

**SANTA CRUZ COUNCIL ON AGING
125 MADISON STREET
NOGALES AZ., 85621
BOARD OF DIRECTORS MEETING**

DATE: December 10, 2014

I CALL MEETING TO ORDER @2:32 P.M.

11 ROLL CALL OF MEMBERS:

	PRESENT	ABSENT		PRESENT	ABSENT
DR.M. VARONA, PRES. .	X		JUAN MARTINEZ		X
CESAR PARADA		X	RUDY MOLERA		X
JENNIFER ST. JOHN, TREAS.	X		DR. A MONTIEL. VICE PRES.	X	
APRIL BATRIZ		EX	HECTOR RAMIREZ	X	
IRMA BACHELIER	X		ELVIA RODRIQUEZ		EX
NORMA AHUMADA		EX	MARTA VALENZUELA	X	
JOHN DOYLE		X	LINDA RUSHTON	X	
CECILIA KORY	X		NORMA SILVA		X
ESTHER MORALES		EX	LORA J ZEINUN	X	
QUORUM	YES				

III PLEDGE OF ALLEGIANCE DONE

IV ADOPTION OF THE AGENDA

**MOTION: Dr. Montiel
DISCUSSION: NONE**

**SECOND: HECTOR RAMIREZ
MOTION CARRIED.**

V CALL TO THE PUBLIC (CONT)

An explanation was requested by Ms Lupita Knoblock as to the continued absences of some Board members and they continue to serve on the Board. She also asked as to what the Bylaws states concerning these absences. Dr. Varona informed Ms. Knoblock that in January the revised Bylaws will be adopted and this will be resolved at that time.

Dr. Montiel invited the public and the clients to the Christmas Luncheon on December 19, 2014, at 12 noon – clients can donate and visitor’s tickets are \$10.00 apiece.

VI APPROVAL OF MINUTES (November 12, 2014)

These minutes will be tabled until the meeting of January 10, 2014.

VII TREASURER REPORT

Ms. Jennifer St. John presented the financial statement of 12/10/2014. (see attached) Cash on hand is \$2,656.00. The reimbursement of October, 2014, of \$5200.00 and \$1500.00 for transportation should be here from SEAGO this next week. The invoice of the November meals was sent to SEAGO this last week.

Mrs. Kory had donated very pretty Christmas centerpieces that were raffled with earnings of \$200.00. were donated also for raffle next week. Mr. Ramirez donated 5 turkeys to be included in the ham and turkey Christmas dinner on December 19, 2014.

Ms. Linda Rushton announced her Birthday Party on January 31, 2014, at the Americana Hotel as you may purchase your ticket at the door for \$15,00 of which will be donated to the SCCOA Center. There are fliers at the Center for information.

Dr. Varona announced that they have changed insurance carrier for the remaining vehicles for a better price.

MOTION: DR. MONTIEL
DISCUSSION: NONE

SECOND: IRMA BACHELIER
MOTION CARRIED

VIII PRESIDENT’S UPDATE

Dr. Varona attended a Board Orientation meeting which orientated Board Members to use different processes to have a more effective and engaged Board. The Boards should make goals that they can each buy into and support to better their organization. There is a follow-up session for Board members on Budgeting and Funding Compliance which is on January 8, 2015, from 2:00 to 5:00 P.M. at the Courthouse. If Board members wish to go, they should sign up with Dr. Varona.

IX PRESENTATION BY MR. JESUS KATAURA OF A PACKET HE PRESENTED AT THE OCTOBER 22, 2014 MEETING.

Mr. Jesus Kataura was not present at the meeting.

X DISCUSSION AND POSSIBLE ACTION TO APPROVE THE REQUEST OF MR. JESUS KATAURA FOR PAYROLL WAGES PENDING TO BE PAID FROM 01-14-13 THROUGH 06-28-13 FOR THE AMOUNT OF \$18,468.00.

Since Mr. Jesus Kataura was not present at the meeting and did not present his information, this item was tabled.

XI DISCUSSION AND POSSIBLE ACTION TO APPROVE THE LETTER FROM BOREALE LAW, PLC ON BEHALF OF MR. JESUS KATAURA.

Ms. Linda Rushton read the letter from Boreale Law, PLC per the request of Dr. Varona. The Board expressed concerns mainly due to lack of documentation and thereby opt to table this item until a further date.

XII FUTURE AGENDA ITEMS

- 1 Approval of the Bylaws
- 2 Decision as the membership of the Board
- 3 Auction of the Center's vehicles
- 4 White Elephant Grant decision

XIII ADJOURNMENT

The meeting was adjourned at 3;00 P.M.

**MOTION: MS VALENZUELA
MOTION CARRIED**

SECOND: MS BACHELIER

XVI NEXT MEETING

The next meeting will be held on January 14, 2015, @2:30P.M.

Respectfully,

Lora J. Zeinun

2014-2015 SANTA CRUZ COUNTY COUNCIL ON AGING BUDGET

Revenues:	Budget	Actual
SEAGO	\$ 32,000	\$ 7,637
Project Income	17,500	16,598
Non-Federal	8,000	4,000
Donations	41,152	11,493
Miscellaneous	-	11,240
Total Revenues	\$ 98,652	\$ 50,968
Expenses:		
Personnel	\$ 18,720	\$ 8,674
Employee Benefits	1,432	1,707
Meals	65,000	25,170
Professional Services	2,500	5,714
Operating Services	2,000	1,526
Materials and Supplies	1,000	2,747
Transportation	8,000	2,774
Contingency	-	-
Total Expenditures	\$ 98,652	\$ 48,311
	\$ (0)	\$ 2,656

As of 12/10/2014