

***City of Cynthiana Water Department
City Hall – E Pike Street
P.O. Box 67
Cynthiana, KY 41031
234-7152***

E-Z Check

THE BETTER WAY TO PAY YOUR BILL

You can now pay your monthly Water Bill automatically through your bank by signing up for ***E-Z Check***. ***E-Z Check*** ends the need for writing a check to pay your water bill and it remembers to pay the bill on time.

E-Z Check is a free service to you that also saves you money. You can save the stamp you'd use for your water bill. You can also save on the cost of checks and check charges. You will save time if you have been dropping off your payment.

With ***E-Z check*** you are still in control of your bill. You will continue to receive a water bill each month and you will have approximately 10 days to call us, if you need to, before your bank pays the bill. You will have record of payment on your bank statement each month.

The automatic bill payment may also be the answer for someone who's ill or elderly and could use one less thing to worry about. If you know such a customer, be sure that person knows about this automatic bill payment service.

To sign up for E-Z check

- ◆ Fill in the enclosed request form
- ◆ Return it with a voided check or personalized deposit slip and mail to:

City of Cynthiana Water Department
P.O. Box 67
Cynthiana, KY 41031

Please keep in mind that it takes time to process your bank authorization before automatic payment can begin. Please continue to pay your bill as before until you receive a bill that indicates that payment will be deducted automatically.

Request Form

E-Z Check

Automatic Bill Payment Service

Cynthiana Water Department
P.O. Box 67
Cynthiana, KY 41031

Name (as shown on Water Bill)

Water Bill Account Number

Address

City

State

Zip

I, _____, on _____ authorize my
(signature of bank account holder) (date)

financial institution to make monthly water payments directly to the City of Cynthiana and post them to my bank account. I understand that I control my payment, and if at any time I decide to discontinue the **E-Z Check** payment service, I will notify the Water Department. Confirmation of my acceptance will be printed on my water bill.

Name of Financial Institution

Account Number

Type of Account Checking Savings

Day Time Phone Number _____

DON'T FORGET TO INCLUDE A VOIDED CHECK OR DEPOSIT SLIP!