

Put-in-Bay Township Port Authority
 Regular Board Meeting – September 12, 2015
 Middle Bass town Hall 2:30pm

Meeting called to order at 2:30pm ~ Middle Bass Town Hall

Roll Call: Patrick Myers, Eric Engel, Rick Ziebarth, Karl Schmidlin,
 Rosann Keiser

Review minutes from July, 2015 meeting.

Motion to Approve: Karl Schmidlin

Second: Rick Ziebarth

Motion passed with no objection.

A special meetings on Aug. 28. 2015 for MB ODOT Grant application and Resolution to apply for ODOT grant.

Motion to Approve Minutes: Eric Engel

Second: Rick Ziebarth

Motion passed with no objection.

Correspondence:

A letter was read from Terry Burkey of Middle Bass, concerning a neighbor, Mark Ieropoli who constructed a dock without a SLL permit. The dock was damaged during a storm, pulled away from the concrete platform and floating freely in the lake. The dock is causing erosion to their property. He showed a picture and asked about jurisdiction. The Port Authority sent Mr. Ieropoli a certified letter informing him that he did not submit the proper paper work for a Submerged Land Lease and his dock is in violation and should be removed. In the letter we also included the process he needed to follow to acquire a Submerged Land Lease for his property. This issue falls under the jurisdiction of the Army Corps. of Engineers, the ODNR, and lastly the Put-in-Bay Township Port Authority. The Port Authority office will call the Army Corps of Engineers, ODNR and ask them what they are going to do about this violation. The Port Authority does not have an enforcement arm, which is handled by the Army Corps of Engineers.

The Middle Bass Nature Camp sent a thank you letter to the Port Authority for the donation of dirt to their butterfly garden.

Jeremy Berman sent a letter informing us that there was damage to a plant on Joe DaPores property. The Port Authority office will talk to Mr. DaPore about the damage on his property.

Public Participation:

Karl Steuk gave a report of an aircraft parking and collected \$315. Karl also reported the damage on the shelter door frame, which was caused by the luggage carts. A door stop will be installed to help hold the door open so the carts will not be hitting the door frame. Karl Schmidlin will look at installing a door stop and repair the damage to the door frame. Karl also reported that the baby eagle did not survive.

Pilot Association:

Vouchers and payroll for August 2015 to be approved:

Motion to pay the bills: Eric Engel

Second: Rock Ziebarth

Motion passed with no objection.

Motion to pay payroll: Karl Schmidlin

Second: Eric Engel

Motion passed with no objection.

Financial Reports:

- a. Revenues & Disbursements were reviewed.
- b. Past Due Accounts were discussed.
- c. The Board would like a report on income separately from Aviation, Marine, and Government.

- d. Pay App #7 for PIB Apron \$25,911.32 and Taxiway \$25,147.84. Our local match \$5,673.25 for a total of \$56,732.41

Motion to Pay App #7 final payment: Rick Ziebarth

Second: Karl Schmidlin

Motion passed with no objection.

Roll call: Mr. Schmidlin yes, Mr. Myers yes, Mr. Engel yes, Mr. Ziebarth yes.

- e. Pay App # 3 Middle Bass Obstruction Removal final payment total of \$10,045.20.

Motion to pay final payment : Eric Engel

Second: Rick Ziebarth

Motion passed with no objection.

Roll call: Mr. Myers yes, Mr. Ziebarth yes, Mr. Engel yes, Mr. Schmidlin yes.

- f. County Auditor needs a Resolution for the New 2016 taxes.

Motion to accept the New 2016 property taxes: Eric Engel

Second: Karl Schmidlin

Motion passed with no objection.

- g. Accept the refund check for \$19,593.29 from Ottawa County Auditor that accumulated in the Bond Note Fund.

Motion to accept the refund check: Karl Schmidlin

Second: Eric Engel

Motion passed with no objection.

Roll call: Mr. Myers yes, Mr. Engel yes, Mr. Ziebarth yes, Mr. Schmidlin yes.

Marine & Harbor:

The Boardwalk paid a second payment of \$10,000 for mooring buoys.

The Coast Guard was contacted regarding the lighting of the markers between Ballast Island and PIB. Mr. Doug Sharp from the Coast Guard stated we need to submit a letter of recommendation to light the markers. The accident of August 2, 2011 near Ballast Island will also be referenced in the letter.

Airports:

Middle Bass Island ODOT Grant application for \$565,290 to repair the surface of the runway was sent in August 28, 2015. Local match share will be \$54,714.50 this includes \$25,000 design fee.

Motion to submit grant application to ODOT: Eric Engel

Second: Patrick Myers

Motion passed with no objection.

Motion for Documentation of Resolution September 10, 2015 to accept the FAA Grant #3-39-0124-017-2015: Eric Engel

Second: Patrick Myers

Motion passed with no objection.

Roll call: Mr. Schmidlin yes, Mr. Myers yes, Mr. Engel yes, Mr. Ziebarth yes.

Old business:

The PIB Road Race was a success and the Board thanked Mark Friebe for donating 2 days of his time to monitor the air traffic on the radio.

Motion to donate \$1000 to the Road Race Committee: Patrick Myers

Second: Eric Engel

Motion passed with no objection.

The Middle Bass Wetland survey was done and we are waiting for the report. The Environmental Covenant is with the Attorney for review. When it is approved the Covenant will be sent to the EPA with the survey report. The EPA will review, sign and return to the Port Authority.

The EPA will not require any more herbicide on the wetland area at this time.

New Business:

The Port Authority is trying a spray called Avian Bird Control that is sprayed on the grass around the runway. The first application was applied on September 8, 2015. It will take at least 4 applications to deter the sea gulls and geese from hanging around the airport.

The Board is working on an agreement for the Ford Tri-Motor to come to Put-in-Bay on special weekends to give rides. An update on the progress will be given at the next meeting.

Rep. Marcy Kapturs office was contacted for help securing funds to upgrade Erie Island Petroleum fuel transport vessel. That meeting will be September 21 at 3:00pm at the Township Building.

The next Meeting is Saturday October 10, 9:00pm Put-in-Bay Township building.

Motion to adjourn: Rick Ziebarth
Second: Karl Schmidlin
Motion passed with no objection

Meeting adjourned at 3:17pm

Approved by: _____ Date: _____

Second: _____ Date: _____