

Minutes of the March 21, 2023 meeting of the Board of Trustees of the Village of Newark held in the 2nd floor courtroom of the Municipal Building at 6:00 PM.

PRESENT

Mayor Jonathan Taylor (9); Trustees: Robert Bendix (8 - excused), Stuart Blodgett (10), Chris Burgess (10), and Emily Howard (8).

Police Chief Richard Martin, Superintendent of DPW Bob Hutteman (excused), Village Clerk-Treasurer Lynette Morrison, Code Enforcement Officer Michael Bouwens, Economic Development Facilitator-Mark Peake, Fire Chief Charles Witt, Attorney Matthew St. Martin (excused), Stephen Murawski.

General Public: 9

**WELCOME BY
MAYOR**

At 6:00 P.M., Mayor Taylor led the gathering in the Pledge of Allegiance to open the meeting.

**APPROVAL OF
MINUTES**

Motion Trustee Blodgett, seconded Trustee Burgess and carried unanimously to approve the following minutes:

- Regular Board Meeting February 21, 2023.
- Special Board Meeting February 24, 2023.
- Special Board Meeting March 8, 2023.

**CONSENT
AGENDA**

Motion Trustee Blodgett, seconded Trustee Burgess and carried unanimously to approve the March vouchers and invoices Trustee Howard reviewed for reasonableness and which were submitted for payment approval. Payments totaling \$304,453.16 were authorized for all funds.

The Board thanked the department heads for their monthly reports.

FIRE CHIEF

Chief Witt discussed the following:

- There was 56 calls in the month of February.

**CODE
ENFORCEMENT**

Code Enforcement Officer Michael Bouwens gave the following update:

- Updates on two homes on Peirson.
- Mavis Tire building plans have started.
- Ling Ling's update.

**ECONOMIC
DEVELOPEMENT**

Economic Development Mark Peake gave the following update:

- 2022 Annual update.
- Projection for 2023.
- The Cycle The Erie will be coming through the Village of Newark on July 11, 2023; this is the 25th anniversary of this event.

Motion Trustee Blodgett, seconded Trustee Burgess and carried unanimously to approve the use of T. Spencer Knight Park for the Chamber of Commerce Music on the Erie events on Friday nights from June 16, 2023 to August 25, 2023.

Motion Trustee Burgess, seconded Trustee Howard and carried unanimously to approve closing Van Buren Street from North Main Street to East Avenue for the Music on the Erie events.

Motion Trustee Howard, seconded Trustee Burgess and carried unanimously to approve Taste of Wayne County Event on July 18, 2023 and the closing Van Buren Street from North Main Street to East Avenue during this event.

Motion Trustee Blodgett, seconded Trustee Burgess and carried unanimously to approve Community Pride Day Event on May 20, 2023.
Motion Trustee Blodgett, seconded Trustee Burgess and carried unanimously to approve the Wine and Artisan's Festival event for Friday, June 16, 2023.

CLERK
TREASURER

Clerk-Treasurer Lynette Morrison gave the following update:

- Working on FY 2024 budget for Board review at the Budget Workshop meeting.
- Working on getting letters out for shut-offs and notification that unpaid water bills will be relieved.

MAYOR

Motion Trustee Howard, seconded Trustee Burgess and carried unanimously to approve the posting of poems in the Newark Municipal Building in celebration of National Poetry Month, April, for the Newark Public Library.

Motion Trustee Howard, seconded Trustee Burgess and carried unanimously to approve the use of the Municipal parking lot on April 1, 2023 for the Newark Girl Scouts Chicken BBQ fund raiser event. The Clerk-Treasurer will insure that the necessary liability insurance has been received and that the vendor obtains the no-cost peddler permit for that day.

Motion Trustee Blodgett, seconded Trustee Burgess and carried unanimously to approve the July Board Meeting to be moved to Monday, July 17, 2023, at 5:00 P.M. due to the Taste of Wayne County Event is July 18, 2023.

Motion Trustee Blodgett, seconded Trustee Burgess and carried unanimously to approve Jason Eygnor to attend Basic Operations Training for WWTP from December 11, 2023 to December 22, 2023 in the amount of \$975 plus meals & lodging.

Motion Trustee Blodgett, seconded Trustee Burgess and carried unanimously to approve Jason Eynor as a permanent employee effective 3/22/23.

Motion Trustee Burgess, seconded Trustee Howard and carried unanimously to approve Dr. Choudhury as the Village of Newark Local Health Officer retroactive to December 6, 2021.

Motion Trustee Howard, seconded Trustee Blodgett and carried unanimously to hold the FY 2024 budget workshop on Friday, March 24, 2023 at 3pm.

Representative from Wayne County Youth Council would like to bring youth along to the Board Meeting. Table this event till next month.

Motion Trustee Burgess, seconded Trustee Blodgett and carried unanimously to approve the transfer of \$242,881 from G00.0231J.00 into G00.00909.0000, Sewer Fund fund balance account to help finance the purchase of a Vac-all for WWTP, subject to permissive referendum.

Motion Trustee Blodgett, seconded Trustee Burgess and carried unanimously to approve the Wayne ARC cleaning contract for 2023.

CHIEF OF
POLICE

Motion Trustee Blodgett, seconded Trustee Burgess and carried unanimously to approve the purchase of handguns in the amount of \$7,709.00 with a credit from the old weapons of \$3,760.00.

DPW

Motion Trustee Blodgett, seconded Trustee Burgess and carried unanimously to approve spring brush pickup from April 24, 2023 to May 31, 2023.

TRUSTEES

Trustees had no update.

TIME FOR THE
PUBLIC

Casey Carpenter from 213 Grace Avenue suggested that we should have the Board Meetings virtual or recorded for social media.

EXECUTIVE
SESSION

Motion Trustee Blodgett, seconded Trustee Burgess and carried unanimously to go into Executive Session at 6:29 P.M. to discuss specific positions within the Village Office Staff.

Motion Trustee Howard, seconded Trustee Burgess and carried unanimously to come out of Executive Session at 6:34 P.M.

MAYOR

Motion Trustee Blodgett, seconded Trustee Burgess and carried unanimously to approve Mark Peake as Economic Development Facilitator permanent employee as of 3/22/23.

Motion Trustee Burgess, seconded Trustee Howard and carried unanimously to adjourn the meeting. The meeting adjourned at 6:40 P.M.

Lynette Morrison
Village Clerk-Treasurer