

**Notice of Board Meeting
Regular Meeting
Stilwell Utility Department
925 West Hickory, Stilwell, Oklahoma
Tuesday, June 13, 2023
5:00 P.M.**

I. Call Meeting to Order

The agenda for this meeting of the Stilwell Utility Department is identical to the Agenda for Stilwell Area Development Authority. Consideration will be given to combining the agendas for both meetings, and conducting the meetings for both, jointly.

II. Consent Agenda

- a. Approval to combine SUD/SADA Agendas and jointly conduct the meetings for both entities at the same time.
- b. Approval of Meeting Minutes: May 09, 2023
- c. Approval of Payment of Purchase Order Invoices-\$809,657.59
- d. Financial Reports

III. Regular Agenda

1. Discussion, consideration, and possible action to approve or not approve Funding Options and Bid date for the SADA-22-05 Collection System Improvements, a copy of description is attached.
2. Discussion, consideration, and possible action to approve or not approve Addendum #1 to Work Order SADA-22-05 to Add Bidding, Construction Management, and Resident Project Representative for the Collection System Improvements Project, a copy of which is attached.
3. Discussion, consideration, and possible action to approve or not approve Work Order SADA-23-01 from Infrastructure Solutions Group for Wastewater Collection System Improvements along Hickory Street in an amount not to exceed \$41,400.00, a copy of which is attached.
4. Discussion, consideration, and possible action to approve or not approve Work Order SADA-23-02 from Infrastructure Solutions Group for Water Distribution System Improvements along Hickory Street in an amount not to exceed \$23,000.00, a copy the Work Order is attached.
5. Update, and discussion regarding Water Treatment Plant, Second Flow Equalization Basin, Raw Water Intake at city lake, Cherry Tree Rural Water District Wastewater Treatment Services projects.
6. Discussion, consideration, and possible action to approve or not approve invoice #9 submitted by Holloway, Updike, and Bellen in an amount not to exceed \$52,800.00 for water treatment plant engineering pursuant to MOA with Cherokee Nation, a copy of the invoice is attached.
7. Discussion and possible action to approve or not approve Annual and Monthly Blanket Purchase Orders for FY 2023/2024, a copy of which is attached.

8. Discussion and possible action to approve or not approve the Budget and Salary Plan for FY 2023/2024, a copy of which is attached.
9. Discussion and possible action to approve or not approve agreement with OMECORP for additional billing services in an amount not to exceed \$1,250.00, a copy of which is attached.
10. Discussion and possible action to approve or not approve Workers Compensation Insurance provided by OMAG for a term starting 07-01-2023 and ending 07-01-2024, for an amount not to exceed \$25,636.00, a copy which is attached.
11. Discussion and possible action to approve or not approve the purchase of a four-wheel drive truck in an amount not to exceed \$60,000.00. The proposed truck purchase would either be a half-ton, three-quarter ton or a one-ton truck, depending on what is available. At the present time, new work trucks are in short supply. In no event would the purchase price exceed \$60,000.00 once the purchase is made, a report will be presented to the Board.
12. Discussion, consideration, and possible action to approve or not approve service contract with Mohawk Electric LLC for electric pole change out, a copy of which is attached.
13. Discussion, consideration, and possible action to approve or not approve changes to the Uniform Policy, a copy of which is attached.
14. Discussion, consideration, and possible action to hire or not hire Cody Braden, Valente Garay Rubio, and Ryan Hart as Full-Time Electric/Water/Sewer Construction Workers at a starting wage of \$16.00. Possible Executive Session pursuant to 25 O.S. section 307 B.1.
15. Discussion, consideration, and possible action to approve or not approve and execute Sworn Statement In Proof of loss from OMAG regarding the Southern Estates Pump station repair.
16. Discussion, consideration, and possible action to authorize or not authorize SU/SADA staff to obtain additional bids and/or estimates for the IT Board Room upgrade and Board Room remodel.
17. Discussion, of House Bill 2242 approved and signed into law by Governor Stitt on May 2, 2023. This bill requires public utilities and municipal owned utilities to waive the initial credit and deposit requirements for documented victims of domestic violence. A copy of a news article and the bill, as presented to Governor Stitt, describing this matter is attached.
18. Status report by Larry Eagleton. This report shall cover all matters, both old and new, affecting Stilwell Utilities/Stilwell Area Development Authority, within the boundaries of Mr. Eagleton's duties and responsibilities. Questions may follow.
19. Status report by Joe Miller. This report shall cover all matters, both old and new, affecting Stilwell Utilities/Stilwell Area Development Authority, within the boundaries of Mr. Miller's duties and responsibilities. Questions may follow.
20. Status report by Dewayne Palmer. This report shall cover all matters, both old and new, affecting Stilwell Utilities/Stilwell Area Development Authority, within the boundaries of Mr. Palmer's duties and responsibilities. Questions may follow.

21. Audit Committee Report.

22. Policy Committee Report.

23. Budget Committee Report.

IV. Consideration, discussion, and possible approval regarding any matter not known about or which could not have been reasonably foreseen prior to the time of posting. (25 O.S. Article 311.9)

V. Adjournment

Posted: 4:30 P.M. June 09, 2023
925 West Hickory-Utility Office
503 West Division-City Office
SUD Board Secretary, Vice-Secretary or Chief Executive Officer

Bill Sanett



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Bill Garrett

