

SUMMER VILLAGE OF HORSESHOE BAY

Minutes of Organizational Meeting
Saturday, August 13, 2022
Held by ZOOM Electronic Meeting
11:00 a.m.

IN ATTENDANCE

Councilor Gary Burns
Councilor Dave Amyotte
Councilor Margaret Laberge

CAO, Norman Briscoe
Recording Secretary: Diane Briscoe

1. **CALL TO ORDER** CAO, Norman Briscoe called the meeting to order at 11:00 a.m.

2. **ACCEPTANCE OF AGENDA**

Res. No. 22-08-13-079 MOVED BY Councilor Dave Amyotte that the agenda be adopted as presented.

-Carried-

3. **ELECTIONS**

- 3.a) **Mayor:**

CAO, Norman Briscoe called for nominations for the position of Mayor.

Councilor Dave Amyotte nominated Councilor Gary Burns for Mayor who accepted the nomination.

2nd call for nomination of Mayor position.

3rd call for nomination of Mayor position.

Being that there were no further nominations,

Res. No. 22-08-13-080 MOVED BY Councilor Dave Amyotte that nominations for the position of Mayor be closed.

-Carried-

Councilor Gary Burns was declared Mayor.

3.b) Deputy Mayor CAO, Norman Briscoe called for nominations for the position of Deputy Mayor.

Mayor Gary Burns nominated Councilor Dave Amyotte for position of Deputy Mayor, who accepted the nomination.

2nd call for nominations of Deputy Mayor.

3rd call for nominations of Deputy Mayor.

Being that there were no further nominations;

Res. No. 22-08-13-081 MOVED BY Mayor Gary Burns that nominations for the position of Deputy Mayor be closed.

-Carried-

Councilor Dave Amyotte was declared Deputy Mayor.

**3.c) Oath of Office
Mayor and
Deputy Mayor**

The Mayor and Deputy Mayor swore the Oath of Office in accordance with Section 156 of the Municipal Government Act and as prescribed by the Oaths of Office Act.

CAO, Norman Briscoe turned the meeting over to Mayor Gary Burns at 11:07 a.m.

**3. BANKING
OFFICIALS**

Res. No. 22-08-13-082 MOVED BY Councilor Marg Laberge that the bank accounts remain at the St. Paul Servus Credit Union and that the Banking signing officers for the Summer Village of Horseshoe Bay are as follows:

Gary Burns and/or Dave Amyotte and/or Marg Laberge sign in the Mayor's position AND Norman Briscoe sign in the Administrators position.

-Carried-

5. APPOINTMENTS

Auditor:

- 5.a)** *Res. No. 22-08-13-083* MOVED BY Mayor Gary Burns that council appoint J.M.D. Group LLP as the Summer Village auditors for 2022.

-Carried-

Legal Representation

- 5.b)** *Res. No. 22-08-13-084* MOVED BY Deputy Mayor Dave Amyotte that council appoint the legal firm of Reynolds, Mirth, Richards & Farmer to be retained as needed.

-Carried-

Development Authority & Development Officer

- 5.c)** *Res. No. 22-08-13-085* MOVED BY Mayor Gary Burns that council appoint Norman Briscoe as the Development Authority & Development Officer for the Summer Village of Horseshoe Bay.

-Carried-

Sub-Division Authority

- 5.d)** *Res. No. 22-08-13-086* MOVED BY Councilor Marg Laberge that council re-appoint Jane Dauphinee of Municipal Planning Services (2009) Ltd. as the Sub-Division Authority for the Summer Village of Horseshoe Bay.

-Carried-

Intermunicipal Subdivision & Development Appeal Board

- 5.e)** *Res. No. 22-08-13-087* MOVED BY Deputy Mayor Dave Amyotte that council re-appoint Wayne Overbo as member-at-large to the Intermunicipal Subdivision and Development Appeal Board and appoint Norman Briscoe as Clerk.

-Carried-

Municipal Planning Commission

- 5.f)** *Res. No. 22-08-13-088* MOVED BY Councilor Marg Laberge that council appoint Mayor Gary Burns as Chairman, Deputy Mayor Dave Amyotte as Vice Chairman and Norman Briscoe as Clerk of the Municipal Planning Commission.

-Carried-

Intermunicipal Assessment Review Board

- 5.g) *Res. No. 22-08-13-089* MOVED BY Councilor Marg Laberge that council re-appoint Mayor Gary Burns as a Member of the Regional Assessment Review Board and Norman Briscoe as Assistant Clerk, for a term expiring in 2024.

-Carried-

Regional Emergency Advisory Committee

- 5.h) *Res. No. 22-08-13-090* MOVED BY Mayor Gary Burns to appoint Marg Laberge and Dave Amyotte to the Emergency Advisory Committee.

-Carried-

IDP Intermunicipal Council Committee

- 5.i) *Res. No. 22-08-13-091* MOVED BY Mayor Gary Burns, that in accordance with Bylaw 121/2019, Section 14.0, council appoint CAO, Norman Briscoe, Deputy Mayor Dave Amyotte and Councilor Marg Laberge to the Intermunicipal Council Committee for the Intermunicipal Development Plan with the County of St. Paul No. 19

-Carried-

ICF Intermunicipal Collaboration Committee

- 5.j) *Res. No. 22-08-13-092* MOVED BY Mayor Gary Burns, that in accordance with Bylaw 127/2020, Section 4.0, council appoint Deputy Mayor Dave Amyotte and Councilor Marg Laberge to the Intermunicipal Collaboration Committee for the Intermunicipal Collaboration Framework with the County of St. Paul No. 19

-Carried-

Weed Control Inspector

- 5.k) *Res. No. 22-08-13-093* MOVED BY Mayor Gary Burns that council appoint CAO, Norman Briscoe as Weed Control Inspector to enforce and monitor compliance with the Weed Control Act within the Summer Village.

-Carried-

Authorized User of Alberta Emergency Alert

- 5.l) *Res. No. 22-08-13-094* MOVED BY Councilor Marg Laberge that council appoint CAO, Norman Briscoe as Authorized User of Alberta Emergency Alert.

-Carried-

STEP Economic Development Alliance Representative
5.m) *Res. No. 22-08-13-095* MOVED BY Mayor Gary Burns that council appoint
Deputy Mayor Dave Amyotte as the elected representative
for STEP Economic Development Alliance committee.

-Carried-

6. ADJOURNMENT

Being that the agenda matters have been concluded the
meeting adjourned at 11:15 a.m.

Original signed by
Mayor, Gary Burns

October 15, 2022
Date

Original signed by
Norman Briscoe, CAO