



To: All Councillors  
Press  
Notice Board (members of the public are welcome to attend)

Lisa Staggs – CLERK. ....

Dear Councillor,

You are hereby summoned by the Chairman to attend a meeting of:

## MIRFIELD TOWN COUNCIL

To be held on: **Wednesday 11<sup>th</sup> November 2020**

To be held at: **\*Remotely - Commencing 6.30pm**

A period of 15 minutes will be allowed during the meeting for questions and comments from members of the public on matters relevant to the Town council. There should only be one speaker per topic, each member is allowed three minutes in which to speak (approximately). Questions **MUST** be received 7 days prior by email or post to the Clerk to [mirfieldtowncouncil@gmail.com](mailto:mirfieldtowncouncil@gmail.com), with details of what they wish to speak about including the wording.

Recordings may be made at the meeting by attendees. Anyone intending to record proceedings should inform the Chairman or Clerk of the meeting of their intentions to record prior to commencement of the meeting. Anyone intending to record a meeting or part thereof, will be asked by the Chairman to identify themselves. All recordings must be made in accordance with any regulations relating to such matters and in accordance with Mirfield Town Council Recording Policy.

### AGENDA

<b>MTC243/2019</b>	<b>CHAIRMAN'S WELCOME AND REMARKS:</b>
<b>MTC244/2019</b>	<b><u>APOLOGIES FOR ABSENCE</u></b> 1.To receive apologies 2.To approve reasons for absence. <b>(Members are reminded that apologies MUST be sent to the Clerk or Chairman if they are unable to attend.)</b>
<b>MTC245/2019</b>	<b><u>DECLARATION OF INTEREST</u></b> To receive any declarations of interest to any item on the agenda including any pecuniary interests whether they have been declared under the Council's Code of Conduct or Members Register of Pecuniary Interests  For members to declare if they have been lobbied on any matters on the agenda
<b>MTC246/2019</b>	<b><u>CONFIRMATION OF MINUTES:</u></b> To approve the minutes of the ordinary meeting of 30 <sup>th</sup> September 2020 as a true and correct record including payments of <b>Nil</b> .
<b>MTC247/2019</b>	<b><u>INTERNAL MATTERS:</u></b> To receive information on the following items and decide any action where necessary.

	<ol style="list-style-type: none"> <li>1. To note the following decisions made between meetings by the Clerk under Delegated Powers as agreed in the Full Council Meeting 12<sup>th</sup> May 2020: <ul style="list-style-type: none"> <li>• Purchase of Defibrillator Pads &amp; Batteries at a cost of £587.10</li> <li>• Payment of Clerk Salary, Working Allowance, NEST Pension &amp; HMRC for October</li> <li>• Payment of Just Gardens Maintenance of Eastthorpe Gardens October</li> <li>• Payment of Yorkshire Internal Audit Services £335.00</li> <li>• Payment of TLC Southern Christmas Light Bulbs £4712.40</li> <li>• Payment of Ben Hardcastle Installation Lights £2750</li> <li>• Payment of Wild About Gardens Allotment Hedges £180.00</li> <li>• Payment of Monthly Zoom cost for Pro £14.39</li> <li>• Payment of Stationary &amp; Stamps £13.36</li> <li>• Preparation &amp; costs associated with Remembrance Service (Armistice Committee Approval)</li> </ul> </li> <li>2. To agree preparation of letter/email to MAGS regarding termination of a plot holder (Circulated prior to meeting)</li> <li>3. To agree use of Zoom Pro to community groups if required and decide terms of use (Circulated prior to meeting)</li> <li>4. To agree Role Profile for Casual Vacancy in Crossley Ward and agree basis of Co-option (Circulated prior to meeting)</li> </ol>
<b>MTC248/2019</b>	<p><b><u>COMMUNITY:</u></b> To receive information on the following items and decide any action where necessary</p> <ol style="list-style-type: none"> <li>1. To receive a programme of works from Riverside Stewardship Company for 2020 and agree quotation of £1290.00 (Circulated prior to meeting)</li> </ol>
<b>MTC249/2019</b>	<p><b><u>CORRESPONDENCE:</u></b> To receive the following new items of correspondence and decide any action where necessary.</p> <ol style="list-style-type: none"> <li>1. YLCA White Rose Update (For Information)</li> <li>2. NALC Coronavirus Update (For Information)</li> <li>3. NALC Chief Executive Bulletin (For Information)</li> <li>4. YLCA Code of Conduct (For Information)</li> <li>5. NP Steering Group Meeting Minutes (To Note)</li> </ol>
<b>MTC250/2019</b>	<b><u>PUBLIC QUESTION TIME:</u></b>
<b>MTC251/2019</b>	<p><b><u>FUTURE MEETING DATES TO AGREE:</u></b> THE DATE OF THE NEXT FULL TOWN COUNCIL MEETING: <b>TBC</b> <b>Time Meeting Closed:</b>.....</p>

<http://www.mirfieldtowncouncil.com>

*Lisa Staggs*  
Town Clerk

\*Details of how the press and public can attend the meeting are as follows:  
Town Clerk is inviting you to a scheduled Zoom meeting.

Topic: Full Council Meeting 11/11/20

Time: Nov 11, 2020 06:30 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/5886403602?pwd=cGJ5ZGZwVmhsQUZ3aGV2VU9FWWNwUT09>

Meeting ID: 588 640 3602

Passcode: 9sL2yA

One tap mobile

+442034815240,,5886403602#,,,,,0#,,022469# United Kingdom

+442039017895,,5886403602#,,,,,0#,,022469# United Kingdom

Dial by your location

+44 203 481 5240 United Kingdom

+44 203 901 7895 United Kingdom

+44 131 460 1196 United Kingdom

+44 203 051 2874 United Kingdom

+44 203 481 5237 United Kingdom

Meeting ID: 588 640 3602

Passcode: 022469

Find your local number: <https://us02web.zoom.us/j/5886403602?pwd=cGJ5ZGZwVmhsQUZ3aGV2VU9FWWNwUT09>