

## Richwood Village Council Regular Meeting – Agenda 04/14/2025

### 1. Pledge of Allegiance 7:00 pm

### 2. Call to order and Roll Call

Reddy Brown \_Y\_ Pat Morse \_Y\_ Von Beal \_Y\_ Donald Ridgeway \_Y\_ Jackie Hamilton \_Y\_ Brad Plotner \_Y\_

### 3. Meeting Minutes from regular meeting on 03/24/2025

Motion to approve Minutes:

Motion \_\_PM\_\_ Second \_\_DR\_\_ Vote: RB\_Y\_ PM\_Y\_ VB\_Y\_ DR\_Y\_ JH\_A\_ BP\_Y\_

### 4. Warrants and electronic payments

Motion to approve Warrants

Motion \_\_VB\_\_ Second \_\_RB\_\_ Vote: RB\_Y\_ PM\_Y\_ VB\_Y\_ DR\_Y\_ JH\_Y\_ BP\_A\_

### 5. Introduction of Visitors

- OSU Students – Union County Master Trails Plan
- Diane Belt – West Bomford Street
- Ms. Moody – VOR signs & flowers

### 6. Legislation:

- **Ordinance 25-03112025** Amend Fee Provisions of Richwood Ordinances. (third / final reading) **TABELED**  
Motion \_RB\_ Second \_\_\_\_\_ Vote: RB \_\_\_\_\_ PM \_\_\_\_\_ VB \_\_\_\_\_ DR \_\_\_\_\_ JH \_\_\_\_\_ BP \_\_\_\_\_
- **Ordinance 25-04142025** establishing a permitting process for temporary dumpster and portable storage containers placed on public property in the Village of Richwood.  
Motion \_\_RB\_\_ Second \_\_PM\_\_ Vote: RB \_\_Y\_ PM \_\_Y\_ VB \_\_Y\_ DR \_\_Y\_ JH \_\_Y\_ BP \_\_Y\_
- **Resolution 25-04132025** to adopt a dumpster and portable storage unit permit application and fee schedule for the Village of Richwood, Ohio.  
Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: RB \_\_\_\_\_ PM \_\_\_\_\_ VB \_\_\_\_\_ DR \_\_\_\_\_ JH \_\_\_\_\_ BP \_\_\_\_\_ **add fee amounts**

### 7. Mayor

### 8. Administration Report

-Street/Utility  
-Police  
-Finance  
-Zoning

### 9. Old Business:

### 10. New Business:

- Richwood Park – Drinking fountain ideas

### 11. Adjourn Motion \_VB\_\_ Second \_PM\_\_

Vote: RB\_Y\_ PM\_Y\_ VB\_Y\_ DR\_Y\_ JH\_Y\_ BP\_Y\_ Time: \_\_8:35PM\_\_

Next Council meeting Monday, April 28<sup>th</sup> at 7pm

**March 24, 2025**  
**RICHWOOD VILLAGE COUNCIL**

Following the Pledge of Allegiance, the regular meeting of Richwood Village Council was called to order by Mayor Scott Jerew on February 24, 2025 at 7:00 pm.

Mayor Scott Jerew called for attendance. Council members present were, Donald Ridgeway, Brad Plotner, Von Beal, Pat Morse and Reddy Brown. Sarah Sellers Fiscal Officer, Julie Spain Solicitor (virtual), Zoning Officer Marion Bump, Village Administrator and Police Chief Jim Hill. Council member Jackie Hamilton, absent.

Von Beal moved and Brad Plotner seconded the motion to approve meeting minutes for the regular meeting on 03/10/2025. Motion passed unanimously.

Von Beal moved and Reddy Brown seconded a motion to approve the warrants. Motion passed unanimously.

**Visitors:**

- Carmen Shields represented the Trailblazers. Shields stated the pickleball courts will be started this week and finished in July. They plan to do a big celebration for the opening on August 9<sup>th</sup> with a rain date of August 16<sup>th</sup>. This will include a pickleball tournament, splashpad, kayaking, live music, food trucks, ball games, face painting, 5-K run, etc. Requesting permission to extend the park closing until dusk; around 11 pm, a 1-day exemption for alcohol permit, and increased police at the park on that day. They are working with the Union County Foundation for a 501C-3.  
Reddy Brown moved and Pat Morse seconded the motion to approve the requests for the celebration day at the park. Motion passed unanimously.
- Evie Collins from RABA came to ask council for support for a project and will now be partnering with the Trailblazers to give them support. They will decide if they will do a separate event in 2026 with the help of all businesses and council. Not a RABA event. Collins reported to council the results from a survey they had done.
- James Adkins, resident at 21 Herbert Street asked about the pot holes made from the detour on Franklin Street work caused to Herbert. County is being scheduled to chip seal this year.
- Gail DeGood Guy reported she has joined the New America 250 Committee. She has attended 1 meeting and they look to do an event every month; January – December in the county for America 250.
- Cody Adams; Co-owner of Pat's Print Shop asked about the occupancy agreement and if every business is getting them. Also requested to be included in any committee for going after grants and improving downtown. Mayor stated they will be getting committees together soon. And the letters will be going out to all business.

**Legislation:**

- Pat Morse moved and Reddy Brown seconded the motion to enter into executive session to discuss Opera House contract at 7:33 pm. Motion passed unanimously.
- Pat Morse moved and Reddy Brown seconded the motion to return to regular session at 7:45 pm, motion passed unanimously.
- Reddy Brown moved and Brad Plotner seconded the motion to approve **Ordinance 25-02252025** to amend Ordinance 951.02 Richwood Park Rules, third and final reading. Motion passed unanimously.

- Reddy Brown moved Von Beal seconded the motion for **Ordinance 25-03112025** authorizing changes to existing ordinances to remove all specific amounts for fees charged. second reading. Motion approved unanimously with addition to adding new fee schedule to the website.
- Von Beal moved and Reddy Brown seconded the motion to waive 3 reading rule for **Ordinance 25-03242025** 2025 final budget due to time restraints.
- Brad Plotner moved and Pat Morse seconded the motion to approve **Ordinance 25-03242025** 2025 Budget; only reading. Motion passed unanimously.
- Von Beal moved and Brad Plotner seconded the motion for **Resolution 25-03252025** rejecting the Opera House purchase offer located within the Village of Richwood. Motion passed with the vote of 3-2; Donald Ridgeway and Reddy Brown both voting no.

Mayor – Tree City USA Official Proclamation

#### **Mayor's report:**

Geese – Permission to hire Malone's Geese Co for their services, need to get on it right away due to the bird flu. \$350 for 5 days and \$30.00 a bird. Von Beal moved and Pat Morse seconded motion. All approved.

- April 14<sup>th</sup>, OSU students will be here for the Master County Trails and byways.
- Trouble locating the heirs for vacant property. They will include in publication, wait 28 days then file default judgement and court order for sale.
- Getting a letter to send to downtown businesses. Will have Julie check it over and will send certified, letting them know of the ordinances for downtown property.

**Street / Utility report:** Administrator, Monte Asher - report attached

- Additional info – Old water plant will be gutted one year from when new plant is working.
- Will take 3-4 days for residents to see soft water once the switch to the new plant is done.
- Street sweeper, will look into a new brush for sweeper to get closer to the curbs.

**Police report:** Police Chief, Jim Hill – no report attached

- Speed device is being donated to PD from Plain City
- RPD has been very busy, officers are doing a great job
- Attended class

**Finance report:** Fiscal Officer, Sarah Sellers. Report attached

**Zoning report:** Zoning Officer, Marion Bump. Report attached

#### **Old Business:**

- Kenny Crumb has to ask the NUSG board about splitting the cost for the maintenance for their electric box.
- Carpet quote for admin building; Donald Ridgeway moved and Reddy Brown seconded the motion to approve carpet install. Motion passed 3-2 with Von Beal and Brad Plotner voting no.



- Reddy Brown discussed dumpster and temporary storage. Dumpsters at Subway and VFW would be grandfathered in. Health department said it needs to be cleaned and covered. Will require temporary permits if in the alleys or blocking anything. No sidewalk dumpsters. Brad Plotner asked if exceptions to the permanent permit be made? Brown stated the language will be added for exemptions. Also, will be an ordinance, not to put more on zoning.

**New Business:**

Pat Morse moved and Donald Ridgeway seconded a motion to adjourn at 8:34 pm. The motion passed unanimously.

Next meeting is Monday, April 14th, 2025 at 7pm.

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Mayor

  
Fiscal Officer

## **Village Services**

- 1) Regular maintenance – change trash, repair alleys, fix pot holes, lift stations, mowing, collecting lawn bags and chipping (seasonal), OUPS, clean catch basins, replacing water meters as needed. **Working on pot holes and alleys**
- 2) Clock tower needs 220 service **Received One Quotes**
- 3) **Tractor has wiring problems TBD**
- 4) **Put up High Water signs on Sunday all around town**
- 5) **Chipping started**
- 6) **Dug trench from Beatty Ave. to new water plant for spectrum internet.**
- 7) **Working with Iworqs mapping catch basins.**
- 8) **Pot hole patched on Herbert Street.**
- 9) **Opened Splash pad and restrooms also drinking fountains.**
- 10) **Serviced all mowers ready for mowing this season.**
- 11) **Excavator to Agpro for new safety glass to be installed,**
- 12) **Cut up more down trees in park.**
- 13) **Trained James on slid steer and Backhoe.**
- 14) **We have one Splash pad Shelter house done put up 2<sup>nd</sup> one.**
- 15) **Cleaning the back of old Water Plant.**
- 16) **Removed Salt box and installed mosquito fog sprayer**
- 17) **Tuesday street swept cleaned up after storm and flash flooding.**
- 18) **Mixed and Hauled mulch to park for Reedy.**
- 19) See updated project report attached

**Village of Richwood**  
**Planned Projects for 2025**

**Date 04-14-2025**

- 1) Sewer Plant Up Grade    Bidding late 2025
- 2) Uptown parking lot. Access is working with union county  
for grant our cost will be \$22,733
- 3) North Franklin Street Phase #4 **meeting tomorrow with  
Craig and Thomas for CDC of Ohio**
- 4) New Water Plant it's on schedule for June **Spectrum to  
plant done**
- 5) Pickleball court **Started this last wedensday**



JAMES HILL  
Chief of Police

# RICHWOOD POLICE DEPARTMENT

153 North Franklin Street

Richwood, Ohio 43344

Office: (740) 943-2422 / (740) 943-5212

Fax: (740) 943-2145

<https://www.richwoodohio.org/public-safety>

## Richwood Police Department Council Report 04/14/2025

- Chief Hill met with Quality Assurance from BCI regarding arrest fingerprinting and reporting to the state.
- Off. Geer attended Interview and Interrogation training at the Columbus Police Academy.
- Lt. Baldwin and Off. Beckley attended Sexual Assault Training at the Columbus Police Academy.

*"The Richwood Police Department is dedicated to the protection and security of all citizens, and in partnership with the community, to provide quality public safety services while affording dignity and respect to every individual."*

Village of Richwood  
Finance Report: 4/14/2025

- Payroll: biweekly 4/11; biweekly and monthly 4/25)
- All withholdings, Taxes - Federal, School and State. Retirement - OPERS and OP&F are paid and current

**Reports attached:**

- **March bank reconciliation**
- **Park rental report (NEW – downloaded from software)**

Star Ohio: March interest: \$8,090.63 YTD interest: \$23,575.61 Rate: 4.46%  
Bulk Water: YTD revenue: \$220.00



# CASE ACTIVITY REPORT

Village of Richwood  
153 N. Franklin Street  
Richwood, OH 43344  
740-943-3315



Date from: MAR 24 2025 To : APR 14 2025

1 )	Certified letters sent	<u>2</u>
2 )	Pending cases	<u>2</u>
3 )	Active cases	<u>5</u>
4 )	Cases on hold	<u>3</u>
5 )	Zoning permits	<u>2</u>
6 )	Demolition permits	<u>3 ?</u>
7 )	Inspections	<u>5</u>
8 )	Zoning complaints	<u>1</u>
9 )	<u>Certified Letters</u>	<u>2</u>
10 )	<u></u>	<u></u>

Zoning Enforcement Officer