



2023 WEDDING & VOW RENEWAL RATE SHEET (ALL INCLUSIVE PACKAGE)

MON-THUR: \$7,900.00

FRI/SUN: \$8,400.

SATURDAY: \$8,900.00

HOLIDAY PERIODS: \$9,400.00

each. ○ Add 7.5 % Florida Sales Tax Rates based on 1-125 guests Additional guests exceeding standard 125: \$18.00

- Seating capacity inside Oak Hall - Banquet Style (everyone seated at a table): 180 guests.
- No tents or rain back-up plan needed with 4800 sq. ft. air-conditioned/heated Oak Hall (included) **Included:**

- Use of premises for up to 10 hours on the event date(s). Start/end times are based on sunset times.
- Extra hours above contracted 10 hours (including arriving early for extended hair/make-up) at a rate of \$300.00 per hour (not past 10pm)
- Use of the premises 1 hour for rehearsal (2 hours if rain is forecast to allow time to practice both inside and outside)
- Use of the premises for photography with your photographer on a pre-scheduled date preceding event date
- Event Fee based on 1 - 125 guests including any children requiring chairs. Count does not include babies in arms or very young lap children.
- Access to 22-acre grounds including use of 5,000 sq. ft. climate-controlled Oak Hall reception hall, bridal suite prep kitchen. With 18 ft. vaulted ceilings, Oak Hall has Venetian chandeliers, European antiques, and handsome architectural details finished in neutrals & whites overlooking grand lawn & lake. Aged brick patina & timbers are enhanced by LED up-lighting, emphasizes architectural detail.
- Use of Bridal Suite for immediate wedding party until ceremony begins.
- Use of Men's Suite and 2 Decks until ceremony begins. Bridal party may have lunch delivered while getting ready.
- NOTE: The Bridal Suite and Oak Hall are not child proof nor are the day's activities suited to children – INSURANCE PROHIBITS CHILDREN UNDER AGE 10 except infants with mothers **PRIOR TO ONE HOUR BEFORE CEREMONY ON EVENT DAY.** Children in weddings should arrive when other family/friends arrive for photos.
- Ceremony site and reception site (NOTE: Getting married off-site (i.e. church) does not affect price)
- 19 - 8ft. hand-crafted cypress wooden farm tables Seats 8-10 No tablecloth required.
- 125 - white padded garden chairs **AND** 125 - fruitwood Chiavari chairs
- 10 -cocktail tables (requires 120" tablecloths to hang straight. 132" round to site- available to rent @ \$18.00 ea.)+10 tables available for rent • 5 - 6 ft. banquet tables for gifts/registry/drinks/cake tables
- 3 - Duncan Phyfe Antique tables (as cake table, entrance table, at sweetheart table
- 11 - Jack Daniels oak barrels (Oak Hall & outdoor Turtle Bar décor, beverage stations & barrel tables w. board, etc.)
- 5—large screen T.V's (one on stand with DVD player & video input for use by renter, if needed)
- 1 - large mahogany bar on veranda for reception
- 1 - large mahogany bar on lawn inside the 20' x 40' covered Turtle Bar for cocktail hour. NOTE: Renter shall provide bartender(s)
- Antique Victorian furniture (9 sofas, 2 chairs, 3 coffee tables –as additional seating during reception)
- 1 - 24'x20' indoor dance area AND 1 - 24'x20' outdoor dance floor accented with café' lights with chandelier (in front of Turtle Bar).
- 1 - 20'x20' **prep** kitchen for caterers includes 1 - 3-section sink, 1 prep-table, 1 - stove for minimal cooking (i.e. sauces), food warmer, refrigerator. NOTE: Food shall be cooked off-site prior to arrival. **NO** frying inside! Caterers may set up their fryers in outside catering kitchen
- 1 – 20'x40' covered outdoor catering kitchen
- Trash trailer for caterers to discard bagged trash (trash removal included)
- Guest admission to rustic cabin museum during cocktail hour
- 1 - large burnished wooden frame hung from oak tree as 'Selfie Picture Opportunity'
- 4- romantic white gossamer drapes w/ white lights in Oak Hall (5-100 FT. panels)
- Genuine John boat as beverage boat on lawn for cocktail hour. Caterers/bartender may fill it with complimentary venue ice.
- Large Pennsylvania Dutch arbor at wedding site (10 ft.x10 ft. permanent fixture) Bring ladder & zip ties to decorate (no nails/staples)
- Circa 1895 - 36" brass bell forged by Abraham Lincoln's cousin to be rung to announce marriage at wedding ceremony • Use of white outdoor wedding doors leading to alter
- Day before event (or another day of renter's choosing prior to event) –Up to 2-hour access to grounds for rehearsal. NOTE: If no other event is scheduled on rehearsal day, wedding supplies may be brought left then (set up shall occur on wedding day)
- On-site parking for up to 300 vehicles with valet parking for handicapped and elderly guests, as needed
- Golf cart transport for handicapped/elderly guests to/from parking lot (driven by Live Oak staff – prior notice required)
- 36-bronze and Venetian crystal chandeliers hung from the Live Oak trees and inside Oak Hall & 1000 ft. Edison café lights from trees
- 42-lighted bronze Tiki torches with fuel along stone pathway after dark & café lights in oaks (lit 15 minutes before send-off)
- 2 - large urns at entrance 3 ft. high/16" diameter (ferns may be rented from Petal & Twig, a rental décor co., or use your own arrangements)
- 2 - large English wedding swings decorated with florals and 1 - bench swing decorated with florals
- Event Day - use of helipad (optional helicopter charter upon request for additional charge)
- 3-antique leaded glass windows hung from oak trees to create 'Outdoor Cathedral'

- Entire premises treated by professional mosquito control company (monthly treatments & again within 2 days of each event) PLUS treatment by Escambia County Mosquito Authority. NOTE: Treatments greatly reduce likelihood of mosquitos. We do not guarantee 100% prevention.
- Note: Caterers and/or renter's designee shall serve food & drinks & bus tables removing used plates/cups/glasses throughout reception & place trash/recyclables into tied trash bags inside trash trailer behind Oak Hall. All areas shall be left in the condition they were found.
- NOTE: Live Oak Plantation is not responsible for set-up or break-down of non-Live Oak property or decor of other vendors or renter

NOTE: All antiques & heavy pine farm tables are permanent fixtures subject to optional REMOVAL and storage fees, if requested:

- Barrels (11) \$20.00 ea.
- 18 heavy non-portable pine farm tables (18 are in Oak Hall as guest or side tables) \$50.00 ea.
- Set-of-4 ceiling drapes OR Set of 4 White Drapes on west side of Oak Hall \$2000.00 for ea. set
- Antiques (3 Duncan Phyfe tables, 9 Victorian sofas, 4 Victorian chairs, 3 coffee tables) \$100.00 ea.
- 3 leaded glass windows (hanging in trees:) \$200.00

ADDITIONAL DETAILS:

- \$1500.00 Non-refundable "Save the Date" reservation & processing fee at booking (applies to balance). Reservation Fees are date-specific. Choosing a separate Event Date after booking shall require a separate Reservation Fee. Reservation Fees are non-transferrable.
- Proof of \$1 Million Special Event Liability Insurance Coverage (Bodily Injury/Property Damage) required with Live Oak Listed as 'Additional Insured Parties'.... covered by 'rider' under many Home-Owner Policies (i.e. State Farm 'rider' approximately = \$25.00) or through www.TheEventHelper.com from \$100.00 (no alcohol) to \$180.00 (serving alcohol).
- NOTE: Wedding/Special Event Liability Insurance policy (above) required by venues, civic buildings, & churches is a specialty insurance policy designed to protect & reimburse named insured (renter/host) & Live Oak Plantation from certain types of claims & losses arising from accidents taking place on site on Event date.
- Additional hours/partial hour over 10 hours to arrive early/leave late (bridal party, hairdressers, make-up, decorators) shall be at the rate of \$300.00 per hour NOT to exceed 10 pm, per Escambia County ordinance.

OPTIONAL RENTAL ITEMS:

- **Full-Service Wedding Production Package** Includes: Professional staff of 6: 1-Wedding Intake Planner; 1-Day-of Wedding Coordinator, 1-Event Manager, 3- Custodians, 1 Professional Housekeeping Service for bridal suite: **\$650.00**
 - 1-Pre-Wedding Planner shall schedule consultation/planning meeting to plan timeline, ceremony & inventory set-up, shall recommend vendors, create timeline, ceremony plan and furniture layout, shall assign plans to Day-of Wedding Coordinator
 - 1-Day-of Wedding Coordinator shall coordinate and direct the rehearsal the day before the wedding and the wedding, be present from before arrivals until after event to facilitate wedding activities during Event Day, timeline management, transport bridesmaids to/from vehicles via golf cart shuttle, shuttle couple and photographers on golf cart for photos, and oversee all the day's activities, do a final walk through with the bride's Designated Representative
 - 1-Event Manager shall interface with vendors, provide direction during set-up & break-down, of furniture, etc., shall monitor & troubleshoot event, greet and direct groomsmen upon arrival, and shall manage grounds, buildings & utilities.
 - 3-custodians shall be present throughout cocktail hour, monitor the reception for any spills, breakages, to troubleshoot for caterer, monitor trash and meet guests' cleaning needs
 - 1-Professional Housekeeping Service: Shall arrive after bridesmaids & groomsmen are dressed for the wedding to clean bridal suite and prepare it for reception guests and to clean the Men's Suite
- **If using your own professional Certified Wedding Coordinator, the Full-Service Production Package with staff of 6 MINUS L.O.P. Planner & Day-of Coordinator: \$550.00 to include complete set up and breakdown of all furniture, cleaning, management, etc.**
- **Full-Service Production Package with OFF SITE CEREMONY** includes above listed items. Add **\$150.00** travel fee (ceremony sites within 20 miles of L.O.P.) for rehearsal day and wedding day to direct rehearsal & wedding.
- **If NOT using L.O.P. Full-Service Package:** optional -golfcart transport by staff of bride/groom/photographer for photos on 22-acres: \$50.00
- **If NOT using L.O.P. Full-Service Package:** optional set-up & use of sound system at ceremony site (recommended): \$100.00
Outdoor heaters (Lava Heaters with fire column): 4 @ \$100 ea. available
- Rental decor & professional design consultation available from Laura Munro, owner of '*Petal & Twig*'. (lanterns, vases, sparklers, candles, charger plates, table décor, runners, ferns, tablecloths, eucalyptus garland, arbor decor, cushions, etc.) Prices by request. Laura: (c) 228-669-9801; email: laura@LiveOakPlantation.com If preferred, Laura works with florists to incorporate live florals.. Facebook: Petal & Twig, LLC.
- Eve of wedding use of Cotton House for rehearsal dinner (**if available**) 6-9 pm (renter shall hire a caterer/bartender) \$1000.00

CATERING, BARTENDER and DJ (please refer to vendor list):

- Renter shall hire licensed/insured caterer and a bartender from approved vendors list. A \$25.00 fee per hr. for non-approved vendors (5 hours)
- A copy of all vendors' current license & liability insurance for event date with Live Oak Plantation named as 'additional insured' (required)
- A DJ from the preferred vendor list shall be booked by renter to provide (3) separate professional sound systems a.) Ceremony site system (prelude & ceremony music) b.) Cocktail hour on lawn from outdoor stage sound system c.) Sound system inside Oak Hall for dinner & reception. NOTE: \$200.00 fee to use a DJ NOT on the preferred DJ list.

- NOTE: Most bands do not provide any music or announcement (emcee) services until after dinner. Therefore, a DJ / emcee will need to be hired by Lessee to provide prelude music before ceremony, ceremony music, background music during dinner, to make multiple announcements, to conduct 1st dance and father-daughter/mother-son dances, to call table numbers throughout dinner, and to announce cake cutting. Two DJ's on approved vendor list provide this service. Please consult with Donna Meeks.