



# STEAMBOAT LAKE SNOW CLUB

P. O. BOX 756, Clark, CO 80428

## Steamboat Lake Snow Club By-Laws

### Article I - Name:

Section 1: The name of this organization shall be Steamboat Lake Snow Club, hereinafter referred to as The Club.

### Article II - Purpose:

Section 1: To cooperate with all designated types of legal winter recreation and provide quality trail opportunities for all users of the trail system in North Routt County.

Section 2: To follow its Articles of Incorporation as listed with Secretary of State.

Section 3: To obtain funding from different groups for grooming trails for both motorized and non-motorized uses, and to help advance, promote, and preserve those winter activities.

Section 4: To stay informed on all winter recreation activities and events in North Routt County.

Section 5: To provide opportunities to host social and educational events.

Section 6: To cooperate with the North Routt Fire Protection District, Routt County Search & Rescue, Colorado Parks and Wildlife, and the US Forest Service as requested.

Section 7: The Steamboat Lake Snow Club is an affiliated member of the Colorado Snowmobile Association (CSA).

Original 12/7/1999

Updated 2015

Final 1/15/2019

### **Article III - Membership:**

Section 1: Anyone having a vested interest in winter recreation activities in North Routt is eligible for membership in The Club by payment of their annual dues. Members should be interested in the objectives and purposes of The Club and be willing to actively participate and support The Club activities.

Section 2: Board members and general membership in The Club may be terminated upon:

1. Voluntary withdrawal.
2. Non-payment of annual dues.
3. Violation of the By-Laws.
4. Violation of a lawful rule or practice duly adopted by The Club.
5. Willful violations of the Backcountry Code of Conduct.

Section 3: The Board may reject membership applications of anyone for no reason. Payment will be returned with the rejection notice.

Section 4: The Board may bestow an Honorary Membership to an outstanding individual of North Routt based on their participation in snow club activities. Honorary members must pay annual dues to be considered an active member.

Current List of Honorary members include:

Chad Bedell	Don Markley	Ken Brink	Mike Swinsick
John Hawes	Chuck Vale	Billy Dines	Jim Stouffer
Ed MacArthur	Terry Nelson		

### **Article IV – Annual Dues and Donations:**

Original 12/7/1999  
Updated 2015

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Members of The Club must pay dues annually. In addition, all members must also be an active member of the Colorado Snowmobile Association (CSA). The Secretary/Treasurer will collect the total dues (The Club and CSA) and send CSA their appropriate membership dues.

- Individual                      35.00 + CSA (22.00) = \$57.00
- Family                            50.00 + CSA (22.00) = \$72.00
- Small Business                50.00 + CSA (32.00) = \$82.00
- Business Family               100.00 + CSA (54.00) = \$154.00

Beyond the membership dues, businesses generally will make a donation to The Club at one of the following defined levels:

- Bronze - \$250.00
- Silver - \$500.00
- Gold - \$1500.00
- Platinum - \$5000.00

Businesses will receive recognition of their donation level on The Club website.

Any member or individual may make a tax-deductible donation to The Club.

### **Article V - Meetings:**

Section 1: Meetings shall be held on the 1<sup>st</sup> Tuesday from December through March at 7:00 PM normally at the State Park Visitor Center conference room. Roberts Rules of Order will be used as the standard to manage all meetings. The President will publish an agenda for the meeting and provide an email notice one week in advance of all monthly meetings.

Section 2: Informational and/or instructional meetings may be organized by The Club and scheduled at times and places convenient to the membership.

Section 3: The Board may need to meet during the off-season. The President will schedule these meetings as needed. Notification of any

action taken at these meetings shall be made via email to all members.

Section 4: Any board member may request a special meeting; no official action can be taken at special meetings without a quorum.

## **Article VI – Board Member Elections**

Section 1: To be eligible for nomination, a board member nominee must be a full-time resident of North Routt (as defined by the North Routt Fire Protection District boundaries) and an active member of The Club in good standing (dues paid) for a minimum of 2 full years.

Section 2: Board member nominations will be sought, and the election held at the December meeting. Active members present are eligible to cast votes and the nominee for each office with most votes wins. The elected Board will take over at the end of the December meeting for a 1-year term. There are no term limits.

## **Article VII – Board Members and Their Duties:**

Section 1: The Board shall consist of a President, Vice President, and Secretary/Treasurer.

Section 2: The Board is charged with the routine business activities of The Club and will solicit input from general membership through the meeting agenda.

Section 3: The Board shall provide guidance to the Colorado Parks and Wildlife as outlined in the agreement signed 1/1/2018 specifically the Operations and Resource Use Section.

Section 4: Funds disbursement: Signatures of the Secretary/Treasurer and the President shall be required for any expenditure.

Section 5: The President may fill vacancies in any office by appointment, subject to approval of the other board member. The appointment will stand until the next regularly scheduled election.

## **President:**

Original 12/7/1999  
Updated 2015

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Final 1/15/2019

Is empowered to conduct routine and ordinary business of The Club. The President shall confer with the other board members to determine the course of action for any non-routine business. Additional duties of the President are as follows:

1. Conduct Club meetings.
2. Attend local functions as necessary to promote The Club.
3. Assist organizing events as needed.
4. Submit annual funding grant requests and insurance forms.
5. Be responsible for the active management of The Club and the general supervision of The Club's activities.
6. Submit reports to CSA's Snow Scoop newspaper.
7. Ensure all reports to CSA are accomplished.

**Vice President:**

Acts as the President when the President is absent or not able to fulfill the duties of the office for an extended period. The Vice President also performs other duties at the request of the President.

**Secretary/Treasurer:**

Records and reports minutes for meetings of The Club, as well as the following:

- Email draft minutes to other board members within 5 days of the meeting
- Maintain records of The Club communications as well as By-Laws
- Receives fees, donations and other income for The Club
- Maintains a petty cash fund
- Deposits all funds in The Club's checking account;
- Reimburses expenses
- Accounts for income and expenses
- Report (in writing) the financial condition of The Club at meetings

**Article VIII - Amendment of the By-Laws:**

By-Laws may be amended any time the need arises. Amendments must be approved by a majority vote of the active members present.

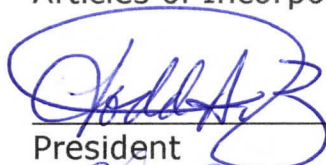
**Article VIII - Authority and Purpose**

## Article VIII – Authority and Purpose

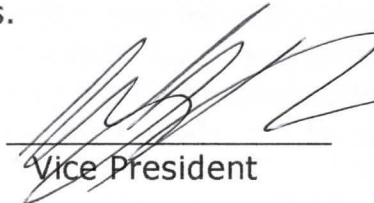
Section 1: The Board shall have the authority to adopt, amend and repeal, at its sole discretion, Standard Operating Procedures (SOPs) for The Club.

Section 2: SOPs shall be directives for carrying out normal Club business not covered by the By-Laws. All board members will have a copy of the SOPs.

Section 3: SOPs shall not conflict with the stated purpose of The Club's Articles of Incorporation or its By-Laws.

  
\_\_\_\_\_  
President

1/15/19  
Date

  
\_\_\_\_\_  
Vice President

2-5-19  
Date

  
\_\_\_\_\_  
Secretary/Treasurer

2/5/19  
Date