



**City of Fountain Inn
200 N. Main Street, Council Chambers**

Council Meeting Minutes

April 11, 2019 ~ 5:00 PM Council Work Session

Prior to the Regular Council Meeting on April 11, 2019 Council held a publicly advertised work session to discuss Woodside Park Funding.

Present: All Council members were present except Councilmember Cunningham.

Staff Present: Shawn Bell, Sandra Woods, Naomi Reed, Russell Haltiwanger, Roger Case, David Holmes

Others Present: Fountain Inn Facilities Corp – Venus Poe, Richard Matthews and Chris Barrineau. Emily Luther and Ray Jones with Parker Poe and Tyler Troudt with First Tryon.

Motion by Councilmember King, second by Councilmember Clemmer to adjourn the meeting. The motion carried unanimously.

April 11, 2019 ~ 6:00 PM Council Meeting

The following members of City Council were in attendance: Mayor Sam Lee, Phil Clemmer, Anthony Cunningham, Matthew King, John Mahony, Michael Maier and Rose Ann Woods.

Others Present: Shawn Bell, Naomi Reed, Sandra Woods, Russell Alexander, Lori Cooper, Johanna Inman, Tammy Finley, Michael Hamilton, Roger Case, Mike Pitman, Russell Haltiwanger and David Holmes

Visitors: 13

Call to Order – Mayor Sam Lee

Invocation: Reverend Doctor Stephen Lomax, New Life in Christ Missionary Church

Pledge of Allegiance

Mayor Lee proposed an amendment to the agenda to add an executive session item - legal advice concerning a personnel matter in the Administration Department.

Motion by Councilmember Clemmer, Second by Councilmember Maier to approve the proposed amendment to the agenda. The motion carried unanimously 7/0.

Consent Agenda – There will be no discussion of Consent Agenda items unless a Council member so requests in which event the item in question will be considered separately.

March 14, 2019 Council Meeting Minutes
Preliminary March 2019 Financial Report

Motion by Councilmember Mahony, second by Councilmember Clemmer to approve the consent agenda as presented. The motion carried unanimously 7/0.

Public Forum – Persons wishing to speak must sign up 15 minutes prior to the commencement of the meeting. Signups will be on a first come, first served basis. Your remarks will be limited to 3 minutes

Allison Dobson – No Show

City Administrator’s Report – Shawn M. Bell

Administration

- Woodside Connector Project
 - Scope for the project has been finalized by SCDOT
 - SCDOT is now using their procurement process to execute a contract with a design consultant
 - SCDOT claims their process can take roughly 5-6 months to get an executed contract
- Woodside Streetscape
 - SCDOT is still waiting on Arbor Engineering for revised plans along with comment responses
 - Arbor had to make storm water revisions which were significant changes to the plans
- Some minor revisions are needed to the economic development incentive ordinance before it is ready for first reading
- FY 2020 Budget:
 - Budget workshop set for April 25th at 6:00 p.m.
- Employee cookout set for May 4th from 11:30 a.m. to 2:00 p.m.

Special Events and Community Development

- Upcoming Special Events:
 - 13th Annual Mac Arnold Cornbread & Collard Greens Blues Festival
 - April 25-27
 - Wingin’ Out on Main
 - May 31-June 1
- Outreach/Community Development
 - Next #AdminOnTheGo (City Administrator mobile office hours) will be held on April 12th at Tony’s Pizza from 11:00 a.m. to 1:00 p.m.

Natural Gas

- Deliveries for March 2019
 - 24.20% higher than average
 - 1.61% higher than March 2018
 - Deliveries are 10.45% above average through March 2019
- Services for March 2019
 - 41 new service applications
 - 70 new residential service lines installed
- One crew worker vacancy
- Natural Gas Manager job listing
 - Wrapping up the selection process

Police

- One officer vacancy
 - Four officers are waiting to attend the SC Criminal Justice Academy
- Chief of Police job listing
 - Five person panel interviewed 5 candidates on April 4th
 - Wrapping up the selection process

Fire

- In the final stages of developing a Citizens Fire Academy:
 - Plans are for the program to begin in September/October
- Two vacant houses were donated to the FIFD for training purposes
 - Training began on April 5th
- As of April 1st, Greenville County EMS has shut down their QRV (Quick Response Vehicle) program
 - The QSV program entailed eight trucks which assisted with emergency calls when an ambulance was not close by or paramedic backup was needed
 - Greenville County EMS is now staffing three additional ambulances
- One Firefighter vacancy

Public Works

- Spring Cleaning
 - During the month of May, Public Works will be picking up any items you can carry by hand to the curb
 - Separate yard waste from other debris such as metal, wood, etc.
 - Brush, limbs, branches, etc. may not exceed 6'' in diameter nor 6' in length
- No vacancies

Recreation

- Hillcrest wrestling team banquet set for May 15th at Activities Center

- Laurens County Council has approved a penny sales tax referendum to be placed on the November 2020 ballot
- Potential projects to be included in the referendum: Sanctified Hill Park and Swamp Rabbit Trail

Municipal Court

- Parking Lot Improvements
 - All permits have been approved/acquired
 - Approximately \$80,000 for parking lot improvements; approximately \$5,000 for canopy and drainage improvements
- Interior Renovations
 - DP3 has completed field measurements and is developing concepts for our review

Younts Center

- Jane Eyre
 - April 11-13 at 7:00 p.m.
- The Isaacs
 - April 28th at 7:00 p.m.
- Fountain Inn Chorale – Spring 2019 Concert: World of Wonder
 - May 4th at 7:30 p.m.

Unfinished Business

R 2019-008 - A Plan for implementation of the Classification and Compensation Study

Mr. Bell stated that this Resolution adopts the plan for implementing the Class and Comp study which was presented by the Archer Company at the April 4th special called meeting.

Mr. Bell provided Council a summary page and commented that Benefits #4 states that the city should limit carry over of vacation days and encourage employees to take them. Mr. Bell stated the he is in the process of updating the employee handbook and will update that recommendation at that time.

Motion by Councilmember Clemmer, second by Councilmember Maier to approve R-2019-008 a Plan for implementation of the Classification and Compensation Study.

After discussion, the motion carried unanimously 7/0.

New Business

Ordinance 2019-002 - Authorizing an installment plan of finance for certain capital projects and equipment - First Reading

Mr. Bell stated that this ordinance provides for an installment plan of finance for certain capital projects and equipment; authorizes the issuance of not exceeding, in the aggregate, the city's constitutional bonded debt limit in general obligation bonds, in one

Council Meeting
April 11, 2019

or more series, tax-exempt or taxable, to acquire undivided interests in such capital projects and equipment.

Ms. Emily Luther with Parker Poe reviewed the Ordinance with Council.

Motion by Councilmember King, second by Councilmember Woods to approve Ordinance 2019-002 on First Reading. The motion carried unanimously 7/0.

Woodside Park Contract Authorizations

Mr. Bell stated the city issued an RFQ for contractors on January 8, 2019, due February 7, 2019. Six Contractors responded and were deemed qualified to respond to the proposal. An RFP was issued on February 15, 2019 and a pre-bid meeting was held on February 26, 2019. Bids were due March 21, 2019.

The lowest bid was proposed by Hogan Construction in the amount of \$2,852,000. And the highest bid was proposed by MAR \$5,149,427.

The Intent to Award was awarded March 27, 2019 to Hogan Construction Group contingent upon successful contract negotiations.

Motion by Councilmember Cunningham, second by Councilmember Maier to authorize Mr. Bell to execute a construction contract with Hogan Construction Group. The motion carried unanimously.

Mr. Bell asked for approval for the additional contractors below.

Surfacing:
Surface America \$160,508.20

Lighting:
Musco Lighting \$459,900

Playground Equipment:
Berliner \$198,603.30

Motion by Councilmember Mahony, second by Councilmember Clemmer to authorize Mr. Bell to execute a construction contract with Surface America, Musco Lighting and Berliner. The motion carried unanimously.

AX 2019-002 Preserve at Fox Run – First Reading

Mr. Bell stated this is a request from Fox Run Country Club to annex 105 Club Drive, a 6.78 acre portion of Greenville County Tax map #0555020101000. The zoning

Council Meeting
April 11, 2019

classification will be R-12 Residential and will be assigned to Council Ward #4. The Planning Commission held a public Hearing on April 8, 2019 and there was no opposition to the request. The Planning Commission unanimously approved the request.

Motion by Councilmember Clemmer, second by Councilmember Mahony to approve AX 2019-002 Preserve at Fox Run on First Reading. The motion carried unanimously.

Executive Session:

To receive legal advice concerning the collection of business license taxes, a claim concerning violations of the city's zoning ordinance and legal advice concerning a personnel matter in the Administration Department.

Motion by Councilmember Mahony, second by Councilmember Clemmer to meet in executive session. The motion carried unanimously 7/0.

After coming out of Executive Session, Council may vote on items discussed in Executive Session.

Back in regular session.

Mayor Lee stated that no votes were taken while in executive session.

Adjourn

Motion by Councilmember Mahony, second by Councilmember Woods to adjourn the meeting. The motion passed unanimously 7/0.



Sandra H. Woods, CMC
City Clerk