

**MINUTES OF THE BOARD OF DIRECTORS' BOARD MEETING  
RED RIVER GROUNDWATER CONSERVATION DISTRICT**

**Thursday, December 17, 2020**

**IN-PERSON MEETING LOCATION:  
Greater Texoma Utility Authority Board Room  
5100 Airport Drive  
Denison, Texas 75020**

**REMOTE ACCESS ALSO AVAILABLE AT:**  
Join by computer, tablet or smartphone at the following link:  
<https://global.gotomeeting.com/join/363514437>

**or**

Join by phone 872-240-3311 with access code: 363-514-437

Notice is hereby given that, in accordance with Governor Abbott's March 16, 2020, action to temporarily suspend certain provisions of the Texas Open Meetings Act, a quorum of the Board of Directors of the Red River Groundwater Conservation District ("District") will hold public hearings and a Board meeting in-person and via telephone and video conference call beginning at 10:00 a.m. on Thursday, December 17, 2020. Please note for in-person attendance that the Board meeting location can only accommodate a limited number of attendees in order to comply with the Governor's proclamation related to in-person gatherings, and that remote access may be required in the event the capacity limitations are reached. Public comment can be provided whether participating in-person or remotely

Members Present: Chuck Dodd, David Gattis, Mark Gibson, Harold Latham, Mark Newhouse, Billy Stephens and Mark Patterson

Members Absent:

Staff: Drew Satterwhite, Allen Burkes, Paul Sigle, Wayne Parkman, Debi Atkins, Theda Anderson, Nichole Sims and Carolyn Bennett

Visitors: Kristen Fancher, Fancher Legal  
James Beach, WSP  
David Frazier, UTRWD

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**Permit Hearing**

1. Call to Order; establish quorum; declare hearing open to the public; introduction of Board.

Board President Mark Patterson called the hearing to order at 10:03 a.m., established that a quorum was present, and declared the meeting open to the public.

2. Review the Production Permit Applications of:

**Applicant:** Upper Trinity Regional Water District; 900 N. Kealy Street, Lewisville, Texas 75057  
**Location of Well:** 14680 FM 1550, Ladonia, TX 75449; Latitude: 33.480172°N Longitude: 95.905344°W; about 330 feet south of the intersection of Farm Market 1550 and County Road 3610 and 90 feet east of County Road 3610  
**Purpose of Use:** Construction Water for Lake Ralph Hall Project  
**Requested Amount of Use:** 59,700,000 gallons per year  
**Production Capacity of Well:** 350 gallons per minute  
**Aquifer:** Trinity (Paluxy) Aquifer

**Applicant:** Upper Trinity Regional Water District; 900 N. Kealy Street, Lewisville, Texas 75057  
**Location of Well:** County Road 3645, Ladonia, TX 75449; Latitude: 33.441794°N Longitude: 95.906575°W; about 1,600 feet south of the intersection of County Road 3650 and County Road 3645 and 175 feet west of County Road 3645  
**Purpose of Use:** Construction Water for Lake Ralph Hall Project  
**Requested Amount of Use:** 59,700,000 gallons per year  
**Production Capacity of Well:** 350 gallons per minute  
**Aquifer:** Trinity (Paluxy) Aquifer

General Manager Drew Satterwhite reviewed the two production permit applications for Upper Trinity Regional Water District with the Board.

3. Public Comment on the Production Permit Applications (verbal comments limited to three (3) minutes each).

There were no public comments.

4. Consider and act upon the Production Permit Applications, including designation of parties and/or granting or denying the Production Permit Applications in whole or in part, as applicable.

Board Member Mark Newhouse made the motion to approve the two permits for Upper Trinity Regional Water District. Board Member Billy Stephens seconded the motion, and it passed unanimously.

5. Adjourn or continue permit hearing.

President Mark Patterson declared the permit hearing adjourned at 10:16

**Board Meeting**

1. Pledge of Allegiance and Invocation.

Board President Mark Patterson led the group in the Pledge of Allegiance. Board Member Chuck Dodd offered the invocation for the group.

2. Call to order, establish quorum; declare meeting open to the public.

President Mark Patterson called the meeting to order at 10:17, established a quorum was present, and declared the meeting open to the public.

3. Public Comment.

There were no public comments.

4. Consider and act upon approval of Minutes of November 19, 2020, Board Meeting.

Board Member David Gattis made a motion to approve the minutes of the November 16, 2020 meeting. The motion was seconded by Board Member Harold Latham. The motion passed unanimously.

5. Budget and Finance.

- a. Review and approval of monthly invoices.

General Manager Drew Satterwhite reviewed the monthly invoices with the Board. Board Member David Gattis made a motion to approve the monthly invoices. Board Member Mark Newhouse seconded the motion. The motion passed unanimously.

- b. Receive monthly financial information

General Manager Drew Satterwhite reviewed the District's monthly financial information with the Board.

6. Receive Quarterly Report on Management Plan.

General Manager Drew Satterwhite reviewed the Quarterly Report on the Management Plan with the Board.

7. Receive Annual Report on Management Plan.

Groundwater Technical Lead Paul Sigle reviewed the Annual Report on the Management Plan with the Board.

8. Discussion and possible action on the review of Accounts Receivables as it relates to individual accounts owing the District.

General Manager Drew Satterwhite discussed the current accounts with the District that are delinquent, which are currently being shown monthly on the District's balance sheet. It was the consensus of the Board to place an item on the next agenda to discuss delinquent accounts.

9. Consider and act upon Engagement Letter for Audit Services for Fiscal Year Ending December 31, 2020.

General Manager Drew Satterwhite discussed the engagement letter with McClanahan and Holmes for audit services for the fiscal year ending December 31, 2020 with the Board. Motion was made by Board Member Billy Stephens to approve the engagement letter for audit services with McClanahan and Holmes for the District for the fiscal year ending December 31, 2020. Board Member Mark Newhouse seconded the motion. The motion passed unanimously.

10. Consider and act upon purchasing Acoustic Water Level Measuring Device.

General Manager Drew Satterwhite discussed purchasing an acoustic water level measuring device for the District. The District's Management Plan requires measurement of water levels. District staff has experience with this equipment after borrowing one and using it to take water level readings. Staff was impressed with the results of measuring water levels using this device which utilizes an acoustic signal for measuring. Staff recommended purchasing one acoustic water level measuring device with the North Texas GCD and split the cost 50/50. The warranty period for the equipment is for one year after purchase. Cost of the measuring device is \$2,301, which will be split with the North Texas GCD.

Board Member David Gattis made a motion to approve the purchase of an acoustic water level measuring device. Board Member Mark Newhouse seconded the motion. The motion passed unanimously.

11. Discussion and possible action on Buena Vista Turf Grass' Historical Use Permit.

General Manager Drew Satterwhite requested this item be discussed during Executive Session.

12. Update and possible action regarding the process for the development of Desired Future Conditions (DFC).

General Manager Drew Satterwhite stated no changes have occurred since the last meeting.

13. Consider and act upon compliance and enforcement activities for violations of District Rules.

- a. Porter Green

General Manager Drew Satterwhite updated the Board on the issues with Porter Green. Board requested staff reach out to the neighbor who made the original complaint and see if the areas have dried that were of concern. Field staff has confirmed the wells are off and pond appears to have been drained. Staff took pictures that depict that the area is being divided into two ponds and the ponds are being sealed. Owner has been made aware that a permit is required before operating the wells. Staff provided an application for the permit to Porter Green for completion.

14. General Manager's report: The General Manager will update the Board on operational, educational and other activities of the District.

a. Well Registration Summary

General Manager Drew Satterwhite reviewed the well registration summary with the Board.

Pursuant to Texas Open Meetings Act, Chapter 551.071, Government Code, Vernon's Texas Codes, Annotated, the Board convened into Executive Session at 11:02 a.m. for discussion concerning attorney-client matters (§551.071) regarding agenda items 11 and 14.b.

The Board reconvened into Regular Session at 11:56

Board President Mark Patterson stated no action was taken on any items discussed during Executive Session.

11. Discussion and possible action on Buena Vista Turf Grass' Historical Use Permit.

Motion was made by Board Member David Gattis to approve contribution to the amicus brief in an amount not to exceed \$2,000.00. Board Member Mark Newhouse seconded the motion.

Board Member Mark Gibson was not present at this time as he had to excuse himself from the meeting. Motion passed.

14. b. Update on Injection/Disposal Well Monitoring Program

Motion was made by Board Member Mark Newhouse to request radioactive tests by XTO. Board Member David Gattis seconded the motion. Board Member Mark Gibson was not present for the vote as he had to excuse himself from the meeting. Motion passed.

15. Open forum / discussion of new business for future meeting agendas.

The next meeting will be Thursday January 21, 2021.

16. Adjourn.

Board President Mark Patterson declared the meeting adjourned at 11:57 a.m.

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Recording Secretary

  
Secretary-Treasurer