



VILLAGE OF INNSBROOK BOARD OF TRUSTEES MEETING MINUTES

Innsbrook Village Hall

1835 Highway F

Tuesday, March 1, 2016, 7:30 PM

AGENDA

Public notice is hereby given that the Board of Trustees will meet at Innsbrook Village Hall, 1835 Hwy F, Innsbrook, Missouri, on Tuesday, March 1, 2016 at 7:30 PM for a meeting to discuss and act upon the matters on this agenda as follows:

- 1) CALL TO ORDER
- 2) PLEDGE OF ALLEGIANCE
- 3) ROLL CALL
- 4) APPROVAL OF AGENDA
- 5) APPROVAL OF MINUTES
 - a. Regular Meeting: February 9, 2016
- 6) PUBLIC COMMENTS - Citizens who have concerns or remarks who wish to speak on Village matters may do so at this time.
- 7) COMMUNICATIONS/PETITIONS/PRESENTATIONS
 - a. Recognition of MaryAnn Barton from David Buck, Superintendent of Wright City School Dist.
- 8) BOARD OF TRUSTEES COMMENTS
- 9) CHAIRMAN'S COMMENTS, REPORTS, APOINTMENTS
 - a. Board of Adjustment Vacancy (5 Year Term)
- 10) DEPARTMENT REPORTS:
 - a. Financial Report
 - i. Bills of The Month
 - b. Administrator's Report
 - i. Out-of-State Sales Tax Brochure
 - c. Planning & Zoning Commission
 - i. Temporary Contracted Inspections
- 11) UNFINISHED BUSINESS:
 - a. BHS/Landfill Area
 - b. Complaint Properties
 - c. Animal Shelter
 - d. Septic Issues
 - e. Dry Hydrants
 - f. Internet Speeds
- 12) NEW BUSINESS:
- 13) VOTE TO ADJOURN

Unfinished Business/ Hold Items

- BHS/Landfill Area
- Complaint Properties
- Animal Shelter
- Septic Issues
- Dry Hydrants
- Internet Speeds

(Next quarterly report June 2016)

MINUTES

Prior to the meeting, a moment of silence was observed in memory of Carol McGill. Carol was a member of the Planning and Zoning Commission and Sister to Trustee Trish Dunn as well as a friend to many.

The March 1, 2016 regular meeting of the Innsbrook Board of Trustees was held at Innsbrook Village Hall and called to order at 7:30 PM with Village Board Chairman Jeff Thomsen presiding. Chairman Thomsen led the Pledge of Allegiance. Upon Roll Call, Trustees Jerry Rust, Bob Dowdle, Tom Stevener and Jeff Thomsen were present. Trustee Trish Dunn was Absent. After roll call Chairman Thomsen announced that a quorum was present for the transaction of business.

Also in attendance were Village Administrator/Clerk, Carla Heggemann; David Buck, Superintendent of Wright City School District; Jennifer Hecktor, Wright City School District; Linda Buschman (L500), UM Council; Cindy Bowers (L2461); Ted Sator (L154); Bob Soderholm (L2130) and Mary Ann and Gary Barton (L2208).

APPROVAL OF AGENDA

Chairman Thomsen asked for a motion to approve the March 1, 2016 agenda. Motioned by Trustee Dowdle, seconded by Trustee Rust, to approve the agenda. All Trustees present voted "Aye". Motion passed with a 4-0 vote. Motion was approved.

APPROVAL OF MINUTES

Motioned by Trustee Dowdle, seconded by Trustee Rust to approve minutes from the Regular Meeting on February 9, 2016. All Trustees present voted "Aye". Motion passed with a 4-0 vote. Motion was approved.

PUBLIC COMMENT

Ted Sator would like to recognize Bob Dowdle for the service he has done for the Innsbrook Community and for the future dedication he will be adding to the Warren County Animal Shelter. Secondly, as we continue to talk about high-speed internet. CenturyLink has been the main provider for internet service in this area and Ted stated that it may be time to get Charter or another provider to come to this area. Ted stated that it may be beneficial for Charlie Boyce to meet with Charter to entice them to come into the area. As Innsbrook expands, a fix needs to be accomplished in order to provide homeowners with a fast internet service. Chairman Thomsen stated that the Village is planning on working through Charlie Boyce to get something that works for the whole community.

COMMUNICATIONS, PETITIONS, PRESENTATIONS

Linda Buschman gave the Board of Trustees an update on the UM Council. Linda has just completed her second year as representative of the Village of Innsbrook on the UM Council. This past year Linda has served as Chair of the UM Council Board and will continue to hold that position for the next year. Our local extension is very big in 4H, they also have a Master Gardener Program and Health and Nutritional Specialists on Staff. Linda stated that the Extension is trying to develop more business driven programming. Four new programs are being developed for this next year.

David Buck, Superintendent of Wright City Schools was present this evening to recognize Mary Ann Barton for her years of service. Mary Ann has served on the Board for their Foundation for many years. When Mary Ann heard about missing parts of a new Reading Workshop model where books will be used more in the classroom, she took it upon herself to start collecting books. Beginning with her book club, to collecting at Trunk-or-Treat Mary Ann brought in over 3,000 books to the program. Mary Ann stated that she is a retired English teacher so that is where this materialize from. The Innsbrook Community just outdid themselves as this is where the books came from. David Buck presented Mary Ann Barton with a plaque that read, "The Wright City R-II School District honors Mary Ann Barton for her commitment to the Literacy Program".

BOARD OF TRUSTEES COMMENTS

None at this time.

CHAIRMAN'S COMMENTS, REPORTS, APPOINTMENTS

There is still a vacancy on the Board of Adjustments. Chairman Thomsen would like all the Trustee's to think of a few names and/or ask around by the next meeting to fill this vacancy.

DEPARTMENT REPORTS

- a. Financial Report - The financial report and the bills of the month were distributed and viewed by all Trustee's in attendance. Motioned by Trustee Stevener, seconded by Trustee Rust to approve financial report and pay all bills of the month. All Trustees present voted "Aye". Motion passed with a 4-0 vote. Motion was approved.
- b. Administrator's Report - The next Boonslick Regional Planning Commission General Meeting will be held on March 28, 2016 at noon.

- i. Out-of-State Sales Tax Brochure - Chairman Thomsen stated that this issue will be on the April 5, 2016 Ballot. At the previous meeting we discussed ways to disburse information on the issue to the Village Residents. Village Administrator, Carla Heggemann created a brochure for the Trustees to review. Chairman Thomsen asked the Trustee's to get back with him in the next few weeks to edit the brochure to send out. The cost of the brochures to be mailed out was discussed also.
- c. Planning and Zoning Commission - Meeting is canceled on March 2, 2016.
 - i. Temporary Contracted Inspections - Bob Soderholm stated that he has been pursuing the update to Appendix A. Bob has been speaking to Sandy May with St. Charles County and has compiled a contract with Warren County to present to them. Bob has met with Matt Flake with Warren County and states that the Commission does not want to contract with the Village, but Bob would like to arrange a sit down meeting with the commissioners to go over the plan. The State continues to inform us that they can help, it will just take some time for them to do the inspections. Brick Kickers does not have the qualifications to do the inspections we are looking for.

UNFINISHED BUSINESS:

- a. BHS/Landfill Area - Carla Heggemann sent an email to Bruce Morrison. The reply stated that the EPA continues to work with a generator group of companies to reach a formal agreement to manage and maintain the landfill and monitor the groundwater. Even without a formal agreement the generator group has been maintaining the landfill fence and cap and monitoring the groundwater. The Trustee's are concerned that they are not emptying the basin. Carla Heggemann to contact Bruce again to see what progress on that issue has been made.
- b. Animal Shelter - Trustee Dowdle stated that he had a meeting last week. The Board has been put together and Police Chief is showing the building on Friday. AWA has 3 acres off Hwy J that could work for now if this building will not work.
- c. Internet Speeds - A discussion was had about fiber optics being installed in the Resort area. Chairman Thomsen suggested having Charlie Boyce come to the next meeting to update the Trustees on what he has been doing on his end.

NEW BUSINESS:

Krishna with Boonslick got in touch with Trustee Stevener. Trustee Stevener had written up request for consideration to the Transportation Advisory Committee ^{for} the completion of the Highway F Shoulder Project. Now we need to stay on top of MoDOT for the maintenance of the shoulders.

VOTE TO ADJOURN

Motioned by Trustee Dowdle, seconded by Trustee Rust, to adjourn the regular meeting. By roll call vote, Trustee Rust - "Aye", Trustee Dowdle - "Aye", Trustee Stevener - "Aye", Trustee Thomsen - "Aye". Motion passed with a 4-0 vote. Meeting adjourned at 8:28 PM.

I hereby certify that these are the original minutes of the regular meeting of the Board of Trustees held on Tuesday, March 1, 2016.

Carla Heggemann, Village Administrator/Clerk

Date Minutes Approved: 4-12-16


Trish Dunn, Village Board Clerk

(seal)


Attest: Carla Heggemann,
Village Administrator/Clerk