

VILLAGE OF CAROLINE

VILLAGE COUNCIL

Minutes of the Regular Meeting of Village Council, Province of Alberta, held on Tuesday, September 11, 2018 in the Council Chambers of the Village Office, 5004-50 Avenue, Caroline, Alberta.

Present:

Mayor John Rimmer; Councillors, Mary Bugbee, Kim Ceasor, Bill Sumyk, Corby Parsons; Chief Administrative Officer, Melissa Beebe; Assistant CAO, Lyndsay Hindbo-Recording Secretary

Absent: none

1. Call to Order

Mayor Rimmer called the meeting to order at 7:00pm.

2. Adoption of Agenda

Councillor Sumyk Added 7.9 – Bylaws and Procedures
Mayor Rimmer Added 8.14 – CCI network news

Motion 176 09 18

Moved by Councillor Sumyk to adopt the agenda as amended.

CARRIED

3. Adoption of Minutes

3.1. Council Regular Meeting Minutes August 14, 2018

Motion 177 09 18

Moved by Councillor Bugbee to accept the August 14, 2018 Regular Council Minutes as presented.

CARRIED

4. Delegation(s)

None

5. Staff Reports:

5.1 CAO Financial and Public Works Report

Administration provided a written report for the month of August up to council meeting date, including meetings attended, RV park season end comments, enforcement issues, museum news, development update, overview of councillor roles and responsibilities, and upcoming meeting dates.

5.2 Financial Report

Administration provided a written cash asset report for July 2018.

5.3 Public Works Report

Administration provided a written report for the month of August 2018.

Motion 178 09 18

Moved by Councillor Ceasor to accept the written CAO, Financial Cash Asset Statement for July and Public Works reports as presented.

CARRIED

6. Committee/
Board Reports

6.1 Mayor and Council Reports

Committee and board reports provided in writing for Mayor Rimmer, Councillor Bugbee and Councillor Sumyk.

Recess called at 8:11pm

Reconvened at 8:21pm

Motion 179 09 18

Moved by Councillor Parsons to accept councillor reports as presented.

CARRIED

7. Business:

7.1 Regional Fire Quality Management Plan (QMP)

Final draft is up to date with current regulations.

Motion 180 09 18

Moved by Councillor Sumyk to approve the CRFRS Quality Management Plan for signing.

7.2 Animal Control Bylaw 2018-002 (Repeals 2016-001)Motion 181 09 18

Moved by Councilor Bugbee to approve first reading of Animal Control Bylaw 2018-002.

CARRIED

Motion 182 09 18

Moved by Councilor Parsons to approve second reading of Animal Control Bylaw 2018-002.

CARRIED

Motion 183 09 18

Moved by Councilor Rimmer to proceed with third and final reading of Animal Control Bylaw 2018-002 with unanimous consent.

CARRIED

Motion 184 09 18

Moved by Councilor Parsons to approve third and final reading of Animal Control Bylaw 2018-002.

CARRIED

CARRIED

7.3 Rates and Fines Bylaw 2018-005Motion 185 09 18

Moved by Councilor Ceasor to approve first reading of Rates and Fines Bylaw 2018-005.

CARRIED

Motion 186 09 18

Moved by Councilor Sumyk to approve second reading of Rates and Fines Bylaw 2018-005.

CARRIED

Motion 187 09 18

Moved by Councilor Rimmer to proceed with third and final reading of Rates and Fines Bylaw 2018-005 with unanimous consent.

CARRIED

Motion 188 09 18

Moved by Councilor Parsons to approve third and final reading of Rates and Fines Bylaw 2018-005.

CARRIED

7.4 Regional Subdivision Development Appeal Board (RSDAB)Motion 189 09 18

Moved by Parsons to join the Regional Subdivision Development Appeal Board.

CARRIED

7.5 AUMA ConventionMotion 190 09 18

Moved by Councilor Ceasor to appoint Councilors Bugbee, Rimmer, Parsons, and CAO Beebe to attend the AUMA convention.

CARRIED

Motion 191 09 18

Moved by Councilor Parsons to meet September at 9:30am to set topics and schedule meetings with Alberta Transportation and Municipal Affairs.

CARRIED

7.6 Engineering Quote for FogDog Technology Review/ReportMotion 192 09 18

Moved by Councilor Parsons to approve Stantec's proposal to move forward

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with a full review and feasibility report of the FogDog Alternative Energy Technology with the condition that they consult Professor Nashat Nassar at the University of Calgary as part of the review process and that Stantec shall advise Administration of any costs above the quoted costs for this person's consultation that is above the proposed fee of \$3,051.00; and as this was not approved in the 2018 budget, the costs for review will come from the Council Promotions budget.

CARRIED

7.7 Memorandum of Understanding Legal Review for CWL and FogDog Agreements.

Motion 193 09 18

Moved by Councilor Parsons to accept the memorandums of understanding provided by legal and send back to respective companies for their review.

4 in favor, 1 opposed - Councilor Sumyk

7.8 CAO Review

Motion 194 09 18

Moved by Councilor Sumyk for council to schedule a CAO review.

CARRIED

7.9 Bylaws and Procedures

Discussion regarding sale signage for available parcels in NE Development. Village would be able to deal with through amendments to Land Use Bylaw.

Motion 195 09 18

Moved by Councilor Sumyk to accept concern and ratification of applicable bylaws and procedures.

CARRIED

8. Discussion/
Correspondence
/Information
Items

- 8.1 CAEP 2018 Community Overview Caroline
- 8.2 Rocky Seniors Housing Council Board minutes July 18/18
- 8.3 Rural Crime Safety Symposium Camrose Invite Oct 2 & 3/18
- 8.4 Alberta Recycling Progress Report Letter
- 8.5 Tri-Council Meeting September 10
- 8.6 Accessibility Conference Edmonton
- 8.7 Opiate Drugs Community Presentation October 18 Invite
- 8.8 MSI, ACRP, Federal Infrastructure Funding
- 8.9 ATCO 2018 Franchise Fee Forecast Update
- 8.10 Action on Smoking & Health Municipal Update
- 8.11 Municipal Government Act Ministerial Order for ICF and IDPs
- 8.12 2018 CAEP Annual Fall General Meeting Nov 14
- 8.13 RMA Conference Invite from Clearwater County
- 8.14 CCI Network News. Radios will be upgraded to 100MB Download Speeds at no added cost to subscribers.

Motion 196 09 18

Moved by Councilor Ceasor to appoint Mayor Rimmer to attend the Police/Community seminar on October 2 & 3.

CARRIED

Motion 197 09 18

Moved by Councilor Sumyk to appoint Councilor Parsons to attend the RMA Fall Convention as the guest of Clearwater County.

CARRIED

Motion 198 09 18

Moved by Councilor Bugbee to accept all Discussion, Correspondence, and Information items as presented.

CARRIED

9 In Camera

Nothing to Report

10 Adjournment

Motion 199 09 18

Moved by Councilor Ceasor to adjourn the meeting.

CARRIED

Time of Adjournment: 10:00pm.



MAYOR



CHIEF ADMINISTRATIVE OFFICER