

Highland Lakes PTSO Meeting
Wednesday, March 2, 2016

Present: Anndi Kawamura, Kate Lyster, Kris Hart, Teresa Alvarado, Erin Getting

- I. Meeting called to order at 2:15 p.m.
- II. Approval of Minutes—Erin Getting moves to approve the minutes of January 2016 and February 2016. Teresa seconds. Motion approved unanimously.
- III. Mini Grant Requests
 - A. Mrs. House requests timers for her classroom. Estimate submitted is from Lakeshore learning for timers that can count up and down. Cost is \$12.99 per timer. Research Amazon and find comparable timers for \$8.99 each. Mrs. House is emailed and is okay with comparable timers. Unanimous approval for \$8.99 timers. Timers are ordered and will arrive on Friday.
 - B. Mrs. Crabtree requests supplies for garden club in amount of \$150. Discussion. Unanimous approval.
- IV. Spring Fling Discussion
 - A. Review and discuss list below.
- V. Meeting adjourned at 3:30 p.m.

Spring Fling 2016
Update/To Do List

- 1) Food Vendors
 - a) White Eyes Food Truck—
 - i) Contact: John Roach
 - ii) Cell # 602-696-5356
 - b) Claudine's Kitchen
 - i) Contact: Claudine—meeting with her today @ 3:15 p.m.
 - c) Italian Ice
 - i) Contact: Janet Rocchio
 - ii)
- 2) Lights: Hertz Rental
 - a) Contact: Dave Richards
 - b) 602-269-5931
- 3) Rides: AZ Bounce Around
 - a) Contact: Oscar
 - b) 480-874-3470

- 4) Games--Anndi will work with Middle School students on Friday on all games.
 - i) Ring Toss
 - ii) Toilet Paper Toss
 - iii) Bowling
 - iv) Ping Pong Ball Toss
 - v) Spin the Wheel
 - vi) Tic Tac Toe
 - vii) Monkey Madness
 - viii) Ice Cream Toss
 - ix) Feed the Lion
 - x) Frog Flinger
- 5) Cupcake Walk--setting up in Cafeteria
 - a) Contact: Ms. Johnsen
 - b) Need Cash Box--\$50 change
- 6) Face Painting--setting up in Cafeteria
 - a) Contact: Ms. Smith
 - b) Need Cash Box--\$50 change
- 7) Anime Club Photo Booth—setting up in Cafeteria
 - a) Contact: Ms. Nick
 - b) Need Cash Box--\$50 change
- 8) Basket Raffle
 - a) Contact: Kate Lyster (:
 - b) Need Cash Box--\$50 change?
- 9) Ticket Booth—Put next to Cotton Candy and Popcorn
 - a) Need Cash Box--\$50 change
 - b) Need \$5 and \$2 punch cards
- 10) Entry Gates
 - a) Hang signs on metal “wall” above entry.—Signs by Teresa & HS Students
 - i) Cash
 - ii) Check/Cash
 - iii) Charge
 - iv) Wristband
 - b) Need Envelopes labeled with Cash Box # for cash out—Kris & Anndi
 - i) Include \$\$ removed
 - ii) Include initial line for who is taking \$\$
 - iii) Include ticket inventory
 - (1) Cash Box #1
 - (2) Cash Box #2
 - (3) Cash Box #3—Need iPad or phone for Square

TO DO:

1. Get Change—Kris & Anndi
2. Blow Up Map?
3. Chill Water for Volunteers—assign volunteer to drag cooler around to rides and distribute water to volunteers—Teresa will assign volunteer
4. Make Signs:
 - a. Cash ONLY
 - b. Cash/Check/Charge
 - c. Charge ONLY
5. Basket Raffle Signs Teresa & HS students
 - a. Tickets must be placed in boxes by 7:20 p.m.
 - b. Raffle Drawing is at 7:30 SHARP
 - c. PUT NAME/NUMBER on back.
 - d. ~~PLEASE TRADE VOLUNTEER TICKET FOR BLUE TICKET~~
 - e. Make Parking Raffle Sign—NORTH AND SOUTH
 - f. Make sure we have microphone for raffle.--Anndi
6. Other Signs: Teresa & HS Students
 - a. Cotton Candy
 - b. Popcorn
 - c. Cake walk and face painting inside
 - d. Basket Raffle Inside
 - e. Lost Parents
 - f. First Aid
 - g. Spirit Wear?
7. Have envelopes for police officers. They charge \$30/hour. 5-8:30 is 3.5 hours. Maybe \$120 each?
 - a. Figure out some sort of food voucher for police officers?—Anndi spoke to Claudine and she will make sure they don't have to stand in line.
 - b. Make sure they get drinks.

TICKET PRICES ARE THE SAME ON DAY OF SPRING FLING.

FRIDAY: Need to order 8 pizzas @ 3:30 p.m. for student volunteers

4 pepperoni

2 sausage

2 cheese

DRINKS by PTSO