

At 7:01 PM Chairman Jeff Enders called the meeting to order, and the Pledge of Allegiance was recited. Roll call was taken with the following members present Jeff Enders, Jon Miller, Jeff Warfel, Tim Neiter, Jeff Gonsar, Ken Hoover and Carl Bohner. Solicitor Joe Kerwin, Engineers Justin Medinsky, Logan Jury, Operators Jeff Grosser, Logan Stiely and Shane Schadel were also in attendance along with Citizen Tammy Blain.

BUSINESS FROM THE FLOOR

None.

SECRETARY'S REPORT

Ken Hoover moved to approve the secretary's report. Jeff Gonsar seconded the motion; the motion was carried unanimously.

TREASURER'S REPORT

Jeff Warfel moved to motion approve the treasurer's report. Carl Bahner seconded the motion: the motion was carried unanimously.

ENGINEER'S REPORT

See HRG Engineer's Report at the end of the minutes.

A. Sewer Extension Project-

1. PENNVEST Payment Request #15 for the Halifax Area Water and Sewer Authority's Sewer Extension Project is \$593,909.99 and includes interest costs, engineering fees, and construction costs.

Jeff Gonsar moved to approve PV Request #14. Jon Miller seconded the motion; the motion was carried unanimously.

B. Sycamore Ridge- No new project activity.

C. Halifax Commons- No new project activity.

D. 5th and Armstrong Street Water Project- Work has begun and is going well. Substantial completion target is 12/26/2024. Final Completion target is 01/25/2025.

E. Misc Items:

1. The Lead Service Line Survey is completed and will be submitted 10/16/2024.
2. The availability of additional grants discussed along with the best potential opportunities for use of funds. HRG to prepare quotes and complete grant applications.

SOLICITOR'S REPORT

- A. Easement agreement for Francis Lebo property prepared and ready for Chairman Enders signature.

OPERATOR'S REPORT

Operator Jeff Grosser reported: PA One Calls completed; still mowing grass; repaired chlorinator in Well 1; met with contracts on 5th & Armstrong water main project; 313 N. 2nd Street nuisance leak; 334 Rule; Service truck going in 10/16 for crane install; water, arsenic, Pphos, EColi, nitrate samples pulled on schedule; new guys to get certified.

OLD BUSINESS

None.

NEW BUSINESS

- A. 00182 Pool: 06.18.2024 Meeting resulted in waiving “water & sewer charges for the 2024 pool season”. Need to clarify what constitutes “pool season”. Accounts are at \$6032.24, of which \$5591.34 is water/sewer through 3rd Quarter 2024.

Jeff Enders moved to donate the entire 2024 water/sewer charges. Jon Miller seconded the motion; the motion was carried unanimously.

- B. 01500 Austin Reed 327 Armstrong Total Due \$1605.00, no payments made in 2024. Notice provided by phone; bill was not received. Mailing address was confirmed.

- C. WIN911 Renewal or Subscription Rollover: WIN911 is the alarm system. The subscription offers upgrades, new technology and tech support.

Jeff Warfel moved to approve changing from annual renewal to subscription at a quoted price of \$4800.00. Ken Hoover seconded the motion; the motion was carried unanimously.

APPROVAL OF BILLS

Jon Miller moved to approve payment of the bills as presented. Tim Neiter seconded the motion; the motion was carried unanimously.

EXECUTIVE SESSION

Jon Miller moved to enter Executive Session. The motion was seconded by Jeff Warfel, and the motion was carried unanimously. The executive session entered at 7:45PM. Executive session exited at 8:13PM.

OPEN SESSION

Tim Neiter moved to approve the contract time extension request submitted by Doli Construction, at no additional/increased cost to the Authority. Tim Neiter seconded the motion; the motion was carried unanimously.

ADJOURNMENT

Ken Hoover moved to adjourn the meeting at 8:23PM. Jon Miller seconded; the motion was carried unanimously.

Respectfully Submitted,

Hoover Financial Services
Secretary



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ENGINEER'S REPORT

HALIFAX AREA WATER AND SEWER AUTHORITY

Report Period: October 2024
HRG Project Number: 001650.0425

October 15, 2024

WASTEWATER TREATMENT PLANT UPGRADE & CONSENT ORDER AND AGREEMENT (COA)

HRG continues to coordinate with PSI to ensure that all items included in Correction Period punchlist are completed by PSI.

PSI recently completed work at the WWTP to seal conduits and electrical devices that experienced water intrusion caused by heavy rainfall attributed to hurricane Debbie.

HALIFAX TOWNSHIP SEWER EXTENSION PROJECT

Construction activities associated with the Project include the following significant work items since last month's meeting:

Doli Construction (Contract 2022-01): Multiple crews on-site, including the following work:

- Construction of main-line gravity sewer installation in Peter's Mountain Road, SR225 followed by pavement restoration of disturbed areas prior to the PennDOT paving cutoff.
- Low-pressure sewer main testing, main-line gravity sewer testing and manhole vacuum testing in multiple areas of the project to ready for pending startups and permanent pavement restoration.
- All areas that will receive flow from the Lenker Estates Pump Station were recently addressed and tested to prepare for startup and operation of this station.
- Doli continues to install grinder pump basins and control panels throughout the project area. Manufacturer's startup of grinder pumps resumed this Monday.
- Main-line sewer on Roadcap Lane is currently in progress.
- Main-line sewer on Matamoras Road is scheduled to begin this week.
- PennDOT and Township Roads are currently undergoing pavement restoration.
- Restoration of disturbed lawns is ongoing.

Doli has submitted a formal request for a Contract Time extension for the work in Peters Mountain Road, SR225. The schedule submitted with the Contract Times extension request indicates that work in Peters Mountain Road will resume in March 2025, weather dependent. We will provide further information regarding this requested Contract adjustment at the Authority's meeting.

PSI Contracts (2022-02 & 2022-03):

- PSI continues to ready the Lenker Estates Pump Station for startup and operation. Envirep, the pump equipment supplier, is scheduled to perform a complete functional startup of the pump station on October 29th which will include testing of all alarms, cycling of the pumps and operation of the station on generator power. Following the performance of this functional startup, the station is planned to be placed in operation on November 1st, transferring the Lenker Estates sewer customers to the Authority. HRG continues to provide updates to Gary Lenker and Hoover Financial Services to ready for this pending startup.
- PSI continues to perform work to ready the Roadcap Lane Pump Station for service, though this station will likely not be started until Spring/Summer 2025 when the remainder of Doli's work is completed and all main-line sewers and force mains in SR225 are completed and tested.

Miscellaneous Project Items:

We are continuing to await the receipt of a schedule from Doli for completion of the additional lateral extensions to serve the Dollar General and Hornungs stores. These crossings are intended to be performed via horizontal directional drilling. There are three other lateral crossings to be installed across SR225 near the Sheetz that we anticipate will be performed at the same time.

We recently met with Hoover Financial Services and Chairman Enders to review procedures for notifying residents of their connection requirements. We are collaborating with Shelley Miller to begin issuing the first notice to connect letters.

PENNVEST Requisition No. 15:

HRG has assisted the Authority in preparing PENNVEST Requisition No. 15 for the project in the amount of \$593,909.99, which includes interest costs and contractor payment requests. The cost breakdown of the requisition amount is listed below.

• Contract No. 2022-01 (Doli)	\$ 539,052.68	(AFP #11)
• Contract No. 2022-02 (PSI) – General Construction	\$ 42,289.25	(AFP #15)
• Contract No. 2022-03 (PSI) – Electrical Construction	\$ 9,979.90	(AFP #13)
• Interest Fees	\$ 2,588.16	
• Engineering Fees	See Below	

Please note that this Requisition excludes payment of HRG's monthly invoice for engineering services. HRG will assist the Authority in identifying a transfer of funds from the Contingency category to the Engineering category to cover these invoices. Also, based on Doli's proposed construction schedule, the project is expected to extend into Summer 2025, and a supplement for the extended contract duration will be prepared for the Authority's consideration.

The Authority is asked to consider the following action item relative to the construction contracts:

- ACTION ITEMS: 1.) Authority approval of PENNVEST Requisition No. 15 in the amount of \$593,909.99;
2.) Consider acceptance of Doli Contract Times extension request**

FIFTH & ARMSTRONG WATER MAIN REPLACEMENT PROJECT

The construction Contract for this project has been issued to Mid-State Paving, and the Pre-construction Conference for this project was held on August 28, 2024 at the Borough Building. HRG prepared Work Change Directive (WCD) No. 1 for additional valves and fittings to be utilized for the connection of water main at Walnut Alley to the new main on Armstrong Street.

Fifth & Armstrong Water Main Replacement Project Schedule	
Notice to Proceed	August 28, 2024
Substantial Completion	December 26, 2024
Final Completion	January 25, 2025

Updates since September 2024 Meeting:

HRG completed a project site visit with HAWASA staff and Med-State Paving the week of 10/07 to discuss commencement of work activities and review plans for installation of line stops. As part of this discussion, valving was identified that may allow segments of line along Fifth and Armstrong streets to be isolated, eliminating the need for several line stops. HRG is currently coordinating with Mid-State paving to modify the construction plan based on this meeting.

HRG has prepared a CDBG Monthly Progress Report for the September reporting period for submission to the County.

NEW LAND DEVELOPMENT PROJECTS

Sycamore Ridge – Halifax Township

NO UPDATE. PREVIOUS REPORT: There have not been any recent updates on the Developer's Plans for this Project.

Halifax Commons – Halifax Township

NO UPDATE. PREVIOUS REPORT: HRG conducted fire hydrant testing on April 25, 2024 with the help of Authority staff. This information was provided to the Developer's Engineer for review.

HRG has been providing some additional assistance to the Developer's Engineer on operation of the water system and available pressure and has provided standard construction details for inclusion in their pending plan resubmission.

MISCELLANEOUS SERVICES

HRG has provided services to assist with the Authority's pursuit of funding assistance for the following:

Lead and Copper Service Line Inventory:

1. At the request of the Authority, HRG has been assisting Authority staff in completing the EPA/PA DEP required Lead and Copper Service Line Inventory (Inventory). The Inventory identifies all water service lines within the Authority system and categories them based on material of construction, line size, and age of installation. HRG has prepared the Inventory using GIS data provided by the Authority, customer data provided by Hoover Financial, and various as-built construction drawings. The Inventory will be submitted to PA DEP by the October 16, 2024 deadline.

Potential Grant Funding Opportunities:

1. Dauphin County Local Share Grant Program:
 - a. HRG has provided assistance to the Authority with information to pursue grant funds to fund projects costs for the Fifth and Armstrong Water Main Replacement Project not covered by the CDBG or CFA grants already received by the Authority.
2. CFA ARPA Pandemic Grant:
 - a. HRG was contacted by CFA alerting us that the Authority had funds allocated to the sewer projects being performed but that an application must be submitted to secure those funds. In response to this notice, HRG assisted the Authority in completing and submitting this application request for \$500,000 to be used for the WWTP Upgrade and Sewer Extension Projects.
3. CFA LSA Statewide Grant Program:
 - a. As discussed last month, the CFA LSA-Statewide Program is currently accepting applications for projects. This is the program that provided partial funds towards the construction of the Fifth and Armstrong Water Main Replacement Project. Maximum grant awards through this program are \$1 million, with applications required to be submitted prior to November 30, 2024. HRG has not yet begun preparing an application for funds through this source but would be pleased to assist the Authority in identifying project(s) for consideration.
 - b. Applications are due November 30, 2024
4. Dauphin County Community Block Development Grant (CDBG) Program:
 - a. Historically, the Authority has received support from the CDBG Program to perform improvements within the Borough. A portion of the funds received for the North Fifth Street and Armstrong Street Water Main Replacement Project were provided through a CDBG grant. Although many recent CDBG applications submitted by the Authority have focused on water system improvements, municipalities may apply for a wide range of public improvements projects including stormwater improvements; streets, curbs and sidewalks repair/replacement projects; sewer improvements; parks and playgrounds projects; and street and road improvements.
 - b. Applications are due November 8, 2024

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Halifax Area Water and Sewer Authority
October 15, 2024
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If you have any questions on any of the items contained in our Report or require further information, please do not hesitate to contact me.

Herbert, Rowland & Grubic, Inc.



Justin J. Mendinsky, P.E.
Group Manager | Water & Wastewater

JJM/LJ/rb

Enclosures

c: Derek Grosser – Halifax Area Water & Sewer Authority (HAWASA)
Joseph Kerwin, Esq., Solicitor – Kerwin & Kerwin, LLP
Hoover Financial Services
HRG File