

# Employment Opportunities



## C.N.A or C.M.A - Village East

Full & Part time positions available

- Maintains and improves resident optimal level of functioning and nursing rehabilitation.
- Demonstrates ability to read, understand and follow individual resident care plans. Contributes to the care planning process by providing the charge nurse or other care planning associates with specific information and observations of the residents' needs and preferences.
- Provides personal care assistance to residents, which may include assistance with grooming, bathing, oral hygiene, skin care, feeding, incontinent care, toileting, colostomy care, prosthetic appliances, transferring, ambulation, range of motion, communicating or other needs in keeping with the individuals' care requirements.
- Maintains the comfort, privacy, and dignity of residents in the delivery of services to them. Interacts with residents in a manner that displays warmth and promotes a caring environment.
- Acts as an advocate of the resident Bill of Rights and assures resident and family understand the Rights.
- Assists in maintaining a safe, neat and clean environment; reports environmental deficiencies such as lighting or equipment problems by completing and submitting a maintenance request form.
- Protects the personal belongings of each resident, including eyeglasses, dentures, hearing aids, furnishings, jewelry, clothing and memorabilia. Promptly reports missing items according to established policy and procedure.
- Answers residents' call lights promptly and courteously; responds to resident's inquiry and reports any abnormal findings or complaints to Charge Nurse.
- Performs various tasks assigned by the charge nurse, including checking vital signs, weighing residents, applying creams/ointments and collecting specimens.
- Assists with orienting residents and their families to the nursing home on admission and to the unit when transfers occur.
- Utilizes the Buddies Forever Dementia Communications skills and Intervention.
- Demonstrates ability to lift, transfer and transports residents in wheelchair, bed etc. using proper body mechanics or lifting devices.
- Communicates clearly and tactfully with the residents, visitors, families, peers and supervisors.
- Assists and escorts residents for appointments such as at the beauty shop or attending activities or church services. Participates in activities and functions as directed.
- Practices careful and efficient use of supplies and linen and follows established charge procedures for resident charge items.
- Completes certified nursing assistant records documenting care provided or other information in keeping with department policies electronically and/or on paper.
- Demonstrates knowledge of and adheres to all infection control procedures, including thorough hand washing, use of disposable gloves where indicated and proper disposal of soiled materials.
- Organizes work to complete assignments within the required time frame.
- Provides additional support to Charge Nurses and others as needed to provide quality care to all residents.

## LPN's - Village East

Full & Part time positions available. FT 12 hour shifts days or evenings. The charge nurse position is responsible for performing a variety of duties to provide quality nursing care to residents and to coordinate total nursing care for residents; for implementing specific procedures and programs; for participating with the Director, Case Manager or designee in establishing specific goals; for determining work procedures and expediting work flow; for ensuring compliance with all operating policies and procedures of Dow Rummel, the South Dakota Department of Health regulations and Federal regulations; for communicating with and supervising appropriate personnel; for providing daily reports and other periodic reports; and for performing all the duties of a certified nursing assistant when required.

*Internal applicants must fill out an Internal Application (located on clip board with resume and cover letter). Internal opening posted for one week.*

*External applicants should go to [www.DowRummel.com](http://www.DowRummel.com) and fill out an on-line application on the Employment/Volunteer page or submit resume to Joe Niechwiadowicz at [joen@dowrummel.com](mailto:joen@dowrummel.com)*

*11/16/2018*