

MEETING MINUTES

FOR A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE WHITEWRIGHT ECONOMIC DEVELOPMENT CORPORATION HELD AT THE WEDC/CHAMBER OFFICE – 113 W. GRAND, ON MONDAY, JULY 15, 2019 COMMENCING AT 5:30 P.M.

1. **ATTENDANCE NOTICE OF MEETING:**
 - 1.1 Members: Mark Kline, Amy Shaw, Justin Minzenmayer, Kelly Selman, Gwyn Jordan
 - 1.2 Absent: None
 - 1.3 Guests: None
 - 1.4 Notice of Meeting: To be received and accepted as posted and distributed.
 - 1.5 Called to order: At 5:34p.m. President Kelly Selman called the meeting to order.

2. **Citizens Input:** None

3. **Action Items:**
 - 3.1 **Approve The Minutes From July 2, 2019:** **Moved:** Justin Minzenmayer **Seconded:** Mark Kline “Approve minutes from July 2, 2019 meeting.” Motion carried. 5-0.
 - 3.2 **Approve The June 2019 Financial Reports:** **Moved:** Justin Minzenmayer **Seconded:** Mark Kline “Table financial reports until next meeting, to include June & July.” Motion carried. 5-0.

4. **Action Items:**
 - 4.1 **Presentation by Sal Saenz:** **Moved:** Mark Kline **Seconded:** Gwyn Jordan “Table presentation to next meeting if Sal is ready to present; remove from future agendas otherwise.” Motion carried. 5-0.
 - 4.2 **Discuss and Take Action on Financial Assistance for Sal Saenz:** No Action taken.
 - 4.3 **Review and Take Action on Quotes to Repair Leaking Awnings:** **Moved:** Amy Shaw **Seconded:** Justin Minzenmayer “Table until next meeting. Gwyn will get additional bids to be considered.” Motion carried. 5-0.
 - 4.4 **Discuss and Take Action on Investing Funds:** **Moved:** Justin Minzenmayer **Seconded:** Mark Kline “Table until next meeting. Mark will gather investing information, Gwyn will have account balances.” Motion carried. 5-0.
 - 4.5 **Discuss and Take Action on Proposed Budget Planning for 2019-2020:** **Moved:** Amy Shaw **Seconded:** Justin Minzenmayer “Table until next meeting when additional information is available.” Motion carried. 5-0.

5. **Informational Reports:**
 - 5.1 **Board Members Concerns:** Discussion of whether or not there will be a replacement for Cathy Pierce’s position. Board members prefer that agendas and board packets be emailed in advance. Gwyn has made contact regarding carpet cleaning (Mr. Carpet); received a \$250 donation for carpet cleaning from someone who had rented the 111 facility (will send thank you card); we’d like to establish an ongoing contract for carpet cleaning three times a year; Gwyn will set up with Mr. Carpet.

6. **Adjourn:** **Moved:** Gwyn Jordan **Seconded:** Mark Kline “that we adjourn the meeting at 5:59 p.m.” Motion carried. 5-0.

Kelly Selman
Kelly Selman – President

Amy Shaw
Amy Shaw, Board Secretary