

SUMMER VILLAGE OF HORSESHOE BAY

Minutes of Regular Meeting
Saturday, April 10, 2021
Held by ZOOM electronic meeting at
Email: svhorseshoebay@gmail.com
10:00 a.m.

IN ATTENDANCE: Mayor: Gary Burns
Deputy Mayor: Dave Amyotte
Councilor: Eli Gushaty

CAO: Norman Briscoe
Recording Secretary: Diane Briscoe

1. **CALL TO ORDER** Mayor Gary Burns called the meeting to order at 9:56.

2. **ACCEPTANCE OF AGENDA**
Res. No. 21-04-10-035 MOVED BY Deputy Mayor Dave Amyotte that the agenda be adopted as amended to include Item 7.b).

-Carried-

3. **APPROVAL OF MINUTES**
Res. No. 21-04-10-036 MOVED BY Councilor Eli Gushaty that the minutes of the February 20, 2021 special council meeting be approved as presented.

-Carried-

Res. No. 21-04-10-037 MOVED BY Deputy Mayor Dave Amyotte that the minutes of the March 3, 2021 special council meeting be approved as presented.

-Carried-

4. **PUBLIC HEARING** There was no public hearing.

5. **DELEGATIONS**
Res. No. 21-04-10-038 December 31, 2020 Audited Financial Statements
MOVED BY Mayor Gary Burns that council adopt the December 31, 2020 Audited Financial Statements as presented by JMD Group.

-Carried-

6. **BYLAWS** No bylaws presented at this meeting.

7. OLD BUSINESS

a) **2021 Budget & Tax Rate**

Res. No. 21-04-10-039

MOVED BY Mayor Gary Burns that council approve the 2021 Municipal Operating and Capital Budget as per Section 242(1) & 245 of the MGA, as follows:

Revenue	
Total Property Revenue	\$ 124,503
Less: Requisitions	<u>43,866</u>
Net Municipal Property Taxes	80,637
Other Revenue	4,630
Government Transfers for Grants, Op & Capital	<u>537,733</u>
Total Revenue	623,000
Expenses	
Operating Expenses	<u>369,000</u>
Revenue over Expenses before Capital Expenditures	254,000
Tangible Capital Additions	<u>-318,000</u>
Deficiency of Revenues over Expenses, before non-cash items	-64,000
Adjustment for non-cash items:	
Amortization	54,261
Transfer from Unrestricted Surplus for Capital	<u>9,739</u>
Financial Plan Balance	<u>\$ 0</u>

-Carried

b) **STEP Update**

Res. No. 21-04-10-040

MOVED BY Deputy Mayor Dave Amyotte that council accept the STEP Activity and Project List as presented.

-Carried-

8. NEW BUSINESS

a) **2021 Municipal Election**

i. *Res. No. 21-04-10-041*

MOVED BY Mayor Gary Burns that Council appoint Norman Briscoe as Returning Officer for the 2021 general election.

-Carried-

ii) *Res. No. 21-04-10-042*

MOVED BY Councilor Eli Gushaty that Council give authorization for "Notice of Nomination Day" to be mailed with the 2021 tax notices.

-Carried-

iii) *Res. No. 21-04-10-043*

MOVED BY Mayor Gary Burns that nominations for municipal council for the 2021 general election, be accepted on July 3, 2021 between 10:00 am and 2:00 pm. at Martin Recreation Center, or other venue as per COVID-19 restrictions at that time.

-Carried-

iv) *Res. No. 21-04-10-044* MOVED BY Mayor Gary Burns that, in accordance with Section 12(a) of the Local Authorities Election Act, Election Day for the 2021 General Election be set 4 weeks after nomination day, on July 31, 2021.

-Carried-

v) *Res. No. 21-04-10-045* MOVED BY Mayor Gary Burns that, in accordance Section 73(1) of the Local Authorities Election Act, the Summer Village of Horseshoe Bay hereby provides for holding an advance vote, if needed, for the 2021 general election. The Returning Officer will determine the date and time and give notice in the prescribed form.

-Carried-

vi) *Res. No. 21-04-10-046* MOVED BY Deputy Mayor Dave Amyotte that the returning officer investigate Section 77 of the Local Authorities Election Act to determine the feasibility of providing for a Special Ballot for the 2021 general election.

-Carried-

vii) *Res. No. 21-04-10-047* MOVED BY Mayor Gary Burns that, in accordance Section 77(1) of the Local Authorities Election Act, the Summer Village of Horseshoe Bay may provide for a Special Ballot for the 2021 General Election, if determined to be feasible.

-Carried-

b) Adoption of 3 Regional Workplace Policies

i) *Res. No. 21-04-10-048* Policy 10 - ROHS-Drugs and Alcohol in the Workplace
MOVED BY Deputy Mayor Dave Amyotte that Council adopt Policy #10 - ROHS-Drugs and Alcohol in the Workplace.

-Carried-

ii) *Res. No. 21-04-10-049* Policy 11 - ROHS-Fit for Duty Policy
MOVED BY Mayor Gary Burns that council adopt Policy #11 - ROHS-Fit for Duty.

-Carried-

iii) *Res. No. 21-04-10-050* Policy 12 - RHR-Harassment, Bullying, Violence and Discrimination in the Workplace
MOVED BY Councilor Eli Gushaty that council adopt Policy #12 - RHR-Harassment, Bullying, Violence and Discrimination in the Workplace.

-Carried-

c) *Res. No. 21-04-10-051* Future of Municipal Governments
MOVED BY Mayor Gary Burns that council accept the information for discussion purposes, but are not prepared to support it at this time until more information becomes available.
-Carried-

d) *Res. No. 21-04-10-052* Senate and Referenda Election
MOVED BY Councilor Eli Gushaty that council confirm the Summer Village willingness to hold the Senate selection and referenda votes for our municipality, on October 18, 2021 at Martin Recreation Center or other venue as per COVID-19 restrictions at that time.
-Carried-

e) *Res. No. 21-04-10-053* Village Census
MOVED BY Mayor Gary Burns that council will accept the Federal Government 2021 census. The Summer Village will not conduct a municipal census for 2021.
-Carried-

f) *Res. No. 21-04-10-054* ASVA Workshop – Planning and Development 101
MOVED BY Deputy Mayor Dave Amyotte that Council support this initiative and authorize 1 council member to attend if the workshop proceeds.
-Carried-

g) *Res. No. 21-04-10-055* AUMA Municipal Leaders Caucus
MOVED BY Mayor Gary Burns that council authorize Mayor Gary Burns to attend the AUMA ZOOM Municipal Leaders caucus on April 14, 15, and 16, 2021.
-Carried-

9. COUNCIL REPORTS

Res. No. 21-04-10-056 MOVED BY Deputy Mayor Dave Amyotte that the council support organizing a “Green Team” of local young people to conduct clean-up activities in the Summer Village and to authorize the purchase of supplies and equipment needed.
-Carried-

Res. No. 21-04-10-057 MOVED BY Councilor Eli Gushaty that the council reports be accepted as presented.
-Carried-

10. CAO REPORT AND ACTION LIST

Res. No. 21-04-10-058 MOVED BY Mayor Gary Burns that the CAO Report and Action list be approved as presented.
-Carried-

11. FINANCIAL REPORTS

Res. No. 21-04-10-059 MOVED BY Deputy Mayor Dave Amyotte that the financial reports for the 3 months ended March 31, 2021, including cheque numbers 2431 to 2471 in the amount of \$64,289.74 be accepted as presented.
-Carried-

Res. No. 21-04-10-060 MOVED BY Mayor Gary Burns that council accept the Grants update as information.
-Carried-

12. CORRESPONDENCE

Res. No. 21-04-10-061 MOVED BY Mayor Gary Burns to accept the correspondence as presented.
-Carried-

13. NEXT MEETING

Res. No. 21-04-10-062 MOVED BY Mayor Gary Burns to set the next regular Council meeting on May 15, 2021 at 10:00 a.m., to be a ZOOM electronic meeting.
-Carried-

14. ADJOURNMENT

Being that the agenda matters have been concluded the meeting adjourned at 12:07 p.m.

Mayor

May 15, 2021
Date

Chief Administrative Officer