

**Main Street Canoga Park  
invites you to participate as a vendor in the  
19th Annual Día De Los Muertos Festival  
Sunday, November 3rd, 2019  
(10 a.m. to 5 p.m.)**

Don't miss this opportunity to participate in Canoga Park's family event of the year! The festival is designed to promote the Downtown Canoga Park Commercial District and further develop community relationships and neighborhood outreach programs.

We invite you to join this wonderful tradition in Canoga Park featuring live entertainment, food, arts, crafts, chalk art and much more. In honor of this special tradition we would like to encourage and invite all participants to create an altar in honor of someone who has passed at your exhibit or booth. If you have any questions, feel free to ask us.

**PRICES are for cash/ check payment. Credit cards are subject to a \$10 processing fee.**

Prices for:	Space w/ Canopy		Space Only	
	(10' x 10')	(10' x 20')	(10'x10')	(10'x 20')
<b>Food/Retail/Service</b>	\$380	\$480	\$280	\$380
<b>Non-Profit/Public Agencies</b>	\$305	\$405	\$230	\$280
<b>Food Trucks must stay entire day</b>	\$300			
<b>Licensed Specialty Cart</b>	\$180 each 10' x 5' space			
<b>Electricity Fee</b>	\$35			
<b>Health Permit Fee</b>	\$184			
<b>Utensil Sink Rental</b>	\$100			

Notes:  
 Booth Space will be on a first-come, first-serve basis.  
 Payment must be made when turning in your completed form.  
 Seller's permits are required through the City of Los Angeles.  
 One-day event health permits required through the Los Angeles County Health Department will be purchased by Main Street Canoga Park at one time.  
 As required by the Los Angeles County Health Department all food vendors must have their own 5-gallon insulated washing container for hot water.  
 Additionally, food vendors must bring their own Health Department-approved utensil sink.  
 Main Street Canoga Park is a non-profit (501)(c)(3) tax-exempt organization. I.D. 91-2078141.

**To participate in the  
Main Street Canoga Park  
19th Annual Día De Los Muertos Festival  
in Downtown Canoga Park,  
Please fill out the form  
and return with payment by  
October 1<sup>st</sup> for food vendors, October 15<sup>th</sup> for all others:**

**Main Street Canoga Park  
19th Annual Día De Los Muertos Festival  
21822 Sherman Way, Suite #106  
Canoga Park, CA 91303**

Contact via email: [mainstreetcanogapark@gmail.com](mailto:mainstreetcanogapark@gmail.com)  
 or by phone at **818.346.7480**.

(Please Print)

Business: \_\_\_\_\_

Business Type: \_\_\_\_\_

*Description of services/goods; Food Vendors: Attach your complete list of menu items*

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Please check/circle one from each of the three categories as applicable:

- Retail/Service       10'x10' Space       Space Only  
 Food       Canopy Rental  
 10'x 20' Space      10' x 10' rental includes 1 table, 2 chairs  
 Non-Profit/Public      10' x 20' rental includes 2 tables, 4 chairs  
 10'x 5' Space for  Health Permit  
 Licensed Specialty Cart       Electricity

**Attention Food Vendors:**  
 Do you have a utensil sink? Y/N

**Exhibitors: Participation Requirements:** Each exhibitor must have a California resale permit available for inspection and is responsible for collection of sales tax. Each exhibitor must bring/arrange for his/her own interior display props such as signs, tables, chairs, etc. Advanced reservations required. This is a family-friendly event. Arts and Crafts must be appropriate family viewing. CPIA and Main Street Canoga Park reserves the right with respect to presentation, participants and sales not permitted at Día including rights to shut down on the day of the event those not in compliance with Día rules & regulations. No refunds will be given. Drug-related products are prohibited. Alcoholic beverages are prohibited in booths and attractions. Food or beverages may not be sold or served in booths unless you are a designated food vendor.

**Indemnification Release and Waiver of Liability:** By its signature the Vendor/Exhibitor assumes all responsibilities for the sales of its products, materials and/or services and the actions by any of its employees or agents occurring immediately before during or after Día. By its signature Vendor/Exhibitor agrees to indemnify, defend, save and hold harmless Canoga Park Improvement Association, Main Street Canoga Park and Día de los Muertos and their officers, Directors, Members, agents, employees and Representatives, Bureau of Street Services, Department of Transportation, County of Los Angeles, and the City of Los Angeles and any officers, agents or employees from any claims for damages of any nature whatsoever including, but not limited to, death, personal injury, or property damage arising from or connected to directly or indirectly, its operations, equipment, products, services, as may occur immediately before, during or after the 2019 Día de los Muertos Festival.

**Registration Fee, Clean-Up Deposit, and Cancellation Policy:** The amount charged for space includes a non-refundable-registration fee of \$25.00. Please help keep our community clean! We are requesting and requiring all participating Vendor/Exhibitor to clean and sweep their areas before they leave for the day and remove all booth related trash to provided large dumpsters. If Día is cancelled in total or part of any reason/cause by the 2019 Día de los Muertos Festival, Canoga Park Improvement Association, Main Street Canoga Park, Bureau of Street Services, Department of Transportation, County of Los Angeles, and the City of Los Angeles, the Vendor/Exhibitor shall not be entitled to any refund. Please note the 2019 Día de los Muertos has not scheduled "rain date" or postponement date." The event will take place in the case of rain.

\_\_\_\_\_  
Vendor Signature

\_\_\_\_\_  
Date

**Return Application to**  
Main Street Canoga Park  
19th Annual Día De Los Muertos Festival  
21822 Sherman Way, Suite #106  
Canoga Park, CA 91303

***Make Checks Payable to Main Street Canoga Park.  
Space not guaranteed until full payment received.***

**Main Street Canoga Park  
19<sup>th</sup> Annual Día De Los Muertos  
Festival**



**Sunday**  
November 3rd 2019  
10 a.m. - 5 p.m.  
On Sherman Way  
Between  
Topanga Canyon Blvd.  
and Canoga Ave.  
In Canoga Park

***VENDOR APPLICATION***