

# MEMBER NEWSLETTER



## PRESIDENT'S MESSAGE

Our 2020-2021 had its first Board Meeting Tuesday 10/20, and I am excited to be leading such an amazing group of women! I'm still learning all of the ins and outs, but I can tell already it's going to be a great year, and I highly encourage everyone to join the board and take on a position.

I was also in attendance at the Fall Conference, held virtually on October 16th, and what a great conference it was. We had so much fun networking, and it was wonderful to see some faces I hadn't seen in months. The seminars were thoughtful and engaging and Director Hoffman did a fantastic job.

Our October meeting was well attended and everyone enjoyed getting to mingle and watch me flounder on the big TV! Don't forget, it's never too late to sign up for a committee to participate in shaping the future of our chapter. I'm looking forward to what we have in store for the upcoming year and am excited to get to see everyone in person. Until then, take care of yourselves and have a wonderful November!

Respectfully submitted,  
**Stacy Fisher**  
*Chapter President*



## NOVEMBER MEMBER MEETING:

November 10th @ 5:30pm

*Jans Corporation*

4700 N Westport, Sioux Falls SD

## NOVEMBER BOARD MEETING:

November 17th @ 11:30am

*O'Connor Company, virtual link to be emailed out*

## NOVEMBER NEWSLETTER

- Board and Member List, 2
- Committees List and Members, 3-4
- NAWIC Code of Professionalism, 5
- Calendar and Events, 6-8
- Member Highlights 9
- Member Feature, 10
- November Safety Topic, 11
- Upcoming Events & Misc., 12

# 2020-2021 BOARD



<b>Stacy Fisher</b>	<b>President</b>
<b>Sara Misterek</b>	<b>Vice President</b>
<b>Gin Aguinaga</b>	<b>Treasurer</b>
<b>Karen Krietlow</b>	<b>Corresponding Secretary</b>
<b>Amanda Painter</b>	<b>Recording Secretary</b>
<b>Jamie Lambertz</b>	<b>Director</b>
<b>Nancy Matt</b>	<b>Director</b>
<b>Staphanie VerHey</b>	<b>Director</b>
<b>Shelby Knutson</b>	<b>Director</b>
<b>Sadie Steen</b>	<b>Director</b>
<b>Raven Hoffman</b>	<b>Immediate Past President</b>
<b>Gaila Schreurs</b>	<b>Parliamentarian</b>

## CHAPTER #237 MEMBER ROSTER

Gin Aguinaga	Graybar Electric
Lisa Christenson	Custom Touch Homes
Amy Christoffels	Sunkota Construction, Inc.
Brooke Cosand	Henry Carlson Company
Cindy Cosand	Egger Steel
Regan Duvall	Jans Corporation
Leiah Engesser	Aerotek
Stacy Fisher	Syverson Tile & Stone, Inc.
Kelly Frederick	Edward Jones
Cierra Haffner	Fully Promoted
Julie Hahn	Sands Drywall, Inc.
Ann Hill	Gage Brothers Concrete Products
Raven Hoffman	Syverson Tile & Stone, Inc.
Michelle Hunt	Thompson Electric
Tracy Kerkhove	G & R Controls, Inc.
Ashley Kimmel-Miller	Tull Companies
Shelby Knutson	Hegg Construction
Katie Krantz	VanDeWalle Architects, LLC
Karen Krietlow	Muth Electric Inc.
Jamie Lambertz	AGC of South Dakota Building Chapter

Carole Lee	Retired, <i>Honorary Member</i>
Erica Locke	Articulate
Jessica Lopez	J L Drywall, LLC
Nancy Matt, NCIDQ	Showplace Kitchens
Sandra Meylor	Vast Broadband
Sara Misterek	Starmark Cabinetry
Teri McKenny	Kenney Acoustical Tile, LLC
Olivia Niggeling	Pella Gateway
Amy Olson-Miller	McKinney Olsen Insurance
Amanda Painter	Henry Carlson Construction
Anna Schutte	Lloyd Construction
Melissa Schmidt	Minnehaha County Highway Dept.
Gaila Schreurs	O'Connor Company
Leah Simmons	Johnstone Supply
Amy Sorlien-Lee	Sorlien Electric, Inc.
Sadie Steen	American Trust Insurance
Charlene Swanson	Border States
Michelle Tull	Tull Companies, LLC
Stephanie VerHey	Howalt+McDowell Insurance, a Marsh and McLennan Agency
Amy Wollman	Syverson Tile



**Everyone Can Help Recruit and Grow Our Chapter!**

We are always looking to invite new people to our meetings and recruit new members. *Don't be afraid to invite a friend!*

# COMMITTEES FOR THE GREATER SIOUX FALLS CHAPTER OF NAWIC

Below are brief descriptions of our various committees. Committees and chairperson are established when the fiscal year begins in October. Information on the type of help a committee needs will be found throughout the year in the chapter's monthly newsletter. But, if you see something you are interested in or would like more information on, contact the chairperson listed on the following page.

<b>50/50 Raffle</b>	Sells tickets at monthly meetings. 50% given to winning ticket holder, 50% contributed to Chapter funds.
<b>Audit</b>	Audits the books kept by the Treasurer. Done each October for the previous fiscal year. Requires three members. At least one must be a Board member.
<b>Block Kids</b>	Conducts a building contest for the purpose of educating elementary school children and promoting interest in construction related careers.
<b>Budget</b>	Develops budget for upcoming fiscal year. Held by Chapter Incoming President, Outgoing President, Incoming Treasurer and Incoming Vice President.
<b>Bylaws</b>	Presents bylaw amendments to the chapter when the National Board or the chapter makes a change.
<b>Finance/Ways &amp; Means</b>	Held by Chapter President, Vice President and Treasurer.
<b>Golf Outing</b>	Plans the golf tournament, which raises funds for the chapter.
<b>Historian/Scrapbook</b>	Maintains the scrapbook and chapter history.
<b>Industry Appreciation/WIC Week</b>	Plans annual appreciation recognition to thank employers of our members for their support during the past year. Plans activities to celebrate Women in Construction Week (held in March)
<b>Membership</b>	Devises ways to increase and maintain membership.
<b>Newsletter</b>	Compiles information for the chapter's monthly newsletter and distributes it to the members.
<b>Nominating Committee</b>	Recruits members to run for Board and Officer positions.
<b>PDE - Professional Development and Education</b>	Develops monthly programs that are directed toward professionalism, construction and self-improvement.
<b>Public Relations</b>	Writes and submits news releases on chapter meetings and activities to the news media.
<b>Roster</b>	Maintains and updates the chapter roster book.
<b>Safety &amp; OSHA</b>	Provides members an awareness of safety and health issues as they pertain to the construction industry.
<b>Scholarship</b>	Maintains contact list for distribution of applications to the area schools and past participants, distributes application information to said list, promotes both Chapter and NFSF scholarships.
<b>Social Media</b>	Keeps the chapter's website and Facebook page content current. Check's Chapter email.
<b>Social Committee (including Winter and Summer Social)</b>	Plans monthly social events as well as the December and July meetings, which are casual social events.

# 2020-2021 COMMITTEE CHAIRS & MEMBERS

Committee volunteers welcome and appreciated!  
Contact committee chairs or Stacy Fisher at Syverson Tile for more information.

<b>Membership:</b>	Co-Chairs - Karen Krietlow, Gaila Schreurs, Members: Gin Aguinaga
<b>Roster Book:</b>	Tracy Kerkhove
<b>Public Relations/Marketing:</b>	Chair: Leah Simmons
<b>Historian/Scrapbook:</b>	Chair: Brooke Cosand
<b>WIC Week/Industry Appreciation:</b>	Co-Chairs: Karen Krietlow, Gin Aguinaga, Members: Sadie Steen, Brooke Cosand, Amy Wollman, Cierra Haffner
<b>Newsletter:</b>	Chair: Leah Simmons
<b>Social Media</b> ( <i>Website/Facebook/Email</i> ):	Members: Erica Locke, Cierra Haffner, Karen Krietlow
<b>Bylaws:</b>	Chair: Sarah Misterek
<b>Nominating Committee:</b>	Member: Gaila Schreurs
<b>Finance/Ways &amp; Means:</b>	Chair: Gin Aguinaga/Chapter Treasurer 2020-2021, Members: Stacy Fisher/Chapter President 2020-2021 Sarah Misterek/Chapter Vice President 2020-2021
<b>Audit 2020:</b>	Chair: Gaila Schreurs, Members: Brooke Cosand, Sandra Meylor
<b>Audit 2021:</b>	Chair: Jamie Lambertz, Gaila Schreurs, Sadie Steen
<b>Budget:</b>	Stacy Fisher/Incoming Chapter President Raven Hoffman/Outgoing Chapter President Sarah Misterek, Incoming Vice President Michelle Tull/Outgoing Treasurer
<b>Golf Tournament/2021 Fundraising:</b>	Co-Chairs: Gin Aguinaga, Karen Krietlow Members: Jamie Lambertz, Amy Wollman
<b>50/50 Raffle:</b>	Chair: Gaila Schreurs
<b>Professional Education/Construction Industry:</b>	Chair: Karen Krietlow, Members: Cierra Haffner
<b>Safety/OSHA:</b>	Co-Chairs: Regan Duvall, Cierra Haffner
<b>Scholarship:</b>	Member: Shelby Knutson
<b>Block Kids 2020:</b>	Chair: Karen Krietlow, Members: Amy Christoffels, Stacy Fisher, Leah Simmons, Michelle Tull, Sara Misterek, Katie Krantz
<b>Block Kids 2021:</b>	Chair: Karen Krietlow, Members: Erica Locke, Amy Wollman, Katie Krantz
<b>Social Committee:</b>	Chair: Brooke Cosand, Member: Shelby Knutson, Erica Locke, Katie Krantz
<b>Sponsorship:</b>	Chair: Gin Aguinaga, Member: Gaila Schreurs



## NAWIC'S CODE OF PROFESSIONALISM

WHEREAS, the NATIONAL ASSOCIATION OF WOMEN IN CONSTRUCTION, hereinafter referred to as NAWIC, is an international association dedicated to the advancement of women in the construction industry, and

WHEREAS, integrity, professionalism, respect and courtesy are all fundamental values of NAWIC, and

WHEREAS, NAWIC's officers, directors, staff and members represent the Association to others within and outside of the construction industry, and

WHEREAS, NAWIC and its members wish to set out in writing the code of professionalism by which they strive to implement their fundamental values in all their actions, for both internal and external activities,

NOW, THEREFORE, the following is adopted as the CODE OF PROFESSIONALISM of the National Association of Women in Construction:

NAWIC members will act at all times in conformance with the following Association Policy NAWIC is self-governing, non-profit, non-partisan and non-sectarian.

NAWIC members will use their best efforts to ensure that the statements made and positions taken fairly represent the view of the entire group on behalf of which they are authorized to speak.

NAWIC members, when representing members of the Association, will take steps to hear and consider the views of all their constituents and make those members feel that their views are important, even if the position taken is in disagreement with any member's particular views.

NAWIC members, when representing the Association, its Committees, Regions, Councils or Chapters shall give those positions their full support.

NAWIC members shall treat as confidential any information to which they are given access by virtue of being an officer or director, candidate for office, or director-elect.

NAWIC members shall conduct themselves professionally in the course of any activities affecting the Association, including campaigning for office.



## NOVEMBER BIRTHDAYS

Cindy Cosand, *November 11*

Michelle Tull, *November 28*



## NOVEMBER ANNIVERSARIES

Brooke Cosand, *9 Years*

Raven Hoffman, *7 Years*

Sandra Meylor, *1 Year*

Melissa Schmidt *3 Years*



## WELCOME NEW MEMBER

Jessica Lopez,

*JL Drywall LLC*

## NEWSLETTER ITEMS WANTED

Submit your information to Leah Simmons ( email to [leah.simmons@johnstonesupply.com](mailto:leah.simmons@johnstonesupply.com)) by the second to last Friday of the month. We are looking for the following information:

- Promotions
- Good News
- Help Wanted
- Congrats!
- New Baby
- Marriages
- Company News
- Retirements
- Movers & Shakers



## MEETING/EVENT RSVP REMINDER

Just a reminder that RSVP's for our monthly meetings are due by noon on the Friday previous to the meeting. If you have changes to your RSVP after noon on that Friday, please only contact your person directly.

The calling committee will take care of notifying the correct people of the changes. Also, please take the time to respond to the Correspondence Committee when they send out the Meeting/RSVP notice. It will help in the amount of extra time spent if they can get responses the first time around. Thank you much for your cooperation!

**STANDING RULE #12:** Reservations for dinner meetings are made through the Corresponding Secretary. Please let us know as soon as a "yes" RSVP has to be changed to a "No". The Chapter and/or board cannot guarantee dinner to anyone who does not make a reservation for dinner, but does attend."

*Thanks for your cooperation on this!*



# CHAPTER CALENDAR OF EVENTS

# NOVEMBER 2020

1	2	3 	4	5	6	7
8	9	10 NOVEMBER MEETING	11  HAPPY BIRTHDAY CINDY COSAND!	12	13	14
15	16	17 BOARD MEETING	18	19	20	21
22	23	24	25	26  HAPPY THANKSGIVING	27	28  HAPPY BIRTHDAY MICHELLE TULL!
29	30					

## 2020 EVENTS CALENDAR

### NOVEMBER MEETING:

November 10th @ 5:30pm

*Jans Corporation,*  
4700 N Westport (PPE Required)

### NOVEMBER BOARD MEETING:

November 17th @ 5:30pm

*O'Connor Company,*  
Virtual option to be communicated to members

### Murder Mystery Night!

Thursday, November 19th

5:30 PM CST – 8:30 PM

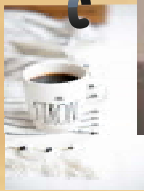
3408 S Southern Cir, Sioux Falls,

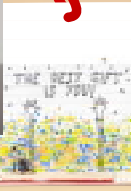
NAWIC NOVEMBER WEBINAR  
Hosted by: NAWIC Emerging Professionals

## MENTORSHIP

### "The power of two"

NOVEMBER 10, 2020  
12 P.M. EST  
[HTTPS://WWW.NAWIC.ORG/NAWICWEBINARS.ASP](https://www.nawic.org/nawicwebinars.asp)





"What would it be like if your Chapter has a mentorship program?"

"Have you ever wondered what you could gain from becoming a mentor or mentee?"

"Have you ever wondered what a successful mentorship program consists of?"

In this webinar:

- We will discuss guidelines for a successful mentorship relationship.
- We will outline the process and agreement to provide structure between the mentor and mentee.
- We will help set goals, objectives, evaluation, and follow up for a meaningful mentorship program.

# You're Invited!

The National Association of Women in Construction  
would like to invite you to our November Meeting!

## DIY Project Event

*Hosted by Jans Corporation, 4700 N Westport  
PPE required: Safety Glasses, Closed-Toe Shoes*

**Tuesday, November 10, 2020**

*Meal/Meeting starting at 5:30pm*

*DIY Project to follow*

**Programs are open to anyone to attend!**

NAWIC Member = \$20.00, NAWIC-related 1<sup>st</sup> Time Guest = FREE!

Non-NAWIC Members = \$30.00 for Entire Night

Please RSVP to [sfnawic@gmail.com](mailto:sfnawic@gmail.com) by 10AM, November 6, 2020



---

**Gr Sioux Falls, SD**

---

[www.SiouxFallsNAWIC.org](http://www.SiouxFallsNAWIC.org)



# CHAPTER HIGHLIGHTS



## 2020 Member of the Year

Congratulations to Sara Misterek in recognition of being voted the 2020 member of the year!

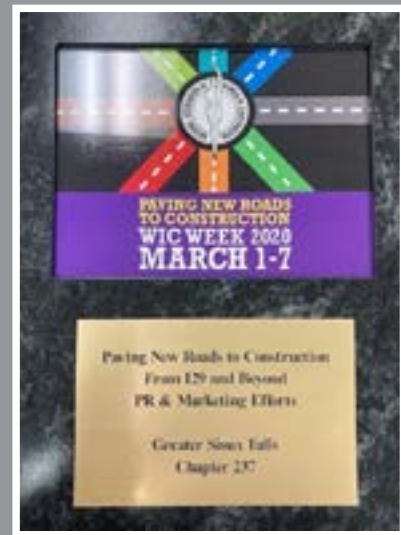


## Welcome to the Chapter!

Welcome to our chapter Tammi Penning of Thompson Electric! Tammi has been a member now for a few months but finally was able to do her new member initiation last month.

## 2020 WIC Week Recognition

The chapter was recognized this year for our outstanding PR and Marketing Efforts for 2020 WIC week. Thanks to everyone for making this year's WIC week such a huge success.



## Congrats Michelle Tull!

Congratulations to Michelle Tull for completing her Construction Bookkeeping Technician certification!



# NOVEMBER MEMBER PROFILE

Name:

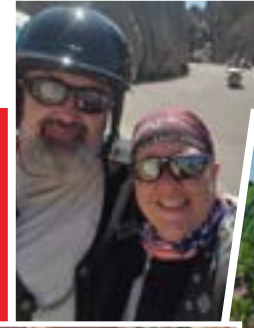
**Karen Krietlow**

Date joined NAWIC:

**May 1, 2008**

Company:

**Muth Electric, Inc.**



**How long have you worked there?** 26 years.

**What is your title and what are your duties?** Project Assistant/Administrative Assistant. I assist our project Superintendents and managers with whatever items they need me to do, including handling change orders, material releases, O & M Manuals, etc. I also assist our Division Manager with multiple items. I handle billing information for all of our service orders and we have roughly 15-20 service electricians in our division (largest service division in the company). I also take care of collections, approving invoices, weekly timecard approvals, directing phone calls, scheduling service calls, assisting our field electricians and a lot of other misc items that come about daily!

**What are some of your accomplishments, both work and personal, of which you are especially proud?** Volunteering with the Helpline Center as a speaker and fundraiser; being chosen to participate in Muth Electric's pilot year of Muth LEAD leadership program in 2015 (year-long program); 2011 & 2018 NAWIC Chapter Member of the Year; Attaining my Construction Industry Technician (CIT) Certification; Holding the title of "The Cool Aunt" for years on end now!

**What are your personal interests?** Riding motorcycle with my husband, book collecting (which includes smelling books (yes, I smell them) and having way more than I can possibly read), traveling and concerts. I love to watch sports – Especially my nephew TJ's football games and wrestling meets. Spending time with my family and friends is what probably "fills my cup" the best.

**Tell us about special people in your life:** Dean is my husband of 26 years – we've been together 28 years. We are blessed with many nieces & nephews that fill our world. On my side we have Josh, John, Jen, Lindsay, Tara (all grown now and all but one married), great nieces Lexi (13) and Fiona (6) and great nephew Gavin (10 mos). On Dean's side we have KaSandra, Kimberly, TJ, Aliyah, Hannah, Sophea and Clara (ages 9 to 23), great niece Alma (18 mos) and great nephew, Theodore (15 months). My mom, Colleen, is also very special of course. She is my best friend and often travel partner.

**How were you introduced to NAWIC?** Carole Lee contacted me in the Fall of 2007 and it took me until Spring of 2008 to hit a meeting. Her consistency in recruiting with me was the key factor to me making a meeting and once I got a taste of NAWIC – I was hooked. Carole remains someone I admire and revere in this association.

**What is your favorite memory, committee, or area of interest in NAWIC?** I don't know if I have a favorite – NAWIC is a passion for me and I love all that makes up NAWIC including the members! If I had to pick some favorites, Block Kids is ALWAYS #1, followed by our golf outing and our WIC Week mixer.

**What do you hope to gain from NAWIC?** Education in the Construction Industry, Leadership Skills, Networking, Community Involvement and Friends!

## NOVEMBER SAFETY TOPIC

# INCIDENT INVESTIGATION



### Overview

OSHA strongly encourages employers to investigate all incidents in which a worker was hurt, as well as close calls (sometimes called “near misses”), in which a worker might have been hurt if the circumstances had been slightly different.

In the past, the term “accident” was often used when referring to an unplanned, unwanted event. To many, “accident” suggests an event that was random, and could not have been prevented. Since nearly all worksite fatalities, injuries, and illnesses are preventable, OSHA suggests using the term “incident” investigation.

### Investigating a Worksite Incident

Investigating a worksite incident- a fatality, injury, illness, or close call- provides employers and workers the opportunity to identify hazards in their operations and shortcomings in their safety and health programs. Most importantly, it enables employers and workers to identify and implement the corrective actions necessary to prevent future incidents.

Incident investigations that focus on identifying and correcting root causes, not on finding fault or blame, also improve workplace morale and increase productivity, by demonstrating an employer’s commitment to a safe and healthful workplace.

Incident investigations are often conducted by a supervisor, but to be most effective, these investigations should include managers and employees working together, since each bring different knowledge, understanding and perspectives to the investigation.

In conducting an incident investigation, the team must look beyond the immediate causes of an incident. It is far too easy, and often misleading, to conclude that carelessness or failure to follow a procedure alone was the cause of an incident. To do so fails to discover the underlying or root causes of the incident, and therefore fails to identify the systemic changes and measures needed to prevent future incidents. When a shortcoming is identified, it is important to ask why it existed and why it was not previously addressed.

### For example:

- If a procedure or safety rule was not followed, why was the procedure or rule not followed?
- Did production pressures play a role, and, if so, why were production pressures permitted to jeopardize safety?
- Was the procedure out-of-date or safety training inadequate? If so, why had the problem not been previously identified, or, if it had been identified, why had it not been addressed?

These examples illustrate that it is essential to discover and correct all the factors contributing to an incident, which nearly always involve equipment, procedural, training, and other safety and health program deficiencies.

Addressing underlying or root causes is necessary to truly understand why an incident occurred, to develop truly effective corrective actions, and to minimize or eliminate serious consequences from similar future incidents.





# SELECTING THE CORRECT FOUNDATION SYSTEM

Individuals will learn selection criteria for a foundation system, types of foundation systems and the differences and comparison of the different foundation systems. AIA: 1LU / HSW

**THURSDAY, NOVEMBER 12  
12 - 1PM | ONLINE WEBINAR**

[CLICK HERE TO REGISTER](#)

**PRESENTED BY:  
TERESA LEVISAY, PE, AND LAURA HILL, PE**

## **ABOUT THE PRESENTERS:**

Teresa Levisay, PE, is currently a Principal Engineer in ECS Mid-Atlantic's Chantilly, VA, office. She has more than 13 years of industry experience and holds both Bachelor and Masters degrees in Civil Engineering from Purdue University. Ms. Levisay oversees the geotechnical group for our Fairfax County team as well as serves as the Special Inspections Engineer of Record (SIER) for construction testing projects. She has a wide range of project experience, from single story shopping centers to large multi-story structures.

Laura Hill, PE, is the geotechnical department manager for the Charlotte, NC, office of ECS Southeast, LLP. Ms. Hill has been on the ECS team since 2011, and her expertise includes geotechnical, laboratory and materials testing and management of the material testing and special inspections for projects during construction. She received her Bachelor of Science in Civil Engineering from Clemson University.

## **ABOUT ECS:**

Engineering Consulting Services (ECS) is one of the largest and most rapidly growing engineering and consulting companies in the US. Founded in 1988, ECS is a leader in geotechnical, environmental, construction materials and facilities engineering. We are currently ranked 69 in Engineering News-Record's Top 500 Design Firms (April 2020) and 52 in Zweig Group's 2020 Hot Firms (June 2020).

[ECSLIMITED.COM](http://ECSLIMITED.COM) | [CLICK HERE FOR NAWIC MEMBER INFO](#)

**NAWIC**  
The National Association of  
Women in Construction

**ECS**