

VILLAGE OF PARDEEVILLE
PARDEEVILLE VILLAGE BOARD MINUTES
Village Hall – 114 Lake Street, Pardeeville
Tuesday, April 20, 2021 at 6:30 p.m.

Call to Order: The regular meeting of the Village of Pardeeville governing body met on Tuesday, April 20, 2021 at the Village Hall at 114 Lake Street in Pardeeville. Village President Possehl called the meeting to order and welcomed our new trustees at 6:30 p.m. and Jennifer Becker, Clerk/Treasurer served as secretary.

Roll Call: All trustees were present. Also present were: Connie Pease, Barry Pufahl, Jim Buckley, Ron Griepentrog, Vanessa Chapman, Angie Engelmann, Rick Wendt, Kristie Chapman, Robin Bortz, Nina Grasse, Joe DeYoung-MSA, Meg Roback – ADCI, Erin Salmon – Administrator/DPW and Jennifer Becker – Clerk/Treasurer.

Verification of the posting of agenda: The agenda was properly posted at the Pardeeville Village Hall, Village Website and the Pardeeville Post Office.

Agenda Approval:

MOTION Babcock/Abrath to approve agenda as presented. Motion carried unanimously.

Minutes approval:

MOTION Abrath/Haynes to approve previous meeting minutes as presented. Motion carried unanimously.

Comments from the Floor: Questions on ATV Ordinance and why the Village is allowed to use one when no one else is, also why is there not a “slow moving vehicle” sign on it. This will be addressed and ATV/UTV usage will be going back to committee (will meet once new committees are named in May)

Communications & Reports:

- **EMS Report:** Trustee Abrath reported they are having a hard time getting people with what they are able to pay; we just cannot compete. Will be looking at different ways to fund EMS and be able to potentially increase wages to get more candidates.
- **Columbia County Sheriff Report:** Cory Miller attended to discuss the report and answer any questions. There were no questions presented at this meeting.
- **Clerk Report:** report was reviewed and no questions asked.
 - **Receipts** – report was presented and reviewed. Haynes pointed out the donations to the senior center.
 - **Financials** – reports were presented and reviewed; questions on the interest amount we are receiving compared to years past and yes, it is significantly lower.
- **DPW/Administrator Report** – Report was reviewed and discussion ensued. Concrete work needed at the garage. Sawcut and replace existing at all 5 bays will cost approximately \$4465. Board asked Holtan’s opinion on the work presented and the cost and he feels that is fair. Question on where the funds would come from, Salmon stated that the project was \$986K and we borrowed \$1M to cover any change orders. Motion Babcock/Abrath to proceed with concrete work at a cost of \$4465; all in favor. Next item discussed was the CDBG Grant – we are working on this now, taking pictures of why the library is not an adequate; will use the study on senior needs and make sure we submit bank statements and list our debt to try and help our score. Babcock expressed he would like us to be “ahead of the game” should we not get the grant. Start looking at alternative funding sources. Salmon also wanted to point out that our 2nd phase of the senior housing

study should be complete the first part of May. Aspirus Clinic – Salmon was asked to contact them and see what is the plan with the facility – she was told currently all doctors are being used in Portage and as things start to calm down from Covid their hope is to re-open the Pardeeville Clinic although there is no timeframe for when that may happen.

OLD Business

Senior Center – Final drawings and specs

Meg Roback with ADCI was present to show the final plans and specs for the proposed senior center. She went through the details and items discussed included plumbing, hvac, alternate items and the floor outlets. The floor outlets will be looked at as there is concern, they are a tripping hazard. This project will be ready to bid once we find out about the CDBG grant and cost has increased due to building material increases that are being felt everywhere right now. Roback pointed out there will be 53 parking stalls and capacity of 180/200 with this proposed design.

No formal action taken.

Ferris Lawnmower purchase

This was brought back as the board was concerned with the cost and budgeting of this item. Salmon again apologized for the confusion in the budget, however we did agree to the amount and to use designated funds for this item. Information provided included other commercial mowers and a residential grade along with our current equipment. This mower was ordered and is ready for pick-up at this time.

MOTION Possehl/Holtan to purchase the Ferris lawnmower for \$14,400. Motion carried with Haynes opposed.

Village Hall vehicle

Salmon was asked to bring back information on the cost of a new vehicle and leasing options. The information was presented to the board.

Motion Babcock/Haynes to defer this item to the 2022 budget. Motion carried unanimously.

Employee Manual/Public Officials Manual

Salmon was asked to bring this back with a separate document for the Public Officials. This was presented however there is still concern/confusion on the wording and why it's in both documents when so much is not applicable to Public Officials. Becker and Salmon pointed out its referencing the ordinances which has been this way since the manual was created in 2012.

Motion Babcock/Haynes to send this back to committee to condense down to one page. Motion carried unanimously.

NEW Business

Discussion on 35 acre and 43-acre parcels owned by the Village

Joe DeYoung from MSA was present to discuss the concepts, potential building options with contractors and TIF creation. Discussion on the possibility of working with the 6 proposed lots off Vince Street first to get the project going; anything we do will help the TIF and we want to do something that will give us increment and do it in a short period of time. Questions on RFP's and having a date for proposals; with only doing word of mouth are we missing out on someone who may want to develop this area.

Regardless of what we do or with who, a developer's agreement would be required which will cost money and take time. One developer may be interested in condos/apartments and another in just senior housing and the board should keep an open mind on what will bring the most bang for our dollar.

No formal action taken

Special events review application – Summer Park Program

Mary Kamrath, Principal for the elementary submitted the application along with insurance and copy of the sign-up form for review.

MOTION Babcock/Haynes to approve as presented. **Vote:** motion carried unanimously.

Special events review application – VFW Brat Fry Memorial Day

Application was submitted for the annual VFW Brat Fry for review.

MOTION Haynes/Holtan to approve as presented. **Vote:** motion carried unanimously.

Special events review application – Memorial Day Program Vets Park

Application was submitted for the annual Memorial Day Program at Vets Park.

MOTION Balsiger/Holtan to approve as presented. **Vote:** motion carried unanimously.

Resolution 21-R03 recognizing Connie Pease

Resolution was presented for approval, President Possehl presented Ms. Pease with her framed resolution and everyone thanked her for her years of service.

MOTION Babcock/Possehl to approve as presented. **Vote:** motion carried unanimously.

Resolution 21-R04 recognizing James Buckley

Resolution was presented for approval, President Possehl presented Mr. Buckley with his framed resolution and everyone thanked him for his years of service.

MOTION Babcock/Possehl to approve as presented. **Vote:** motion carried unanimously.

Vacant Trustee Position

The clerk received interest from seven community members and all submitted a bio of why they were interested for the board to review prior to the meeting (Angie Engelmann, Kristie Chapman, Jon Kiermas, Ron Griepentrog, Dan Pulver, Amanda Twombly and Vanessa Chapman) Those in attendance were allowed to introduce themselves and again state why they were interested.

The board was provided a ballot to vote and the results were: Griepentrog – 1, Kiermas – 1, Twombly – 1 and V. Chapman – 3. Vanessa Chapman will fill the vacant seat of Fischer until April of 2022.

Adjourn: The meeting adjourned by Possehl at 9:52 p.m.

Jennifer Becker, Clerk/Treasurer

Approved 5/4/2021