

**Notice and Agenda for Regular Board Meeting
Stilwell Utility Department
925 West Hickory, Stilwell, OK 74960
Wednesday, November 12th, 2025
5:00 P.M.**

I. Call Meeting to Order

II. Consent Agenda

These items are placed on the Consent Agenda so that members of the Stilwell Utility Department (“SUD”) board, by unanimous consent, can designate routine items to be approved by one motion. Any item proposed on the Consent Agenda not meeting with the approval of all SUD board members will be removed and heard of as part of the Regular Agenda.

- a. Approval of Regular Meeting Minutes: July 8, 2025

III. Regular Agenda

1. Discussion and possible action to approve, approve with modifications or deny any item removed from the consent agenda.
2. Discussion and possible action to approve, approve with modifications or deny regularly scheduled board meeting dates for calendar year 2026 at 925 West Hickory, Stilwell, OK 74960 at 5:00 p.m. List of proposed meeting dates are attached.
3. Discussion and possible action to approve, approve with modifications or deny 2026 Holiday Schedule which is attached.
4. Discussion and possible action to approve or deny 2025 Holiday Schedule.

IV. New Business

Consideration, discussion, and possible approval regarding any matter not known about or which could not have been reasonably foreseen prior to the time of posting. 25 O.S. §311(A)(10).

V. Adjournment

Posted: 11:00 A.M. November 7, 2025
925 West Hickory-Utility Office
20 South First-City Hall
SUD Board Chairman, Vice-Chairman, Secretary, or General Manager





Notice and Agenda for Regular Board Meeting
Stilwell Area Development Authority
925 West Hickory, Stilwell, OK 74960
Wednesday, November 12, 2025
5:00 P.M.

I. Call Meeting to Order

II. Consent Agenda

These items are placed on the Consent Agenda so that members of the Stilwell Area Development Authority (“SADA”) board, by unanimous consent, can designate routine items to be approved by one motion. Any item proposed on the Consent Agenda not meeting with the approval of all SADA board members will be removed and heard of as part of the Regular Agenda.

- a. Approval of Regular Meeting Minutes: October 14, 2025
- b. Approval of Payment of Purchase Order Invoices for the Month of October 2025: \$1,911,651.80

III. Regular Agenda

1. Discussion and possible action to approve, approve with modifications, or deny any item removed from the Consent Agenda.
2. Construction projects update.
3. Discussion and possible action to approve, approve with modifications, or deny Pay Application #20 from Walters-Morgan in the amount of \$1,325,432.62.
4. Discussion and possible action to approve, approve with modifications, or deny Pay Application #12 from Cook Consulting, LLC in the amount of \$230,190.02.
5. Discussion and possible action to acknowledge receipt of September 2025 Financial Reports.
6. Discussion, consideration, and possible action to approve, approve with modifications, or deny Independent Contractor James Hembree the opportunity to complete customer service training that is being administered to Stilwell Area Development Authority personnel, and upon successful completion of the test will earn as compensation a \$750.00 stipend.
7. Discussion and possible action to approve, approve with modifications, or deny request from D&L Land and Cattle Company to supply water and sewer utilities to a property located at 1518 W Hickory Stilwell, OK 74960. The property was previously served by Adair County Rural Water District #2, who has provided a letter stating that they will allow SADA to provide services, as the property was annexed into the Stilwell City Limits.
8. Discussion and possible action to approve, approve with modifications, or deny regularly scheduled board meeting dates for calendar year 2026 at 925 West Hickory, Stilwell, OK 74960 at 5:00 p.m. List of proposed meeting dates are attached.
9. Discussion and possible action to approve, approve with modifications or deny 2026 Holiday Schedule which is attached.

10. Discussion and possible action to approve or deny change to 2025 Holiday Schedule.

11. Discussion and possible action to approve, approve with modifications or deny agreement with Local Government Testing Consortium (LGTC) to provide Federal DOT and Non-DOT Drug/Alcohol Testing, at a rate of \$65 per employee.

12. Status report by Brad Doublehead.

IV. New Business

Consideration, discussion, and possible approval regarding any matter not known about or which could not have been reasonably foreseen prior to the time of posting. 25 O.S.§311(A)(10).

V. Adjournment

Posted: 11:00 A.M. November 7, 2025
925 West Hickory-Utility Office
20 South First-City Hall
SADA Board Chairman, Vice-Chairman, Secretary, or General Manager





Proposed 2026 SADA Meeting Dates

| | | | |
|-------------------|-------------------|-------------------|------------------|
| January 13, 2026 | February 10, 2026 | March 10, 2026 | April 14, 2026 |
| May 12, 2026 | June 9, 2026 | July 14, 2026 | August 11, 2026 |
| September 8, 2026 | October 13, 2026 | November 10, 2026 | December 8, 2026 |

Proposed 2026 SUD Meeting Dates

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|--------------|-------------------|
| May 12, 2026 | November 10, 2026 |
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Proposed 2026 Holiday Schedule

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|-------------------|-------------------|-------------------|-------------------|
| January 1, 2026 | January 19, 2026 | February 16, 2026 | April 3, 2026 |
| May 25, 2026 | June 19, 2026 | July 3, 2026 | September 7, 2026 |
| October 12, 2026 | November 11, 2026 | November 26, 2026 | November 27, 2026 |
| December 24, 2026 | December 25, 2026 | | |