

**OKEECHOBEE UTILITY AUTHORITY
REGULAR MEETING MINUTES**

Tuesday, June 12, 2018 8:30 A.M.
Okeechobee County Historical Courthouse, Room 270
Okeechobee, Florida

Chairperson Creasman called the meeting to order at 8:34 A.M. with the following members and alternates present:

Board Members:

Melanie Anderson*
Tommy Clay*
John Creasman*
Michael Myers*
Steve Nelson*

Alternates:

Jeff Fadley
Harry Moldenhauer

Absent:

Derek Tremain

*Voting Board Members

OUA Members:

John Hayford
George Gall
Kristy Hamblen
Jamie Mullis
Tom Conely

The Pledge of Allegiance was led by Chairperson Creasman.

Chairperson Creasman addressed Agenda Item No. 2 ‘Meeting Minutes from May 8, 2018’ Motion by Steve Nelson to approve the Meeting Minutes from May 8, 2018 as presented. Second by Michael Myers. Vote unanimous (5-0), motion carried.

Chairperson Creasman addressed Agenda Item No. 3 ‘Employee Recognition’ The Board recognized Carmen Gould for her 5 years of service to the OUA. Mrs. Gould was unable to attend the meeting.

Chairperson Creasman addressed Agenda Item No. 4 ‘Public Hearing-Resolution 18-01 FY19 Preliminary Budget’ Motion by Steve Nelson to open the public hearing at 8:32AM. Second by Tommy Clay. Vote unanimous, motion carried. Executive Director Hayford read the title of the Resolution 18-01. Finance Director Gall presented the FY19 Preliminary Budget. Chairperson Creasman called for comments from the public, Terry Burroughs, BOCC Chairman, addressed the Board and reminded that Bass Pro is coming to Okee-Tantie. Chairperson Creasman called for comments from the Board, there were none. **Motion by Steve Nelson to close the public hearing at 9:16AM. Second by Tommy Clay. Vote unanimous (5-0), motion carried. Motion by Tommy Clay to approve Resolution 18-01 as presented. Second by Michael Myers. Vote unanimous (5-0), motion carried.**

Chairperson Creasman addressed Agenda Item No. 5 ‘Consent Agenda’ Motion by Steve Nelson to approve the Consent Agenda as follows:

Consent Agenda Item No. 6 ‘Finance Report for the period ending May 31, 2018’

Consent Agenda Item No. 7 'Invoice from Eckler Engineering, Inc, - SWTP Improvements in the amount of \$21,197.75'

Consent Agenda Item No. 8 'Invoice from McNabb Hydrogeologic Consulting, Inc. in the amount of \$4,800.00'

Consent Agenda Item No. 9 'Invoice from Thorn Run Partners in the amount of \$3,325.00'

Second by Tommy Clay. Vote unanimous (5-0), motion carried.

Chairperson Creasman addressed Agenda Item No. 10 'Purchase of walk behind tractor' Executive Director Hayford advised that OUA maintenance department has a Ditch Witch 1020H that has been with the department since the OUA was created in 1995. This trencher is no longer meets the requirements for pipe install by the OUA. Staff has reviewed Florida Sheriff's public bid and found a Vermeer Model RTX250. Staff contacted the manufacturer and they brought the unit to the OUA maintenance department for a demonstration of the units' capabilities. The Florida Sheriff's bid was for \$16,326.00. The unit was brought to the OUA for demonstration also had an attachment for backfilling. The accessory for the unit is an additional \$574.00. Furthermore, staff recommends that the Ditch Witch to be deemed as surplus and sold if the Board approves this expenditure. **Motion by Tommy Clay to approve the purchase of the Vermeer Model RTX250 from Southeast Sales and Services, Inc. in the amount of \$16,900.00. Second by Steve Nelson. Vote unanimous (5-0), motion carried.**

Chairperson Creasman addressed Agenda Item No. 11 'Surplus Equipment' Executive Director advised that the OUA has reviewed and inspected equipment to determine what equipment needs to be deemed surplus and sold. The listed has been included in the Board package for everyone's review. **Motion by Tommy Clay to deem the presented equipment as surplus. Second by Michael Myers. Vote unanimous (5-0), motion carried. Motion by Tommy Clay to authorize staff to sell the surplus equipment. Second by Michael Myers. Vote unanimous (5-0), motion carried.**

Chairperson Creasman addressed Agenda Item No. 12 'OUA Land Sales' This item is informational item only.

Chairperson Creasman addressed Agenda Item No. 13 'OUA Employee Pension Investment Policy' Executive Director Hayford advised that the OUA Employee Pension Board has approved the OUA Employees Retirement System Investment Policy Statement. The OUA Board of Director's needs to approve the policy that has been presented. **Motion by Steve Nelson to approve the OUA Employees Retirement System Investment Policy Statement as presented. Second by Tommy Clay. Vote unanimous (5-0), motion carried.**

Chairperson Creasman addressed Agenda Item No. 14 'Public Comments' There were none.

Chairperson Creasman addressed Agenda Item No. 15 'Items from the Attorney' There were none.

Chairperson Creasman addressed Agenda Item No. 16 'Items from the Executive Director' Executive Director Hayford gave an update on Okee-Tantie Campground.

Executive Director Hayford presented a FDEP Florida Water Reuse Week certificate.

Executive Director Hayford asked if the Board would be willing to move the July 10, 2018 meeting to July 17, 2018 to allow for additional time for Board Package preparation since the Fourth of July holiday is the week before the July meeting. Two board members advised that they would not be able to attend on the 17th. The July meeting will be held on July 10.

Chairperson Creasman addressed Agenda Item No. 17 ‘Items from the Board’ There was a brief conversation regarding the monthly OUA Board of Director’s meeting back to the OUA Main Office.

There being no other business, meeting adjourned at 9:59 A.M.

PLEASE TAKE NOTICE AND BE ADVISED that if a person decided to appeal any decision made by the Okeechobee Utility Authority with respect to any matter considered at this meeting, he/she may need to insure that verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based. A CD recording of this meeting is on file in the Executive Director’s office.

Chairperson

Executive Director (Secretary)