# LEGAL NOTICE

**OFFICIAL MINUTES OF THE REGULAR MEETING**
**OF THE BOARD OF WESTON COUNTY**
**COMMISSIONERS, WESTON COUNTY, WYOMING**
**December 2, 2025**

The regular meeting of the Weston County Board of Commissioners was called to order by Vice-Chairman Ed Wagoner at 9:00 a.m. at the Weston County Courthouse. Commissioners Garrett Borton and Marty Ertman and Clerk Becky Hadlock were present. Commissioner Borton opened the meeting with prayer, and Clerk Hadlock led the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Clerk Hadlock asked to have the 4-H Update removed from the agenda. Commissioner Borton asked to have re-issue of check added under Old Business. Commissioner Ertman moved to approve the agenda as amended; seconded by Commissioner Borton. Carried.

Attorney Stulken joined the meeting at 9:50 a.m.

**AP VOUCHERS**

Chairman Borton moved to approve the AP Voucher minus all associated Airport warrants & warrant #74625; seconded by Commissioner Ertman. Carried.

Commissioner Ertman moved to approve the Airport warrants with Commissioner Borton recusing himself due to a conflict of interest; seconded by Vice-Chairman Wagoner. Carried.

Commissioner Borton moved to approve Marco warrant #74625 excluding line number two in the amount of $14.33 changing the total to $161.95; seconded by Commissioner Ertman. Carried.

**PAYROLL AND VOUCHERS**

Commissioner Ertman moved to approve Payroll and Vouchers; seconded by Commissioner Borton. Carried.

**PUBLIC COMMENT**

None.

**MINUTES OF NOVEMBER 18, 2025**

Commissioner Borton moved to approve the minutes of November 18, 2025, as amended; seconded by Commissioner Ertman. Carried.

**COLLECTIONS FOR COUNTY CLERK, DISTRICT COURT, PUBLIC HEALTH, SHERIFF & AIRPORT**

Commissioner Ertman moved to approve collections for the Sheriff in the amount of $355.00, Clerk of District Court in the amount of $1,434.69, Public Health in the amount of $1941.00, Sheriff in the amount of $665.00 and County Clerk in the amount of $7,751.66; seconded by Commissioner Borton. Carried. Commissioner Ertman moved to approve collections for the Airport in the amount of $6,698.73 with Chairman Todd signing later; seconded by Vice-Chairman Wagoner. Commissioner Borton abstained. Carried.

**BOARD'S SIGNATURE ON TAX ROLL CORRECTIONS #1811-1816**

Commissioner Ertman moved to approve the Board's signature on Tax Roll Corrections #1811-1816; seconded by Commissioner Borton. Assessor Kara Lenardson answered the Board's questions on the Tax Roll Corrections. Carried.

**ROAD & BRIDGE**

Road and Bridge Superintendent Jim Hansen gave the Board an update on the Road & Bridge Department.

**FAIRGROUNDS UPDATE**

Fair Board member Francie Hamilton came before the Board to give an update on the progress with getting the Events Center fixed. Ms. Hamilton asked the Board for permission to purchase QuickBooks with the Fairgrounds credit card. The Board let her know a pre-authorization form needed to be filled out and approved prior to the purchase. Commissioner Ertman moved to approve the credit card pre-approval for the Fairgrounds; seconded by Commissioner Borton. Carried.

**TRAVELING VIETNAM WALL DISCUSSION**

Kathy Levasseur, a member of the Veterans Memorial Committee, requested support for the application of a grant to host the traveling Vietnam War Memorial in Weston County. This resolution will be added to the next agenda.

**OLD BUSINESS**

**RE-ISSUE OF CHECK**

Assistant Deputy Clerk Kolby Pisciotti gave the Board an update on the re-issue of the check per Commissioner Borton's request. Mr. Pisciotti explained that he contacted Tyler Tech, and they were able to walk him through a new process that did not hit last year's budget which created a wash entry, and the check was able to be re-issued.

**NEW BUSINESS**

None.

**PUBLIC COMMENT**

None.

**COMMISSIONER COMMENT**

Commissioner Ertman would like the meeting with the Joint Power's Board moved to a meeting in February so that she can attend. Commissioner Ertman let the Board know she would be staying after the meeting adjourned to talk on a zoom meeting with the Wyoming Secretary of State concerning title lock and how we can implement it in Weston County. Commissioner Borton wanted to thank Kolby again for explaining the re-issue of the check. Vice-Chairman Wagoner spoke about the traveling wall discussion touching a lot of us.

**VOUCHERS**

TIMBERLINE SERVICES, rd constr co rd fund, $4,201.50, 066NCPERS, financial admin, $256.00, AFLAC, payroll ded, $3,590.14, Empower Trust CO LLC, deferred comp, $820.00, New York Life, financial admin, $512.59, WEBT, financial admin, $93,289.86, Weston County Clerk, financial admin, $44,437.17, WY Child Support Enforcement, payroll ded, $550.00, WY Department of Workforce Services, payroll ded, $2,031.56, WY Retirement System, payroll ded, $38,288.29, MINUTEMAN LUBE CENTER, cash reish, $349.9, 21 ELECTRIC LLC, bldg./grnds, $11,000.00, AD PRO, bldg./grnds, $183.73, ADVANCED COMMUNICATIONS, hmlnd sec, law enf, $272.00, ADVANCED DRUG TESTING INC (ADT),r&b cntrct, $31.20, ANGELA PHILLIPS, pub hlth supp, $29.99, AT&T MOBILITY, gen dept comms, $1,352.51, BAM DOCUMENT DESTRUCTION & RECYCLING, pub hlth, annex maint, $431.80, BLACK HILLS CHEMICAL & JANITORIAL, law enf brd of prison, $46.13, BLACK HILLS ENERGY, gen dept util, $4,559.99, BOMGAARS, r&b repair, $45.25, BROOKELYN DELAROSA, annex cntrct wages, $800.00, BRYAN COLVARD, sheriff invest, $36.50 BYRAND STREETER, airport contrct wages, $1,731.70, CAMBRIA DISCOUNT DRUG LLC, law enf jail med, $94.37, CAMBRIA SUPPLY, r&b repair, $21.20, CARMEN SIMON, pub hlth supp, $19.55, CHARM-TEX, law enf brd of prison, $1,200.50, CITY OF NEWCASTLE, gen dept util, $4,249.48, CNA SURETY, misc prem on bnds, $8,231.75, COLLINS COMMUNICATIONS INC, dist crt comms, $110.00, CREATIVE PRODUCT SOURCE, hmlnd sec expense, $276.75, CULLIGAN WATER CONDITIONING, r&b supp, victm witness, $49.75, DECKERS MARKET, ext nutrition ed, $68.48, DRU CONSULTING LLC, misc financial admin, $500.00, EASTERN WY EQUIPMENT CO, r&b repair, $377.71, ENGINEERING ASSOCIATES, r&b cntrct wages, $2,522.28, ERIN PERSCHE, ext 4H ed, $70.78, FIRST NORTHERN BANK, gen dept. visa bill, $1,232.37, FISHER SAND & GRAVEL, r&b gravel, $25,498.86, FREEMONT COUNTY CORONER'S OFFICE, coroner autop, $1,925.00, GOLDEN WEST TECHNOLOGIES, annex comp, misc comp, pub hlth comms, sheriff spec off, $8,484.61, GROSSENBURG IMPLEMENT, r&b leased equip, $16,562.00, HOMETOWN MEDICAL CLINIC PC, law enf pre empl, $110.00, HUGHES LAW OFFICE, dist crt, $220.00, JASON JENKINS, law enf brd of prison, $63.29, KIMBERLY JENKINS, treas mlg/trvl, $40.60, LARIMER COUNTY CORONERS, coroner autop, $724.00, LEO RILEY & CO, misc financial admin, $18,500.00, MARCO, attny office equipt, $161.95, MAX MASTERS, gis land record, $2,000.00, MERIDIAN MORTUARY, coroner fees, $295.00, MINUTEMAN LUBE CENTER, sheriff maint, $98.99, MOORCROFT INTERFAITH COMMUNITY, Q2FY26, $500.00, NEWCASTLE ACE HARDWARE, gen dept supp, $458.73, NEWCASTLE CHAMBER OF COMMERCE, Q2FY25, $575.00, NEWCASTLE MOTORS, assr veh maint, $1,444.63, NEWS LETTER JOURNAL, assr suppl, coroner misc, vctm witness, misc adverts, $1,929.27, NMS LABS, coroner autop, $689.00, PDQ SERVICE LLC, airport fuel maint, $1,120.00, PITNEY BOWES - RESERVE ACCOUNT, crthse post, $2,000.00, PITNEY BOWES GLOBAL FINANCIAL SRVCS LLC, crthse post, $856.95, POWDER RIVER ENERGY CORP., gen dept util, $1,940.43, POWER PLAN OIB, r&b repair, $581.45, RANGE, gen dept comms, $2,601.70, RAPID FIRE PROTECTION, bldg./grnds, $1,830.00, REECE CHILDRESS, crthse cntrct wages, $620.00, RICKS ELECTRIC, sheriff spec off equip, $1,387.24, RINGER LAW, P.C., dist crt spec attny, $4,922.50, ROADRUNNER DISPOSAL SERVICE, airport util, $60.00, SELF STORAGE, LLC, elctn misc, $200.00, SERVALL UNIFORM/LINEN CO., law enf repair, bldg/grnds, $194.09, TAMMY CLEVERDON, treas mlg/trvl, $40.60, TIMBERLINE SERVICES, r&b gravel, $11,071.29, TOP OFFICE PRODUCTS, ext copier, dist crt suppl, crthse suppl, $466.80, TYLER TECHNOLOGIES, misc comp softwr, $602.82, UNIVERSITY OF WY EXTENSION, 4H ed sal, $5,833.50, UPTON CO-OP ASSN, r&b fuel, $55,167.33, VICKI HAYMAN, ext nutri ed, $383.60, VISIONARY COMMUNICATIONS, annex comms, $165.60, VOELKERS AUTOBODY, sheriff veh maint, $598.82, WEST END WATER DISTRICT, airport util, $60.00, WESTON CO CHILDRENS CTR, Q2FY26, $3,187.50, WESTON CO SCHOOL DIST #7, prevention mange, $8,744.78, WESTON COUNTY 4-H COUNCIL, ext ed, 4H support, $213.93, WESTON COUNTY GAZETTE, gen dept adverts/suppl, $1,070.88, WESTON COUNTY ROAD & BRIDGE, gen dept fuel, $3,869.42, WESTON COUNTY SR SERVICES, law enf brd of prison, $3,790.00, WOODY'S FOOD CENTER, wic, ext nurti ed, annex jan suppl, $161.50, WY DEPT OF HEALTH, pub hlth reimb, pub hlth mch grant, $2,1704.42, WY DEPT OF HEALTH/RENTAL, pub hlth, $165.00, WY DEPT OF TRANSPORTATION, r&b old hwy 85, $15.45, WY MACHINERY CO., r&b repair, $1,291.02, WY NETWORK, misc financial admin, $270.00, WY STATE 4-H FOUNDATION, ext ed, $100.00.

With no further business, the meeting was adjourned at 10:48 a.m.

Ed Wagoner
Vice-Chairman

Attest: Becky Hadlock
Weston County Clerk

Publish: December 25, 2025.