance & Supplies	2,353.65
Total 6620 · Materials & Services	7,667.53
6630 · Capital Outlay	
6636 · Marine Board Grant Match	28,770.25
6634 · Construction Grant	467,101.15
Total 6630 · Capital Outlay	495,871.40
Total ISLAND PARK	519,471.56

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Cash Basis

PORT OF ARLINGTON
Profit & Loss
July 2020 through June 2021

	Jul '20 - Jun 21
MARINA	
6700 · Personal Services	2,725.48
6710 · Maintenance Person	195.76
6711 · Payroll Taxes	35.00
6712 · Worker's Comp Insurance	
Total 6700 · Personal Services	2,956.24
6720 · Materials & Services	2,796.03
6721 · Marina Electricity	1,130.00
6722 · OMB Repairs - 1/2 MAPS	2,600.00
6723 · Insurance	1,031.96
6724 · Marina Maint. & Supplies	516.64
6725 · Miscellaneous	
6727 · Marina Fuel	6,078.57
6727-1 · Marina Gas	4,470.79
6727 · Marina Fuel - Other	
Total 6727 · Marina Fuel	10,549.36
Total 6720 · Materials & Services	18,623.99
6730 · Captial Outlay	250.00
6733 · Marina Equipment	17,930.26
6734 · Marina Improvements Other	
Total 6730 · Captial Outlay	18,180.26
Total MARINA	39,760.49
RV PARK EXPENSES	
6300 · Personal Services - RV	2,934.77
6310 · Maintenance Person - RV	212.11
6311 · Payroll Taxes, Maintenance - RV	159.00
6312 · Workmens Compensation - RV	
Total 6300 · Personal Services - RV	3,305.88
6320 · Materials & Services - RV	2,524.00
6321 · Water Fees - RV	1,588.50
6322 · Sanitation - RV	5,052.19
6323 · Electricity - RV Park	905.63
6324 · WIFI - RV	500.00
6325 · Advertising - RV	3,278.25
6326 · Maintenance & Supplies - RV	1,572.34
6327 · Insurance - RV	

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Cash Basis

PORT OF ARLINGTON
Profit & Loss
 July 2020 through June 2021

	Jul '20 - Jun 21
6329 · Sewer	3,086.37
6320 · Materials & Services - RV - Other	322.47
Total 6320 · Materials & Services - RV	18,829.75
6340 · Capital Outlay - RV	1,863.00
6344 · RV Park Equipment	1,863.00
Total 6340 · Capital Outlay - RV	23,998.63
Total RV PARK EXPENSES	
WILLOW CREEK QUARRY	
6520 · Materials & Services - WQ	2,063.00
6523 · Miscellaneous - WQ	2,063.00
Total 6520 · Materials & Services - WQ	2,063.00
Total WILLOW CREEK QUARRY	
Total GENERAL FUND EXPENSES	
8400 · ECON.DEVELOP.FUND EXPENSES	
PERSONNEL SERVICES	
8410 · Officer	68,517.66
8410-1 · Admin. Asst. 1/3	19,099.03
8411 · Payroll Taxes	6,752.30
8412 · Worker's Comp Ins.	151.32
8413 · Employee Benefits - Insurance	31,503.57
8414 · Employee Benefits - Retirement	10,513.93
Total PERSONNEL SERVICES	136,537.81
MATERIALS AND SERVICES	
8421 · Travel/Food/Lodging	1,613.51
8423 · Legal Fees	4,472.50
8424 · Office Supplies & Equipment	595.63
8425 · Utilities	3,346.60
8426 · Advertising & Marketing	20,483.00
8426-1 · Dues & Subscriptions	106.00
8427 · Telephone & Internet Service	2,662.05
8429 · Building Insurance	9,377.32
8430 · City of Arlington Insitu Lease	21,600.00
8430-3 · Business Start Up Program	1,829.62
Total MATERIALS AND SERVICES	66,086.23

7:53 AM
07/13/21
Cash Basis

PORT OF ARLINGTON
Profit & Loss
July 2020 through June 2021

	Jul '20 - Jun 21
CAPITAL OUTLAY	
8431 · Land Improvements/Development	202,448.56
8432 · Engineering & Surveying	10,389.67
8435 · Building Projects/Tenant Improv	126.36
Total CAPITAL OUTLAY	212,964.59
DEBT SERVICE	
8441 · Loan - Principal	8,820.80
8442 · Loan - Interest	2,311.20
Total DEBT SERVICE	11,132.00
Total 8400 · ECON.DEVELOP.FUND EXPENSES	426,720.63
Total Expense	1,215,844.27
Net Ordinary Income	1,374,891.31
Net Income	1,374,891.31

RESOLUTION NO. 2021-151

RESOLUTION OF THE PORT OF ARLINGTON TO AUTHORIZE LEASE AGREEMENT BETWEEN THE PORT OF ARLINGTON AND PAT SHANNON

WHEREAS, the Port of Arlington ("Port") is the owner of real property commonly known as the *Gronquist Building*, located at 1150 Railroad Avenue, City of Arlington, Gilliam County, Oregon, which is a commercial building more particularly described in the Lease Agreement referenced herein;

WHEREAS, Port desires to lease the property to Pat Shannon; and

WHEREAS, Port and tenant are in agreement for the lease of the property and any improvements.

NOW, THEREFORE, BE IT RESOLVED by the Port of Arlington that:

The property to be leased to Pat Shannon, is not needed for public use, nor will it be needed for public use within the period of the Lease. As such, the Lease between the Port and Pat Shannon, a copy of which is attached and incorporated herein by reference, is hereby authorized.

ADOPTED by the Port of Arlington this ____ day of _____, 20__.

Ronald D. Wilson, Board Chair

Office of the Secretary of State

Shemia Fagan
Secretary of State

Cheryl Myers
Deputy Secretary of State



Audits Division

Kip R. Memmott, MA, CGAP, CRMA
Director

255 Capitol St. NE, Suite 500
Salem, OR 97310

(503) 986-2255

June 17, 2021

Board of Commissioners
Port of Arlington
P.O. Box 279
Arlington, Oregon 97812

We have reviewed the audit report of Port of Arlington for the period July 1, 2019, through June 30, 2020, in accordance with the provisions of ORS 297.465(3).

We focused our review on certain elements of the financial report including the major funds statements and key disclosures, including, but not limited to, deposits, receivables, and liabilities. Our review identified the following items that should be considered to ensure future financial reports are in alignment with reporting standards:

1. The independent auditor's report required by Oregon State regulations (p. 40-41) reports violations of Local Budget Law (ORS Chapter 294) in the adoption and execution of annual budgets.

We appreciate your efforts in fulfilling the reporting requirements of Municipal Audit Law. If you have any questions or concerns, please call me at (503) 986-5160.

Regards,

Amy Dale, CPA
Audit Manager
Amy.Dale@oregon.gov

cc: Solutions CPA