

**MAPLE CREEK TOWN BOARD MEETING
TOWN HALL W10388 COUNTY ROAD W
MARCH 10, 2025 6:30 PM**

Call to order and Pledge of Allegiance

Chairperson Griffin called the March 10, 2025 Maple Creek Town Board meeting to order at 6:31 p.m. and led the Pledge of Allegiance.

Verify open meeting notices, roll call, approval of agenda order (stands as is unless motion for change)

The agenda for these minutes was posted at the three Town posting boards and on the town's website on Thursday, March 6, 2025.

Elected Officers present: Sue Griffin, John Knapp, Jim Young, Tory Much and Amiee Stracy

Elected Officers absent: None

Others present: Marcus Korth, Adam Janke

Approval of February 10, 2025 Town Board Meeting minutes

Knapp made a motion, seconded by Young, to approve the February 10, 2025 Town Board Meeting minutes. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.

Treasurer

• **Monthly Financial Report**

The balances for all accounts as of February 28, 2025, are as follows: Checking - \$4,511.20; Investment Savings - \$220,575.24; Town Reserve CD's - \$146,658.95; Town ARPA Reserve CD – \$71,287.98. Total town funds - \$443,033.37. Stands as read subject to an audit with the clerk.

Outagamie County Sheriff's officer report

No issues to report. Reminder from Supervisor Knapp to make sure trucks are following weight limits.

Public Input: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters for Town Board consideration, however, they cannot be discussed or acted upon until the subject matter, of the proposed action, has been noticed.

None

Specific matters for discussion and possible action:

A. Planning and Permits

- County CSM Preliminary Consultation form and Precision Land Surveying LLC CSM to split tax parcel 160008901 from 1 parcel to 2 parcels.
- County CSM Preliminary Consultation form and Precision Land Surveying LLC CSM to split tax parcel 160009001 from 1 parcel to 2 parcels.
- Knapp made a motion, seconded by Young, to approve both CSMs. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.

B. Fire/Ambulance

- Updates from Semi-Annual meeting for Bear Creek Fire Department held on March 6th, 2025 – BCFD is discussing the need for new turnout gear with the towns. Attendees were able to tour the new truck. Clerk Janke will be sending over financials from the meeting as well as the breakdown of truck payments.
- Gold Cross West Service Area Consortium Bi-Annual Meeting will be held April 30, 2025 at 6:00 p.m. at Weyauwega City Hall, 109 E Main St. Weyauwega, WI. - INFORMATIONAL

C. Insurance

- Fidelity Bond Renewal – Wisconsin Blanket Bond with Ohio Casualty Insurance Company effective 4/3/2025 at a cost of \$200.00. Young made a motion, seconded by Knapp, to approve the Fidelity Bond Renewal with Wisconsin Ohio Casualty Insurance Company for \$200.00. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.
- Rural Mutual Insurance Renewal – Businessowners and Workers Compensation Policy renewal at a cost of \$4,558.00. Griffin made a motion, seconded by Young, to approve the Rural Mutual Insurance Renewal –

Efforts will be made to accommodate the needs of disabled persons upon proper notice by contacting the clerk prior to the posted meeting at 920-470-3101.

Businessowners and Workers Compensation Policy renewal at a cost of \$4,558.00. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.

D. Annual Meeting

- Discuss possible guest speakers – Discussion was held on if we wanted to invite possible guest speakers to the town’s annual meeting as Board members were approached by Farmland First at a recent training. It was determined that guest speakers would not add value to the town meeting at this time.
- Discuss meeting refreshments – refreshments will be provided by the board

E. Clerk

- Spring Election to be held Tuesday, April 1, 2025 from 7:00 a.m. – 8:00 p.m.
- Board of Review – Set meeting dates
 - Assessment Roll will not be ready, will need to meet and adjourn sometime between April 28th and June 11th. Possibly May 12, 2025 at 6:15 p.n. just prior to scheduled Town Board meeting. – This meeting date will work.
 - Open Book – Monday, June 9th, 2025 from 11:00 a.m. – 1:00 p.m. – This meeting date will work.
 - Board of Review – Tuesday, June 24th, 2025 from 5:00 p.m. – 7:00 p.m. – This meeting date will work.

Report of officers:

- Cemetery – nothing to report
- Plan Commission— addressed prior
- Building Inspector— nothing to report
- Constable— nothing to report
- Raft—nothing to report

Public Input: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters for Town Board consideration, however, they cannot be discussed or acted upon until the subject matter, of the proposed action, has been noticed.

- None

Complaints/Correspondence – No action taken

- Email from Asphalt Seal & Repair regarding 2025 crack seal
- Email from Fahrner Asphalt Sealers regarding 2025 road maintenance
- Letter from David Yurk, Outagamie County Surveyor regarding road work and the preservation and restoration of Public Land Survey System Section Corners

Review and payment of vouchers

Vouchers for checks numbering 12931 to 12956 were submitted for review and payment. An additional payment will be made by direct debit from checking for the March Federal withholding tax and first quarter state withholding tax.

Future Agenda Items: Discussion/Action on future agenda items?

None

Adjournment/Calendar

- April 1 – Spring Election, 7:00 a.m. – 8:00 p.m.
- April 7 – Plan Commission meeting, if needed, 6:00 p.m.
- April 14 – Town Board meeting 6:30 p.m.
- April 15 – Annual Meeting of Town Electors 6:00 p.m.
- April 30 – Gold Cross West Service Area Consortium Bi-Annual Meeting 6:00 p.m. at Weyauwega City Hall

Knapp made a motion, seconded by Griffin to adjourn at 7:18 p.m. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED. These minutes were taken at a meeting of the Town of Maple Creek Board held on the 10th day of March 2025, and were entered in this record book by:

_____, Clerk Stracy

And were approved this 14th day of April 2025 by:

_____, Chairperson Griffin
_____, Supervisor Young
_____, Supervisor Knapp