

Garnett Public Library Board of Trustees  
Minutes for July 10/12, 2017 meeting

Present on 7-10: Steve Markham, Betts Abraham, Sandra Moffett, Linda Huettenmueller, and Andrea Sobba, Librarian. (Not a quorum)

IV. Andrea gave her librarian's report. June's numbers were down from last year.

V. There are no Walker Art Committee minutes.

VI. The Friends of the Library committee are still talking about the Book bag idea. They made close to \$400.00 on the ice cream social.

VII. A. The numbers for the Summer Reading Program are down overall. There were approximately 100 in attendance for the Open Wildlife (OWL) Birds of Prey activity and despite problems leading up to the "Pet a Truck" activity, it was pretty well attended, around 50. There was also a story walk down the trail and crafts at that activity. There are 10 teens signed up so far for their late night and there will be a camp next week for Kindergarten through 2<sup>nd</sup> grade.

II. Treasurer's Report was given by Betts. She hasn't received the July statement yet but in June we earned \$1.16 interest in the Memorials account. The statements balanced with the grab bar check outstanding and the SEK had outstanding checks to Rainbow Company and Baker and Taylor. Checks to be written also include one for \$250.00 for back issues of the ACHS yearbooks. Andrea will talk with Joyce again to fix the line item showing insurance coming out of our account instead of from the General Fund.

VII. B. Andrea went over the Goals and Priorities flow chart that will be sent with the budget request for next year. Some of the items increased for the budget include personnel salaries showing a 2% raise; increase in \$1,200 for phone since the e-rate grant is being phased out; \$500.00 for professional development for Andrea to attend the Association of Rural and Small Libraries Conference in Springfield, Illinois which is a 3 day conference that she last attended about 7 years ago; increase in building and structure to start planning for replacement of the AC on the east side of the building. It was discussed that if we don't have to replace that this year, maybe the City would allow us to put it into a Capital Improvements Fund. We may need to have an increase in the tax levy by only \$1,500 since taxes from vehicle registrations may be more this year. The letter to the City that will go with this budget request was looked at.

VII. C. Discussion about policies was postponed.

VII. D. The Reading Festival plans are coming along slowly. Andrea has another author booked but they have quite a bit more planning to do for this. It is set to be held in October.

VIII. A. Katy and Andrea plan to go to LaCygne to listen to their program where the children go into their museum, choose an item or person to research, and then present their research. She would like to implement this here. It's called "Night at the Museum".

Since there were not enough Board members present tonight for a quorum, we will meet again on Wednesday to finish the budget and other items.

Present on 7-12: Steve Markham, Sandra Moffett, Mike Hermann, Carrie Rulon, Linda Huettenmueller, and Andrea Sobba, Librarian.

I., II., and III. Since we have a quorum present, the Secretary's Report, Treasurer' Report and Approval of the Bills was approved with one motion (made by Hermann, seconded by Moffett).

VI. The Friends of the Library met last night and they did approve the library bag idea. They are sturdy bags and will sell for \$10.00 each.

VII. B. The budget was discussed again. Andrea is meeting with a representative from Vyve to see what they have to offer, a decision on changing phone/internet providers will be made in conjunction with the erate funding year. The letter to go to the City was changed to talk more about the possibility of budgeting some funds for the AC/heating units and possibly creating a Capital Improvements plan so whenever they do need replaced, we'll be more prepared. The cost would be approximately \$15,000 for a new system. The City has helped in the past with the roof and carpeting and we had grant funding for windows and lights. The replacement of the lights did make a big difference in electrical bills. The members approved the revised letter. The budget was approved (motion by Huettenmueller, seconded by Rulon).

VIII. A. Cass will be attending a meeting about cataloguing.

VIII. B. The next meeting will be on August 7.

Motion was made to adjourn the meeting (Huettenmueller/Moffett) and was passed.

Linda Huettenmueller  
Secretary