

OKEECHOBEE UTILITY AUTHORITY
PUBLIC HEARING
MEETING MINUTES
Monday, July 8, 2019 10:00 A.M.
Okeechobee Utility Authority
Okeechobee County Historic Courthouse, Room 270
Okeechobee, Florida

Chairperson Nelson called the meeting to order at 9:58 A.M. with the following members and alternates present:

Board Members:

Melanie Anderson*
Tommy Clay*
John Creasman*
Carl Leonard*
Steve Nelson*

Alternates:

Harry Moldenhauer

Absent:

Jeff Fadley

*Voting Board Members

OUA Members:

John Hayford
George Gall
Kristy Hamblen
Tom Conely

The Pledge of Allegiance was led by Chairperson Nelson.

Chairperson Nelson addressed Agenda Item No. 2 ‘Meeting Minutes from June 10, 2019’ Motion by John Creasman to approve the Meeting Minutes from June 10, 2019, as presented. Second by Tommy Clay. Vote unanimous (5-0), motion carried.

Chairperson Nelson addressed Agenda Item No. 3 ‘Public Hearing – Resolution 19-03 – Non-ad Valorem Assessments’

Motion by Tommy Clay to open the Public Hearing at 10:00AM. Second by Carl Leonard. Vote unanimous (5-0), motion carried. Executive Director Hayford read Resolution 19-03 by title only. Finance Director Gall presented the Non-ad Valorem Assessments.

Chairperson Nelson called for Comments from the Public – There were none.

Chairperson Nelson called for Comments from the Board – There were none.

Motion by Tommy Clay to close the Public Hearing at 10:03AM. Second by John Creasman. Vote unanimous (5-0), motion carried.

Motion by John Creasman to approve Resolution 19-03 as presented. Second by Tommy Clay. Vote unanimous (5-0), motion carried.

Chairperson Nelson addressed Agenda Item No. 4 ‘Public Hearing – Resolution 19-04 – FY19 Amended Budget’

Motion by Tommy Clay to open the Public Hearing at 10:03AM. Second by Carl Leonard. Vote unanimous (5-0), motion carried.

Executive Director Hayford read Resolution 19-04 by title only. Finance Director Gall presented the FY19 Amended Budget and explained the changes to FY19 Budget.

Chairperson Nelson called for Comments from the Public. There were none.

Chairperson Nelson called for Comments from the Board. There were none.

Motion by Tommy Clay to closed the Public Hearing at 10:13AM. Second by Carl Leonard. Vote unanimous (5-0), motion carried.

Motion by Tommy Clay to approve Resolution 19-04 as presented. Second by Carl Leonard. Vote unanimous (5-0), motion carried.

Chairperson Nelson addressed Agenda Item No. 5 ‘Consent Agenda’ Motion by Tommy Clay to approve the Consent Agenda as follows:

Consent Agenda Item No. 6 ‘Finance Report for the period ending June 30, 2019’

Consent Agenda Item No. 7 ‘Invoice from Thorn Run Partners in the amount of \$3,325.00’

Consent Agenda Item No. 8 ‘Invoice from Vocelle and Berg, LLP in the amount of \$1,770.33’

Consent Agenda Item No. 9 ‘Accounts to be Written Off’

Consent Agenda Item No. 10 ‘Invoices from Holtz Consulting Engineers, Inc – SE 8th Ave Water Main Replacement in the amounts of \$10,776.00 and \$3,451.00’

Consent Agenda Item No. 11 ‘Invoice from Eckler Engineering, Inc – SWTP Improvements – Professional Services in the amount of \$18,739.70’

Consent Agenda Item No. 12 ‘Invoice from RJ Sullivan – SWTP Improvements in the amount of \$87,952.38’

Second by John Creasman. Vote unanimous (5-0), motion carried.

Chairperson Nelson advised that representatives from CAS Governmental Services are present and would like to speak to the Board.

Dale Milita, Connie Vanassche and James Spratt addressed the OUA Board of Directors.

Jamie Mullis in at 10:35AM

Chairperson Nelson addressed Agenda Item No. 13 ‘Allocation of FY 18 Operating Surplus’ Finance Director Gall advised that the unallocated operating surplus from FY18 is \$540,863. There are several scenarios for allocating this surplus, transfer a portion of the funds to the CIP Fund, transfer a portion of the funds to the Rate Stabilization Fund, or keep a portion of the funds in the General Operating Fund. Staff proposed to transfer \$240,863 to the Rate Stabilization Fund and \$300,000 to the CIP Fund. **Motion by John Creasman to transfer the unallocated operating surplus from the FY18 Budget as recommended by Staff. Second by Tommy Clay. Vote unanimous (5-0), motion carried.**

Chairperson Nelson addressed Agenda Item No. 14 ‘Meter Reader Vehicle Purchase’ Executive Director Hayford advised that vehicle from the Meter Reader Department was involved in a single vehicle accident with no injuries. This truck was scheduled to be replaced next year sometime after October 1st. Recently, the Board authorized the purchase of a 2019 4X4 Ford Ranger Super Cab XL from Prestige Ford at 24,635.00. Purchasing from Ford provides for local factory support should service be required. Once again, the lowest bid from the Florida Sheriff’s Association is a Nissan Frontier; however there is not a local service center for Nissan. The second lowest

bid is from Alan Jay Chevrolet Buick GMC Cadillac for a 2019 Chevrolet Colorado 2WD in the amount of \$22,567.00. **Motion by John Creasman to approve the purchase of the 2019 Chevrolet Colorado 2WD from Alan Jay in the amount of \$22,567.00. Second by Tommy Clay. Vote unanimous (5-0), motion carried.**

Chairperson Nelson addressed Agenda Item No. 15 ‘Local Delegation Meeting’ Executive Director Hayford advised that the local Delegation Meeting has been scheduled for October 3, 2019. There are four OUA projects that have been identified to be presented. After a brief discussion between the Board, staff and Terry Burroughs, the Board advised to stay the course and present the four previously selected projects.

Chairperson Nelson addressed Agenda Item No. 16 ‘Urgent Care Contract Renewal’ Executive Director Hayford advised that Treasure Coast Medical Associates, Inc (TCMA), has submitted a new contract. Executive Director Hayford gave a brief history of the OUA’s use of TCMA and the benefits it provides to the OUA employees. **Motion by John Creasman to approve the contract with TCMA in the amount of \$23,304.00 as presented. Second by Tommy Clay. Vote unanimous (5-0), motion carried.**

Chairperson Nelson addressed Agenda Item No. 17 ‘Delinquent Account Collection Procedures’ Finance Director Gall advised that staff has proposed a few changes to the current Operating Resolution, 15-01. This item is for discussion purposes only. The Board advised to continue to sending delinquent accounts to collections.

Chairperson Nelson addressed Agenda Item No. 18 ‘Public Comments’ There were none.

Chairperson Nelson addressed Agenda Item No. 19 ‘Items from the Attorney’ There were none.

Chairperson Nelson addressed Agenda Item No. 20 ‘Items from the Executive Director’ Executive Director Hayford gave an update on recent activities at the OUA.

Chairperson Nelson addressed Agenda Item No. 21 ‘Items from the Board’ The Board advised that is it time to start reviewing the current Lobbyist that represent the OUA on a State and Federal level.

There being no other business, meeting adjourned at 12:01 P.M.

PLEASE TAKE NOTICE AND BE ADVISED that if a person decided to appeal any decision made by the Okeechobee Utility Authority with respect to any matter considered at this meeting, he/she may need to insure that verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based. A CD recording of this meeting is on file in the Executive Director’s office.

Chairperson

Executive Director (Secretary)