



Maintenance Associate

[Geneva Family YMCA](#)

399 William Street, Geneva, NY 14456

\$16 - \$20 an hour - Part-time

JOB DESCRIPTION

Come join us! Under the direct supervision of the executive director, the Maintenance Associate is responsible for performing duties related to housekeeping, facility maintenance, building repairs, and landscaping for the Geneva Family YMCA.

Not only will you be part of amazing mission driven work, but we also offer the following benefits for our Part-time Staff:

403b Retirement Savings Plan

Vacation Leave

Adult Membership to Geneva Family YMCA - family membership once fully vested.

Some discounts on programs, including Childcare, Sports, and Aquatics.

Our mission and core values are brought to life by our culture. In the Y, we strive to live our cause of strengthening communities with purpose and intentionality every day. We are welcoming: we are open to all. We are a place where you can belong and become. We are genuine: we value you and embrace your individuality. We are hopeful: we believe in you and your potential to become a catalyst in the world. We are nurturing: we support you in your journey to develop your full potential. We are determined: above all else, we are on a relentless quest to make our community stronger beginning with you.

QUALIFICATIONS

High School Diploma/GED or equivalent experience.

Minimum 1 year of experience in facility management or closely related field

Working knowledge of mechanical, electrical, and plumbing systems, carpentry, and other maintenance-related areas

Ability to communicate well with others.

Demonstrated ability to respond to safety and emergency situations.

Willingness to be trained and learn new skills and operations.

Strong communications, teamwork, and interpersonal skills

Excellent time management skills

Ability to relate effectively to diverse groups of people from all social and economic segments of the community

ESSENTIAL FUNCTIONS

Provides excellent service and maintains positive relations to members, guests, program participants, and co-workers in the Y.

Performs basic building maintenance repairs and upgrades.

Operates equipment and machinery safely.

Performs landscaping and grounds duties to provide a safe and presentable property year-round.

Performs cleaning tasks to ensure effective housekeeping of the facility as assigned and ensures member satisfaction.

Ensures that all safety and risk management standards are adhered to.

Reports unusual conditions and/or foreseeable problems to management.

Develops ability to work without constant direct supervision.

Advises executive director on maintenance and custodial issues and projects as requested.

Works alongside staff to ensure upkeep and operations of facilities and equipment.

Performs all other duties as assigned by supervisor.

Maintenance Employees-ensure unused rooms and closets remain locked; routinely monitor high-risk locations (locker-rooms and bathrooms), etc.

PHYSICAL REQUIREMENTS

Being able to stand and walk for duration of shift.

Being able to climb ladders

Being able to crawl into awkward spaces

Being able to lift up to 50 pounds at a time

Being able to use their hands to handle, control, or feel objects, tools, or controls

Being able to bend or twist their body

Being able to kneel, stoop, crouch, or crawl

Job Type:	Part-time
Pay:	\$16.00 - \$20 per hour
Schedule:	Weekday and some weekends
Work Location:	In person

Please send resumes/applications to ToddFreelove@gmail.com