

**VILLAGE OF INNSBROOK**  
**PLANNING AND ZONING MEETING MINUTES**  
**Innsbrook Village Hall**  
**1835 Highway F**  
**Wednesday, October 7, 2015, 7:00 PM 63390**

**AGENDA**

Public notice is hereby given that the Planning and Zoning Commission will meet at Innsbrook Village Hall, 1835 Hwy F, Innsbrook, Missouri, on Wednesday, October 7, 2015 at 7:00 PM for a meeting to discuss and act upon the matters on this agenda as follows:

- 1) CALL TO ORDER
- 2) PLEDGE OF ALLEGIANCE
- 3) ROLL CALL
- 4) APPROVAL OF AGENDA
- 5) APPROVAL OF MEETING MINUTES
  - a. November 5, 2014
- 6) PUBLIC COMMENTS - Citizens who have concerns or remarks who wish to speak on Planning and Zoning matters may do so at this time.
- 7) RECOMMENDATION OF PLANNING AND ZONING TO BOARD OF TRUSTEES:
- 8) CHAIRMAN'S COMMENTS, REPORTS, APPOINTMENTS
  - a. Election of Officers (Chairman & Secretary)
  - b. Vacancy Left by Wayne Edwards
  - c. Summary of Board of Trustees Meetings
- 9) UNFINISHED BUSINESS:
  - a. Discussion of Living Streets
- 10) NEW BUSINESS:
- 11) VOTE TO ADJOURN

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**MINUTES**

The October 7, 2015 regular meeting of the Innsbrook Planning and Zoning Commission was held at Innsbrook Village Hall and called to order at 7:00 PM with Planning and Zoning Chairman Bob Soderholm presiding. Chairman Soderholm led the Pledge of Allegiance. Upon Roll Call, Allen Huddleston, Carol McGill, Jerry Rust, Bob Soderholm and Bob Vogler were present. Wayne Edwards and Mike Gambill were Absent. After roll call Chairman Soderholm announced that a quorum was present for the transaction of business.

Also in attendance was Village Administrator/Clerk, Carla Heggemann.

**APPROVAL OF AGENDA**

Chairman Soderholm stated that he would like to add to the agenda. Under Unfinished Business, item "b. Private Sewage Disposal" to be added. Chairman Soderholm then asked for a motion to approve the October 7, 2015 agenda. Motioned by Bob Vogler, seconded by Allen Huddleston, to approve the agenda with the item "b. Private Sewage Disposal" modification. All members present voted "Aye". Motion passed with a 5-0 vote. Motion was approved.

### APPROVAL OF MINUTES

Motioned by Jerry Rust, seconded by Allen Huddleston to approve minutes from the previous Planning and Zoning Meeting held on November 5, 2014. All Trustees present voted "Aye". Motion passed with a 5-0 vote. Motion was approved.

### PUBLIC COMMENT

No one in attendance, none at this time.

### RECOMMENDATION OF PLANNING AND ZONING TO BOARD OF TRUSTEES:

Chairman Soderholm requested approving the Transportation Plan Draft for official issue. Motioned by Bob Vogler, seconded by Carol McGill to approve the Transportation Plan for official issue by the Board of Trustees. By roll call vote, Jerry Rust-Yes, Bob Vogler-Yes, Carol McGill-Yes, Allen Huddleston-Yes and Bob Soderholm-Yes. All Members present voted "Yes". Motion passed with a 5-0 vote. Motion was approved.

### CHAIRMAN'S COMMENTS, REPORTS, APPOINTMENTS

a. Election of Officers (Chairman & Secretary) -

Carol McGill nominated Bob Soderholm as Chairman of the Planning and Zoning Commission.

Motioned by Bob Vogler, seconded by Jerry Rust to appoint Bob Soderholm as Chairman of the

Planning and Zoning Commission. By roll call vote, Jerry Rust-Yes, Bob Vogler-Yes, Carol McGill-Yes, Allen Huddleston-Yes and Bob Soderholm-Abstain. All Members present voted "Yes" with Bob Soderholm abstaining from the vote. Motion passed with a 4-0 vote. Motion was approved.

Jerry Rust nominated Allen Huddleston as Secretary of the Planning and Zoning Commission.

Motioned by Carol McGill, seconded by Jerry Rust to appoint Allen Huddleston as Secretary of the Planning and Zoning Commission. By roll call vote, Jerry Rust-Yes, Bob Vogler-Yes, Carol McGill-Yes, Allen Huddleston-Abstain and Bob Soderholm-Yes. All Members present voted "Yes" with Allen Huddleston abstaining from the vote. Motion passed with a 4-0 vote. Motion was approved.

b. Vacancy Left By Wayne Edwards - Chairman Soderholm stated that the vacancy left by Wayne Edwards on the Planning and Zoning Commission will need to be filled. Since Planning and Zoning can operate with 5-6 people this is no rush, but asked the commission to begin asking around. Chairman Soderholm has spoken to two interested persons and will speak to them again.

c. Summary of Board of Trustees Meetings - Carla Heggemann stated that the Trustees approved the annexation of 31.00 acres North of Hwy. F and East of South Strack Church Road (Ord. No. 204; 11/11/14). The Village recently purchased new Village Limit Maps and Zoning Maps from Boonslick. The Highway F shoulder project is complete. The Village has been contacted by the Department of Health & Senior Services regarding septic issues throughout the Village. A Meeting has been set with the Department for Tuesday, October 13, 2015 at 1:00pm. Trustee Stevener and Chris McCormick attended a meeting on "Liveable Streets" with Krishna of Boonslick Regional Planning and Meredith Klekotka of TrailNet. The purpose of the meeting was to discuss a liveable streets policy which would be the next step to the completed transportation plan. The Board was agreeable that adopting a liveable streets policy was not necessary at this time. A suggestion was made for the Planning and Zoning Commission to review the Comprehensive and Transportation Plans and the Zoning Regulations to see if any changes may be needed with regard to this topic.

### UNFINISHED BUSINESS:

a. Discussion of Living Streets - Chairman Soderholm suggested making changes to illustrations in the Zoning Appendix D that better embody the recommendations on how to install living streets and the like if needed. As far as needing a Living Streets Plan for the Village of Innsbrook is unnecessary at this time. Bob Vogler suggested that the Village does not need a Living Streets Plan for this rural of a

community at this time. The Village of Innsbrook has four streets and if an Ordinance is passed supporting bike paths and such on those streets that would be sufficient enough. The Commission agreed that the Village already has everything in place that is needed at this time and a policy for Living Streets is not needed.

- b. Private Sewage Disposal - Chairman Soderholm explained a couple of issues that have happened lately. A residence on Oakwood did not get a permit from the Village to install a new on-site septic system. Also, a complaint was filed with the Missouri Department of the Health and Senior Services (DHSS) regarding possible discharge into the lakes. An email was received on Monday, October 5, 2015 from Jim Gaughan with DHSS and that email was distributed to all Members to review. A discussion was held with Innsbrook Resorts Director of Property Management, Rick Schmitt. Chairman Soderholm suggested reviewing Appendix A of the Village Zoning Regulations and making the proper adjustments where needed. He also suggested possibly compiling a list of qualified Engineers, Contractors and Certified Inspectors to be put into Appendix A. Bob Vogler suggested creating a formal written complaint form that can be filed with Village Hall. Chairman Soderholm will continue to work on this issue.

NEW BUSINESS:

None at this time.

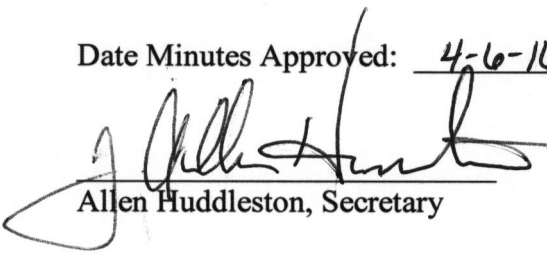
VOTE TO ADJOURN

Motioned by Jerry Rust, seconded by Bob Vogler, to adjourn the regular meeting. All Members present voted "Aye". Motion passed with a 5-0 vote. Meeting adjourned at 8:41pm.

I hereby certify that these are the original minutes of the regular meeting of the Planning and Zoning Commission held on Wednesday, October 7, 2015.

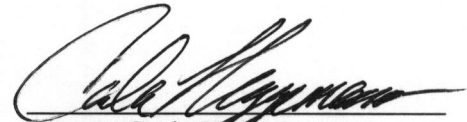
Carla Heggemann, Village Administrator/Clerk

Date Minutes Approved: 4-6-16



Allen Huddleston, Secretary

(seal)



Attest: Carla Heggemann,  
Village Administrator/Clerk