

ENMRSH, Inc. Job Opportunities

2700 East 7th Street Clovis, NM 88101

Phone: 575-762-3718 Fax: 575-763-4158 (Attn: HR)

Email: enmrsh.hr@enmrsh.org

Web: enmrsh.org

TO APPLY: Submit a completed Application for Employment online at www.enmrsh.org or in person at 2700 E. 7th St., Clovis, NM. Additional information may be required as indicated below. You may list multiple positions on one application. UNLESS OTHERWISE STATED, ALL POSITIONS REQUIRE AT LEAST: 18+ years of age, high school diploma/GED, valid driver's license, reliable transportation, and good driving record.

Benefits:

- ◆ Health insurance
 ◆ Retirement savings plan
 ◆ Paid holidays
 ◆ Paid time off

 - Educational assistance
 Paid training
 Annual retention bonus

DIRECT SUPPORT PROFESSIONAL

Clovis, NM

Provide positive support, unique experiences, & skill development for adults with developmental disabilities. Must be able to maintain accurate records, standards of confidentiality and ethical practice, and communicate effectively with a wide range of individuals. Must have excellent customer service skills and represent agency in professional manner at all times.

Required: Ability to attend scheduled mandatory paid trainings. Ability to balance, climb, bend, stoop, & kneel; lift up to 20 lbs. frequently & 50 lbs. occasionally; walk, stand, &/or sit per shift.

Shifts available:	Sun	Mon	Tues	Wed	Thur	Fri	Sat
42 hrs/week				12pm-6pm	6am-6pm	6am-6pm	6am-6pm
42 hrs/week				12am-6am	6pm-6am	6pm-6am	6pm-6am
42 hrs/week	6am-6pm	6am-6pm	6am-6pm	6am-12pm			
30 hrs/week		3pm-9pm	3pm-9pm	3pm-9pm	3pm-9pm	3pm-9pm	
25 hrs/week		4pm-9pm	4pm-9pm	4pm-9pm	4pm-9pm	4pm-9pm	
24 hrs/week	9am-9pm						9am-9pm
Varies	Flexible						Flexible
	hours						hours

HOME VISITOR

Curry, Roosevelt, & De Baca counties

Maintain regular contact with parents in Home Visiting Program; provide support, education, & community resource information. Experience in early childhood development/mental health desired. Some traveling required.

Part-time

Provide resume

<u>Preferred:</u> Bilingual in English and Spanish with an associate's or bachelor's degree.

JOB COACH

Teach work skills and work habits to individuals with disabilities. Must be able to maintain accurate records, standards of confidentiality and ethical practice, and communicate effectively with a wide range of individuals. Must have excellent customer service skills and represent agency in professional manner at all times. **Required:** Ability to attend scheduled mandatory paid trainings. Ability to balance, climb, bend, stoop, & kneel; lift up to 20 lbs. frequently & 50 lbs. occasionally; walk, stand, &/or sit per shift. Male staff required.

Preferred: Bilingual in English and Spanish with a background in art.

Clovis, NM (Cannon AFB & community)

• Full-time (flexible schedule to meet business needs)

CASHIER/FOOD SERVICE WORKER

Provide excellent customer service to employees and outside agencies. Veterans and persons with disabilities encouraged to apply.

Clovis, NM (Cannon AFB)

 Part-time (flexible schedule to meet business needs)

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FAMILY SERVICE COORDINATOR/DEVELOPMENTAL SPECIALIST

Coordinate & monitor services and programs for infants to three-year-old children. Bilingual preferred but not required. Must be able to maintain accurate records, standards of confidentiality and ethical practice, and communicate effectively with a wide range of individuals. Must have excellent customer service skills and represent agency in professional manner at all times.

Required: Bachelor's degree in one of the related areas: child development, communication disorders, family studies, human development, psychology, social work, sociology, special education.

Curry & Roosevelt counties

- Part-time
- Provide resume & official college transcripts (must be sealed)

REST AREA GROUNDSKEEPER

Maintain the grounds for Thaxton rest area (between Raton and Springer). May have access to a company vehicle.

NE New Mexico - Thaxton

 Part-time (flexible schedule to meet business needs)

THERAPIST (Independent Contractor)

Curry, Roosevelt & De Baca counties

Seeking Therapists (Physical, Speech, and Occupational) to provide services under contract to children with developmental concerns. Quality services provided to children in Curry, Roosevelt, and De Baca counties. To meet business needs, may be required to travel to multiple counties. *Application not needed - Provide current NM therapist license, resume, & letter of interest.*

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