

**SUMMERSET CITY COMMISSION  
REGULAR MEETING  
SUMMERSET MUNICIPAL BUILDING  
7055 LEISURE LANE  
THURSDAY MARCH 26, 2020 6:00 P.M.**

Mayor Lutz called the Regular Meeting to order at 6:00 p.m. Commissioners Kitzmiller, Hirsch, McCoy and Butler were present. Also present was the City Finance Officer and City Administrator. The City Attorney was absent.

Mayor Lutz led the Pledge of Allegiance.

**Motion** by Kitzmiller, second by McCoy to approve the agenda for March 26, 2020. Motion carried

**Motion** by Hirsch, second by McCoy to approve the March 5, 2020 Minutes as presented. Motion carried.

**APPROVAL OF CLAIMS**

**Motion** by Butler, second by Hirsch to approve the claims and hand checks in the amount of \$58,747.60, from March 6, 2020 through March 26, 2020 as amended. Motion carried.

A&B BUSINESS SOLUTIONS	Professional Services	512.39
AFLAC REMITTANCE	Accidental Insurance	124.67
BLACK HAWK WATER USERS	Govt Utilities	25.00
DAKOTA PUMP, INC	WWTP Repairs	3,950.00
HAWKINS, INC	WWTP Supplies	2,853.32
HERMANSON EGGE ENGINEERING	Professional Services	1,045.00
KIEFFER SANITATION	Sanitation Expense	12,671.88
MDU	Govt Utilities	533.75
MIDCONTINENT COMMUNICATIONS	Govt Utilities	192.39
MIDCONTINENT TESTING LABS	WWTP Testing	112.00
RAPID CITY JOURNAL	Publishing Expense	211.34
SD ONE CALL	Locating Expense	16.80
TNT CONSTRUCTION	Erosion Control Deposit	1,000.00
	Refund	
AMERICAN LEGAL	Ordinance Publishing	1,373.00
BLACK HILLS ENERGY	Govt Utilities	5,468.01
DELTA DENTAL	Insurance Expense	498.60
GROUNDBREAKING	WWTP Repairs	
CONSTRUCTION		9,650.00
HDR ENGINEERING, INC	Professional Services	3,921.38
HIGH TECH MECHANICAL	WWTP Repairs	8,500.00
JOHNSON TREE COMPANY	Park Repairs	425.00
MEADE COUNTY AUDITOR	Dispatch Expense	2,049.62
PALMER, BRANDY	LE Supplies	18.59
SCHULZE LANDSCAPE	Erosion Control Deposit	
	Refund	1,000.00
SDML	Worker's Comp Expense	193.00
SDRS-SUPPLEMENTAL	Retirement Expense	420.00
VAST	Govt Utilities	742.52
VERIZON WIRELESS	LE Utilities	160.04
WELLS FARGO FINANCIAL	Street Auto Expense	1,079.30

**APPOINTMENT OF ELECTION BOARD**

**Motion** by Kitzmiller, second by Butler to approve appointment of Election Board for the April 14, 2020 election.

Pam Martin

Mike Martin

Pat Rasmussen

Discussion was done about the possibility of pushing back the election and whether it can be done.

**SET MEETING DATE TO CANVAS MUNICIPAL ELECTION VOTE**

**Motion** by Butler, second by Hirsch to approve meeting date to canvas municipal election vote for Thursday, April 16, 2020 at 5:30 pm. Motion carried.

**APPOINT MEMEBERS TO ASSESS LAND VALUE**

**Motion** by McCoy, second by Butler to approve Michael Kitzmiller, Clyde Hirsch and Bryce Lutz to asses the value of land at a portion of Glengarriff Park 3. Motion carried

**APPROVAL OF EXTENTION OF USGS AGREEMENT**

**Motion** by Kitzmiller, second by McCoy to approve Task1a, Option 2 for the extension of the USGS Agreement in the amount of \$10,000 for 2021. Motion carried.

**AWARDING OF PUBLIC WORKS BUILDING PROJECT**

**Motion** by Kitzmiller, second by Butler to approve the bid from Semmler Construction for the Public Works Building project in the amount of \$183,900. Motion carried

**DISCUSSION ON COVID-19**

Discussion was done on COVID-19. The City office has been closed and LE is limiting the number of calls. Bars/casinos will be checked to see if they are following the CDC guidelines. City parks have also been closed and the city is looking at doing Zoom meeting for further commission meetings.

**UPCOMING EVENTS**

Election-April 14, 2020  
Voters Registration Open till March 30, 2020

**CITIZENS INPUT**

None

**ADJOURNMENT**

**Motion** for adjournment at 6:25 pm by Hirsch, second McCoy. Motion carried.

(SEAL)  
ATTEST:

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Debbie Muzio  
Finance Officer

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Bryce Lutz  
Mayor