

Summit Lake Paiute Tribe  
Regular Council Meeting  
Saturday, April 17, 2021  
Administrative Office, 2255 Green Vista Dr. Ste. 402, Sparks, Nevada

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**CALL TO ORDER:** Chairwoman Randi Lone Eagle called the Regular Meeting of Saturday April 17, 2021 to order at 8:16 am.

**ROLL CALL:** Secretary/Treasurer, Eugene Mace, Sr. called the roll: Chairwoman Randi Lone Eagle, present; Vice-Chairwoman, Nedra Crane, present; Secretary/Treasurer, Eugene Mace, Sr., present; Council Member Philip Frank, present; and Council Member, Steven Crane, present.

**STAFF:** Linda Quinn, Finance Director; Rachael Youmans, Natural Resources Department Director; Austin New Moon, Housing Manager; Alissa Marshall, Enrollment Coordinator; and Anne Macko, Contractor.

**GUEST:** Melissa Eller, Enrollment Committee Chairperson; and Sudeep Chandra, UNR

**Council Reports:**

**Chairwoman Randi Lone Eagle** came into the office on April 8, 2021 and most of the week signing things and taking care of things. Two enrollment verifications were taken care of. SLPT submitted to the BIA the Tribal Enrollment Data Collection for the American Rescue Plans with President Biden. They wanted accurate counts from each Tribe. The Summit Lake Tribe is verified at a total of 170 members are enrolled.

One Quarterly Report and the SF425s are signed. There were a couple purchase orders and one or two Employee Action forms that she dealt with.

There were six or seven ICWA letters received. All of them were non-affiliated. There is still the one active case in the adoption process. Enrollment had some questions but that has been resolved.

A Higher Education application needed a new cost analysis. A new cost analysis with what he needs on it was submitted. An increased number of members are requesting Higher Education assistance.

Ms. Lone Eagle had a meeting with Ms. Youmans on April 5, 2021 which was informational and was a review of Natural Resources Department (NRD) plans and grants.

Tribal Elections will be held on Saturday, May 15, 2021. All three members of the Election Committee will attend and need to be at the Reservation by 9:00 am.

Ms. Lone Eagle talked to the Vice-Chairwoman. They discussed reaching out to Chairman Winnup, Chairman Torres, and Chairman Melendez on doing the swearing in of the new Council as ITCN's Executive Director Desiree Quintana is not available. This

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person must be a current or past Chairperson or law enforcement. They can ask for a superintendent. They discussed which people to ask to perform the ceremony on Monday, May 17, 2021 after the election. Ms. Youmans updated the Council with the information that Gerry Emm is the current Acting-Superintendent of the BIA and suggested him as a possibility. Ms. Lone Eagle will contact him.

The Tribal Coordinator is no longer with the Summit Lake Paiute Tribe. They left and have not contacted the Chairwoman as of April 17, 2021.

In regard to the Strout ongoing ICWA case, Ms. Crane will sit in on the final hearing. The case should be closed soon. There has been no contact from the biological father.

Ms. Lone Eagle cannot use her desktop computer so she is using her laptop. The Tribe's IT company needs to contact her when they can work on it.

There were no new Higher Education applications received. Ms. Lone Eagle worked with Ms. Marshall on Enrollment questions.

**Vice-Chairwoman Nedra Crane** reported that she attended the Special Council meeting on April 5, 2021. She is keeping updated on ITCN. Things are changing daily on the new Cares Act so she is sitting in on meetings when possible. ITCN is doing poll votes on this.

There was a letter received regarding the lithium mine that basically said that they were talking with the Tribes. They have not talked to the Tribes. Dean Barlese reached out to see if SLPT will join the cause protesting against the Lithium mine. Ms. Lone Eagle feels that they should all stand together.

The BLM is asking for a Consultation to talk about sacred sites and burial grounds in regards to the lithium mine. It is an ongoing battle. Ms. Youmans commented that there are a lot of people unhappy and questioning the lithium mine. She will do what she can with comments. She feels it has reached the protest stage already. Ms. Lone Eagle said that SLPT needs to let the BLM know that they are still here.

**Secretary/Treasurer Eugene Mace, Sr.** attended the Special Council meeting on April 5, 2021 and signed checks.

**Council Member Philip Frank** attended the meeting on the April 5, 2021.

**Council Member Steven Crane** signed checks and went to the Special meeting on April 5, 2021.

Ms. Quinn has the "book" on the lithium mine if anyone wants to read it. Ms. Quinn

suggested sending a letter of opposition to the lithium mine. Ms. Lone Eagle asked Ms. Youmans to draft a letter for the Chairwoman to sign. Ms. Quinn will send Ms. Youmans the information on the lithium mine.

**Enrollment Report: Alissa Marshall, Enrollment Coordinator**

There were three new members from March to April. The March members were entered into Progeny. There were no new members thus far in April.

She attached the Committee tracking sheet and Enrollment tally to her report. The tracking sheet detail what correspondence has been sent out. There are six incomplete applications. Ms. Marshall sent documents out.

The Enrollment Committee next meeting will be in May. There are two applications to review.

She scanned documents and created enrollment files for new members. Two members had new IDs printed due to address changes. One member got a new picture ID. One member requested an enrollment verification. Ms. Marshall asked various questions to verify that it was her and then sent the verification to the requested agency.

Ms. Marshall is working on the Summit Lake Tribal data enrollment form for the BIA using Progeny and application filters to generate the list of 170 members.

There were four non-affiliated ICWA cases received. Ms. Marshall is going through the files of non-affiliated cases, scanning them and removing them from the filing cabinet.

As for Administrative duties, she has been re-organizing the Enrollment office and reviewing the files. She familiarized herself with the office and the computer.

**Enrollment Report by Melissa Eller, Chair**

Ms. Eller assisted the new Enrollment Coordinator, Ms. Marshall, to complete pending applications which were approved by the Council on March 20, 2021. Reviewed applications which are still incomplete, Three out of the fourteen applications have been incomplete since November. The Enrollment Coordinator reached out to the member who submitted the three applications for minor children again. They are part of the applications which were previously approved but are still incomplete. She suggested the Council discuss whether these memberships should be rescinded.

There is currently one application ready for review by the Enrollment Committee. It will wait for the May Council meeting.

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Ms. Eller provided assistance to the members or referred them to the Tribal Chairwoman.

Ms. Lone Eagle said to send letters letting the people who think they are enrolled know that the files are incomplete and the membership will be rescinded if the missing information is not received. With one member, an email was received and Ms. New Moon has their current contact information and will try to contact them.

Ms. Lone Eagle stated that there should be a timeline set for returning a completed application before it can be reviewed and approved or the application will be closed and void in 60 to 90 days. The person will need to re-apply with a new application. The timeline and process statement should be on the application itself or in an attached letter.

The next Enrollment meeting will be mid-May. Ms. Eller will discuss this with the committee members and report to the Chairwoman.

#### **Housing Report by Austin New Moon, Housing Manager**

The Facebook likes are increasing. It is coming along.

There are three reoccurring rental assistance cases with another one pending.

Wells Fargo C19HAP Grant funds were received. The NAIHC asked SLPT to adjust the budget and then SLPT will then receive the full \$44,000 ERAP grant.

A total of \$108,489.02 in funds were brought in through the two grants for COVID assistance. She will create a flyer.

There are three applications for the ERAP funding. One was for rental assistance, one for rental and utilities assistance, and one for just utilities assistance.

The NRD newsletter asked for information on Members who are Veterans. No information was received.

The Annual Performance Report (APR) for the Cares Act 2020 was submitted on March 30, 2021. Ms. New Moon received word that the Preliminary Review looked fine but SLPT Housing will be notified if there are any issues.

**MOTION: Vice-Chairwoman Nedra Crane moved to approve the Annual Performance Report letter. Secretary/Treasurer Eugene Mace, Sr. seconded the motion. Chairwoman Randi Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Motion carried at 9:09 am.**

Hazmat Online Training Courses: Ms. New Moon will be investigating training for Hazmat/OSHA-10 and 30. This can be paid out of the Employment Training Program. Ms. Youmans would like to get OSHA training for some staff members. Ms. New Moon also has a member who would like training as well.

**MOTION: Vice-Chairwoman Nedra Crane moved go into Executive Session for ten minutes for Housing letter. Council Member Steven Crane seconded the motion. Chairwoman Randi Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Council went into Executive Session at 9:13 am.**

Council returned from Executive Session at 9:22 am.

**MOTION: Vice-Chairwoman Nedra Crane moved to approve Security Deposit and First Month's Rent for a Tribal Member. Council Member Philip Frank seconded the motion. Chairwoman Randi Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Motion carried at 9:26 am.**

**MOTION: Vice-Chairwoman Nedra Crane moved to approve Tenant Based Rental Assistance in the Amount of \$491. Secretary/Treasurer Eugene Mace, Sr. seconded the motion. Chairwoman Randi Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Motion carried at 9:27 am.**

**MOTION: Vice-Chairwoman Nedra Crane moved to accept and approve Resolution SL-25-2021 Approval of the National American Indian Housing Council (NIAHC) Wells Fargo C19 Housing Assistance Program (HAP) Policy and Application with a waiving of the reading. Council Member Steven Crane. seconded the motion. Chairwoman Randi Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Resolution SL-25-2021 enacted at 9:29 am.**

Dr. Sudeep Chandra, UNR joined the meeting.

### **Natural Resources Department by Rachael Youmans**

#### Overview Report:

It is spring. The weather station started transmitting again on March 22, 2021. It was an internet issue. The Sno Tel Station has recorded continuous presence of snow since November 7, 2020 with the current reading at 13 inches. On March 22, 2021 NRD opened the facilities at the Field Station for the 2021 field season. There were no major issues.

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From March 22 to April 1, 2021 the Lake was covered in ice either entirely or up to 70%. On April 5, 2021 the returning staff found the ice on the Lake was completely melted.

On April 5, 2021 Ms. Youmans had a Special Council meeting with the Tribal Council to discuss NRD-specific topics.

The camper shell to one of the Tacoma trucks was blown off the vehicle in a windstorm on April 5, 2021. The truck itself is fine, no one was injured and a claim was started with the insurance company.

A gas shipment was delivered to the Field Station on April 7, 2021.

Narrative quarterly reports have been submitted.

The NRD has been busy at the Lake doing pre-spawn sampling of LCT from Summit Lake. Passive monitoring devices were installed in the Mahogany Creek riparian area to record bird and amphibian calls. These devices cannot record human voices.

From March 29 through April 1, 2021 a fixed wing aircraft flew over a predetermined area surrounding the Reservation using infrared camera to look for new lek sites to find sage grouse. The number of leks is down across the State of Nevada. The staff put out three GPS collars on sage grouse for habitat use information.

The staff got the equipment running, fish trap was set up, and equipment was calibrated.

#### Discussion Topics:

Data Sharing Agreement: Ms. Youmans presented the data sharing agreement template as revised per review with the Council. Dr. Chandra and Ms. Youmans discussed the agreement to come up with wording which would be agreeable to both parties. Ms. Youmans would like to approve it as a template for a general Data Sharing Agreement for use with multiple organizations and then approve the Data Sharing Agreement specifically worded for the UNR Trout Study.

Dr. Chandra stated that he is a professor at University of Nevada Reno and has been working with Summit Lake Paiute Tribe NRD for twelve years and has a commitment for collaboration. As a deliverable output it does need to be collaborative. He believes a Data Sharing Agreement is a good idea. They worked together collaboratively before there was any release of information.

It was the consensus of the Council to accept the revised Data Sharing Agreement

document as a template for organizations across-the-board.

**MOTION: Vice Chairwoman Nedra Crane move to approve the SLPT Data Standards and Data Sharing Agreement with University of Nevada Reno (UNR) for the Climate and Trout Study. Council Member Philip Frank seconded the motion. Chairwoman Randi Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Motion carried at 9:55 am.**

Approval of Contracts

- Primary Productivity Study (Fund 1211) by Sudeep Chandra

This project was started in 2019 but was not able to be finished in 2020. They would like to complete it this field season. The contract would be with Dr. Chandra through his company which is less expensive than going through the university. He will do this for non-profits and Tribes. The study will gather information to see how much the plants are growing in the Lake, which provides food for the invertebrates the fish eat. Dr. Chandra does need to declare it to UNR but he has done this before and will clear it with the university. The project work timeline closes February 22, 2022. Ms. Youmans wants to close the grant by the end of 2022.

**MOTION: Vice-Chairwoman Nedra Crane moved to accept and approve Resolution SL-26-2021 Approval of Contract with Sudeep Chandra for the Primary Productivity Study with a waving of the reading. Council Member Steven Crane seconded the motion. Chairwoman Randi Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Resolution SL-26-2021 enacted at 10:03 am.**

**MOTION: Vice-Chairwoman Nedra Crane move to approve the Data Sharing Agreement with Dr. Sudeep Chandra and Summit Lake Paiute Tribe. Council Member Philip Frank seconded the motion. Chairwoman Randi Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Motion carried at 10:04 am.**

Dr. Chandra left the meeting at 10:04 am.

- Noxious Weed Management Labor (Fund 130) by Great Basin Institute (GBI)

Ms. Youmans has worked with Great Basin Institute before and it worked well. It is the same contract as in 2018 except for the cost. Payment can come from Fund 130 or Fund 152. GBI has their own established safety protocols. This contract will be more for use of mechanical rather than chemical (spraying with

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herbicide) weed management—especially digging up thistles on the creek area—to prevent chemicals in the water.

**MOTION: Vice-Chairwoman Nedra Crane moved to accept and approve Resolution SL-27-2021 Approval of Contract with Great Basin Institute for Invasive Weed Treatment with a waiving of the reading. Secretary/Treasurer Eugene Mace, Sr. seconded the motion. Chairwoman Randi Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Resolution SL-27-2021 enacted at 10:12 am.**

- U.S. Fish and Wildlife FY22 White Nose Syndrome Bat Grant Proposal

The Bat project which was already done was very successful and impressed people with the implementation. They are helping Pyramid Lake start their own Bat program. SLPT is one of only three Tribes in the nation to do this. The proposal is due June 1, 2021 and Ms. Youmans wants to apply for money to continue the bat project. This will entail mobile transects and stationary monitors to collect data and then the analysis of the data. They are already learning a lot about bats which are very important. Ms. Youmans would like permission to submit a proposal application for the grant.

**MOTION: Vice-Chairwoman Nedra Crane moved to approve the FY22 White Nose Syndrome Bat Grant proposal application. Council Member Steven Crane seconded the motion. Chairwoman Randi Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Motion carried at 10:18 am.**

#### BTAZ – SLPT Fence MOU Update

Ms. Youmans sent a letter to the BLM to ask them about updating the Memorandum of Understanding (MOU) regarding fence maintenance specifically because of the need to add the new section of fence. They were not helpful stating the reason was that a fence inspection was not completed by the BIA. They would not extend the MOU. She contacted Gerry Emm, Acting-Superintendent. He said that if an inspection was required, they would do an inspection. Ms. Youmans suggested setting up a meeting with BLM, the SLPT Council and Gerry Emm regarding the MOU.

Ms. Youmans would like a Special Council meeting sometime in the next two weeks. She suggested Tuesday or Wednesday April 27 or 28, 2021. Tuesday would be best for her starting around 5:30 pm or it could be the first week in May 2021. The meeting will be Tuesday, April 27, 2021 at 5:30 pm.

Ms. New Moon left the meeting at 10:26 am.



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If anyone is interested, the Spring Regional Tribal Operations Committee for Tribes and the EPA will have a Virtual meeting April 27 through April 29, 2021. It will have free registration. Ms. Youmans will find the link.

The Chairwoman called a break for ten minutes at 10:30 am.

The Council returned from break at 10:43

**MOTION: Vice-Chairwoman Nedra Crane moved to go into Executive Session for 30 minutes for Personnel. Secretary/Treasurer Eugene Mace, Sr. seconded the motion. Chairwoman Randi Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Council was in Executive Session at 10:45 am.**

Council returned from Executive Session at 11:10 am.

Ms. Marshall left the building at 11:12 am.

### **Finance Report by Linda Quinn**

1. Ms. Quinn prepared and submitted the 1st Quarter of 2021 SF-425 Finance Reports which were due April 15, 2021. The reports were scanned and placed on the common drive along with each grant's applicable Summary Budget Report.
2. She also prepared the 1st Quarter Taxes: Federal 941 Payroll taxes; DM Motor Carrier Division, State Fuel Tax Report, Unemployment Insurance Tax including payment of \$2,163.31; and HUD form 7410, Semi Annual Labor Standards Enforcement Report.
3. Quarterly Narrative Reports for Consolidated Tribal Government Program (Fund 140) and Higher Education Grants (Fund 144) have been completed.
4. Budget Summary: The Council was given and reviews a spreadsheet of all grant expenses and remaining balances as of March 31, 2021.
  - Rental Assistance funding received from NAIHC of \$37,360.00 in in Fund 153.
  - Emergency Rental Assistance from Treasury ERA0503-\$61,631.24 and ERA1001- \$2,858.00 is in Fund 58.
  - Nothing has been received from the Cares Act funding yet. Ms. Quinn and Ms. New Moon found a tool to find ID numbers on grants/funding.
5. Department of Employment Training and Rehabilitation requested records to perform an Audit of the Payroll records for Calendar Year 2019. Finance Department sent copies of the General Ledger. The audit was very thorough.

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SLPT passed the inspections without any findings. The SLPT Annual Audit will begin the last week of May.

6. Ms. Quinn called OPUS1, the office's HOA company and asked about the outdoor signage. She was told they use Julie's Sign Shop exclusively as they want to keep the design consistent. She was told the cost for signage is paid by the office owner. Ms. Quinn called the sign shop and asked for an estimate for Summit Lake Tribe and Summit Lake Paiute Tribe. She is waiting for a response from Julie's Sign Shop as they will prepare a quote for both and email Ms. Quinn. They also told her it would take a month to make the signs.

Ms. Quinn was asked about putting up security cameras. She had not asked yet. Ms. Lone Eagle is on the HOA Board. Maybe she can talk to the board about security cameras on the outside and the sign removal. The HOA board meeting is Friday, April 30, 2021 at 11:30 am. Ms. Quinn will check on the sign estimates.

7. Go Daddy and DTS both suggested transferring the e-mail services to Microsoft 365. Go Daddy would transfer all email data for free. SLPT would save money staying with Go Daddy. The actual cost to transfer the data is \$1,600 per email address. The least expensive choice is Go Daddy. Go Daddy is retiring the current server.

Updates:

- Reconciled US Bank - March 2021
- Higher Education: A letter was sent to a Higher Education recipient regarding the zero dollar need analysis. His response has been received and he has sent a revised needs analysis. The Council discussed the needs analysis, funding and determined to grant him \$2,654 for tuition.

**MOTION: Vice-Chairwoman Nedra Crane moved to accept and approve Resolution SL-28-2021 Higher Education Funding for Caleb Barr for Associate Arts Degree in Commercial Music tuition in the amount of \$2,654.00 with a waiving of the reading. Secretary/Treasurer Eugene Mace, Sr. seconded the motion. Chairwoman Randi Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Resolution SL-28-2021 enacted at 11:39 am.**

Ms. Quinn will contact Marilyn Bittisillie to ask when the funding for 2021 will be sent.

- Ms. Quinn coordinated with Ms. Youmans to file a Notice of Loss for the camper shell that was blown off the Toyota Tacoma 9. The repair costs to replace it is

\$4,000 and there is a \$1,000 deductible.

- Ms. Quinn assisted new hires with new employee packets (paperwork).
- Interviewee notifications were completed after the March 27, 2021 Special Council meeting.

Ms. Quinn received permission to open the Finance Clerk position to the public as the Native preference deadline has passed. Ms. Youmans may also open her positions after the Native preference deadlines pass.

Enrollment computer: There is not much hard drive space on the computer. Ms. Quinn suggests purchasing an external 1 Terabyte drive for the scanned ICWA files. This must be funded out of CTPG because it is for Enrollment.

It is the consensus of the Council to give approval to purchase a one terabyte external hard drive.

Ms. Quinn asked about purchasing a new laptop for the conference room to use with ZOOM.

## **MINUTES**

**MOTION: Vice-Chairwoman Nedra Crane moved to approve the minutes of the Regular Council Meeting of Saturday, March 20, 2021 with a waiving of the reading. Secretary/Treasurer Eugene Mace, Sr seconded the motion. Chairwoman Randi Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Motion approved at 11:52 am.**

**MOTION: Vice-Chairwoman Nedra Crane moved to approve the minutes of the Special Council Meeting of Monday, March 22, 2021 with a waiving of the reading. Council Member Steven Crane seconded the motion. Chairwoman Randi Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Motion approved at 11:53 am.**

**MOTION: Vice-Chairwoman Nedra Crane moved to approve the minutes of the Special Council Meeting of Saturday, March 27, 2021 with a waiving of the reading. Secretary/Treasurer Eugene Mace, Sr. seconded the motion. Chairwoman Randi Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Motion approved at 11:54 am.**

**MOTION: Vice-Chairwoman Nedra Crane moved to go into Executive Session for 15 minutes. Council Member Steven Crane seconded the motion.**

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**Chairwoman Randi Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Council went into Executive Session at 12:00 Noon.**

Council returned from Executive Session at 12:20 pm.

**MOTION: Vice-Chairwoman Nedra Crane moved to adjourn the meeting.  
Secretary/Treasurer Eugene Mace Sr. seconded the motion.  
Chairwoman Randi Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. The meeting was adjourned at 12:23 pm.**

### **CERTIFICATION**

I, **Eugene Mace, Sr.**, Secretary/Treasurer of the Summit Lake Paiute Tribal Council, hereby certify that the Minutes of the April 17, 2021 Regular Council Meeting were approved by the Council during a duly held meeting May 15, 2021 at which there was a quorum present, and the Council voted: **4 - FOR 0 - AGAINST 0 -ABSTAINING**, Chairwoman Randi Lone Eagle did not vote because there was not a tie vote.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Eugene Mace, Sr.  
Secretary/Treasurer  
Summit Lake Tribal Council