

**TOWN OF PARSONSFIELD
ANNUAL TOWN MEETING MINUTES
September 11 and 12, 2015**

The annual Town Meeting was opened at 2:00pm by the Town Clerk, Mrs. Gloria Hermance.

Article 1: To choose a moderator to preside at said meeting.

Action: Motion was made to accept nominations for the moderator. The only nomination was for David Bower. He was elected and sworn in. The meeting was turned over to Mr. Bower. He opened the polls for Article 2.

Article 2: To elect by secret ballot the following Town officers:

1 Selectman, Assessor, Overseer of the Poor	3 Year Term
1 School Board Director, MSAD 55	3 Year Term
3 Budget Committee Members	3 Year Term
1 Planning Board Member	5 Year Term
1 Planning Board Alternate member	2 Year Term
1 Planning Board Alternate member	3 Year Term
1 Piper Free High School Fund Director	3 Year Term
1 Piper Free High School Secretary and Treasurer	5 Year Term

The Polls were closed at 8pm and all the ballots were counted at that time. The final totals were turned over to the Moderator. The results of the election can be found at the end of these minutes.

Saturday morning, Moderator Bower swore Mr. Norman Blake in as deputy moderator to do the rest of the meeting. Moderator Blake opened the meeting at 9am with the saluting of the flag and a moment of silence in remembrance of Sept 11.

Article 3: To see if the Town will vote to combine its various non-dedicated sources of income into a General Revenue Account from which it will pay its expenses as authorized by this Town Meeting.

Action: Motion made and seconded to combine its various non-dedicated sources of income into a General Revenue Account from which it will pay its expenses as authorized by this Town Meeting. So voted.

Article 4: To see if the Town will vote to authorize the Selectmen to use up to 50% of unappropriated Surplus balance to reduce the 2015 tax commitment.

Action: Motion made and seconded to authorize the Selectmen to use up to 50% of unappropriated Surplus balance to reduce the 2015 tax commitment. So voted.

Article 5: To see if the Town will vote to authorize the Selectmen to borrow from the dedicated Town funds in anticipation of taxes. Said amount not to exceed 75% of the Town funds and be repaid with appropriate interest.

Action: Motion made and seconded to authorize the Selectmen to borrow from the dedicated Town funds in anticipation of taxes. Said amount not to exceed 75% of the Town funds and be repaid with appropriate interest. So voted.

Article 6: To see if the Town will vote to authorize the municipal officers to spend an amount not to exceed 3/12 of the budgeted amount of the 2015 annual budget during the period from July 1, 2016 to Annual Town Meeting 2016.

Action: Motion made and seconded to authorize the municipal officers to spend an amount not to exceed 3/12 of the budgeted amount of the 2015 annual budget during the period from July 1, 2016 to Annual Town Meeting 2016. So voted.

Article 7: To see if the Town will vote to authorize the Selectmen to close all unexpended appropriations and overdrafts into the unappropriated Surplus account.

Action: Motion made and seconded to authorize the Selectmen to close all unexpended appropriations and overdrafts into the unappropriated Surplus account. So voted.

Article 8: To see if the Town will vote to expend the following dedicated funds in accordance with State and Federal law:

- Plumbing and Building Permit Fees
- Animal Control Monies
- LRAP-Local Roads Assistance Program (previously URIP)
- FEMA Grant Monies
- MEMA Reimbursements

Action: Motion made and seconded to expend the following dedicated funds in accordance with State and Federal law: Plumbing and Building Permit Fees, Animal Control Monies, LRAP-Local Roads Assistance Program (previously URIP), FEMA Grant Monies, MEMA Reimbursements. So voted.

Article 9: To see if the Town will vote to combine the Town Clerk/Treasurer, Tax Collector and Registrar of Voters positions into one elected position to start with the 2016 annual Town Meeting.

Action: Motion made and seconded to combine the Town Clerk/Treasurer, Tax Collector and Registrar of Voters positions into one elected position to start with the 2016 annual Town Meeting. It was stated that if the positions stayed as is more time would be needed if more than one person should get elected. After a discussion on why and why not to join the positions the vote was taken. So voted.

Article 10: To see if the Town will vote to raise and appropriate the following amounts for compensation for the Town officers and/or employees for the ensuing year:

(Account 5103)

Selectmen, Assessors, Overseers of the Poor	\$ 24,000.00
Town Clerk/Treasurer	\$ 12,500.00
Tax Collector	\$ 21,000.00
Deputy Town Clerk/Treasurer/Tax Collector	\$ 24,090.00
Registrar of Voters/Deputy Registrar of Voters	\$ 700.00
Selectmen's Assistant & Bookkeeper (4 ½ days per week)	<u>\$ 27,070.00</u>
Total	\$109,360.00

Action: Motion made and seconded to raise and appropriate the following amounts for compensation for the Town officers and/or employees for the ensuing year:

(Account 5103)

Selectmen, Assessors, Overseers of the Poor	\$ 24,000.00
Town Clerk/Treasurer	\$ 12,500.00
Tax Collector	\$ 21,000.00
Deputy Town Clerk/Treasurer/Tax Collector	\$ 24,090.00
Registrar of Voters/Deputy Registrar of Voters	\$ 700.00
Selectmen's Assistant & Bookkeeper (4 ½ days per wk)	<u>\$ 27,070.00</u>
Total	\$109,360.00

So voted.

Article 11: To see if the Town will vote to raise and appropriate the sum of \$4,000.00 for the Parsonsfield Planning Board members' and assistant's compensation for the ensuing year. The Planning Board members to receive \$15.00 per meeting attended and the Planning Board Administrative Assistant to receive up to \$15.00 per hour. (Acct. 5103)

Action: Motion made and seconded to raise and appropriate the sum of \$4,000.00 for the Parsonsfield Planning Board members' and assistant's compensation for the ensuing year. The Planning Board members to receive \$15.00 per meeting attended and the Planning Board Administrative Assistant to receive up to \$15.00 per hour. (Acct. 5103) So voted.

Article 12:

To see if the Town will vote to raise and appropriate the sum of \$1,450.00 for the Parsonsfield Zoning Board of Appeals members' and clerk's compensation for the ensuing year. The Appeals Board members are to receive \$15.00 per meeting attended, and a hired clerk for the Appeals Board up to the rate of \$15.00 per hour. (Acct. 5103)

Action: Motion made and seconded to raise and appropriate the sum of \$1,450.00 for the Parsonsfield Zoning Board of Appeals members' and clerk's compensation for the ensuing year. The Appeals Board members are to receive \$15.00 per meeting attended, and a hired clerk for the Appeals Board up to the rate of \$15.00 per hour. (Acct. 5103) So voted.

Article 13: To see if the Town will vote to raise and appropriate the following sums for the compensation of the following Town employees, said employees to be paid up to the following amounts in each department: (Acct 5103)

Health Officer, yearly stipend	\$ 250.00
EMA Officer, yearly stipend	\$1,000.00
E911 Administrator, yearly stipend	\$ 700.00
Animal Control Officer, \$12.00 per hour as needed	<u>\$1,500.00</u>
Total	\$3,450.00

Action: Motion made and seconded to raise and appropriate the following sums for the compensation of the following Town employees, said employees to be paid up to the following amounts in each department: (Acct 5103)

Health Officer, yearly stipend	\$ 250.00
EMA Officer, yearly stipend	\$1,000.00
E911 Administrator, yearly stipend	\$ 700.00
Animal Control Officer, \$12.00 per hour as needed	<u>\$1,500.00</u>
	\$3,450.00

So voted.

Article 14: To see if the Town will vote to raise and appropriate the sum of \$2,500.00 stipend plus 75% of Plumbing Permit Fees and all other CEO fees for compensation of the Code Enforcement Officer. (Acct. 5103)

Action: Motion made and seconded to raise and appropriate the sum of \$2,500.00 stipend plus 75% of Plumbing Permit Fees and all other CEO fees for compensation of the Code Enforcement Officer. (Acct. 5103) So voted.

Article 15: To see if the Town will vote to raise and appropriate the sum of \$8,750.00 for Election Supervisors and Moderators, Election Workers, Building and Grounds Maintenance Workers, and other part time help per the following schedule: (Acct 5103)

Election Supervisors and Moderators	\$ 1,750.00
Election Workers up to \$10.00 per hour	\$ 4,000.00
Building & Custodial, and part time help up to \$12.00 per hour	<u>\$ 3,000.00</u>
Total	\$ 8,750.00

Action: Motion made and seconded to raise and appropriate the sum of \$8,750.00 for Election Supervisors and Moderators, Election Workers, Building and Grounds Maintenance Workers, and other part time help per the following schedule: (Acct 5103)

Election Supervisors and Moderators	\$ 1,750.00
Election Workers up to \$10.00 per hour	\$ 4,000.00
Building & Custodial, and part time help up to \$12.00 per hour	<u>\$ 3,000.00</u>
	\$ 8,750.00

So voted.

Article 16: To see if the Town will vote to raise and appropriate the following sums to cover General Governmental Expenses:

Acct. No.	Title	Amount
5101	Surety Bonds	\$ 762.00
5104	Professional Services	\$ 10,000.00
5106	Payroll Taxes	\$ 12,000.00
5107	Unemployment Compensation	\$ 5,000.00
5108	Medical and Dental Insurance	\$ 37,500.00
5109	Mileage	\$ 1,000.00
5110	Administrative Expenses	\$ 20,000.00
5111	Tax Acquired Property Expenses	\$ 5,000.00
5112	Unanticipated Expenses	\$ 5,000.00
5113	Computer Expenses	\$ 9,000.00
5120	Utilities – Town Buildings	\$ 22,000.00
5123	Municipal Buildings – General Maintenance	\$ 15,000.00
5150	Planning Board Expenses	\$ 2,050.00
5151	Appeals Board Expenses	\$ 1,000.00
5152	Southern Maine Regional Planning Commission Dues	\$ 571.00
5153	Twelve Town Group	\$ 300.00
5157	Saco River Corridor Commission	<u>\$ 300.00</u>
	Total General Governmental Expenses	\$146,483.00

Action: Motion made and seconded to raise and appropriate the following sums to cover General Governmental Expenses:

Acct. No.	Title	Amount
5101	Surety Bonds	\$ 762.00
5104	Professional Services	\$ 10,000.00
5106	Payroll Taxes	\$ 12,000.00
5107	Unemployment Compensation	\$ 5,000.00
5108	Medical and Dental Insurance	\$ 37,500.00
5109	Mileage	\$ 1,000.00
5110	Administrative Expenses	\$ 20,000.00
5111	Tax Acquired Property Expenses	\$ 5,000.00
5112	Unanticipated Expenses	\$ 5,000.00
5113	Computer Expenses	\$ 9,000.00
5120	Utilities – Town Buildings	\$ 22,000.00
5123	Municipal Buildings – General Maintenance	\$ 15,000.00
5150	Planning Board Expenses	\$ 2,050.00
5151	Appeals Board Expenses	\$ 1,000.00
5152	Southern Maine Regional Planning Commission Dues	\$ 571.00
5153	Twelve Town Group	\$ 300.00
5157	Saco River Corridor Commission	<u>\$ 300.00</u>
Total General Governmental Expenses		\$146,483.00

So voted.

Article 17: To see if the Town will vote to raise and appropriate the following sums to cover Protection Expenses:

Acct. No.	Title	Amount
5201	Worker's Compensation	\$ 6,000.00
5203	Insurances	\$ 20,000.00
5204	Kezar Falls Fire Department Expenses	\$ 45,375.00
5205	Fire Department Contracts	\$ 5,000.00
5207	Dispatch Fees	\$ 8,636.00
5209	Fire Truck Reserve	\$ 10,000.00
5210	Sacopee Rescue Expenses	\$ 17,000.00
5214	Street Lights	\$ 11,500.00
5215	Fire Hydrants	\$ 53,000.00
5220	Emergency Management Expenses	\$ 350.00
5230	Animal Control Expenses	\$ 2,000.00
5231	Harvest Hills Animal Shelter, Inc	<u>\$ 1,898.00</u>
Total Protection Expenses		<u>\$180,759.00</u>

Action: Motion made and seconded to raise and appropriate the following sums to cover Protection Expenses:

Acct. No.	Title	Amount
5201	Worker's Compensation	\$ 6,000.00
5203	Insurances	\$ 20,000.00
5204	Kezar Falls Fire Department Expenses	\$ 45,375.00
5205	Fire Department Contracts	\$ 5,000.00
5207	Dispatch Fees	\$ 8,636.00
5209	Fire Truck Reserve	\$ 10,000.00
5210	Sacopee Rescue Expenses	\$ 17,000.00
5214	Street Lights	\$ 11,500.00
5215	Fire Hydrants	\$ 53,000.00
5220	Emergency Management Expenses	\$ 350.00
5230	Animal Control Expenses	\$ 2,000.00
5231	Harvest Hills Animal Shelter, Inc	<u>\$ 1,898.00</u>
Total Protection Expenses		<u>\$180,759.00</u>

So voted.

Article 18: To see if the Town will vote to raise and appropriate \$5,000.00 to be placed in the Sacopee Rescue Capital Reserve Fund. (Acct 5211)

Action: Motion made and seconded to raise and appropriate \$5,000.00 to be placed in the Sacopee Rescue Capital Reserve Fund. (Acct 5211) So voted.

Article 19: To see if the Town will vote to raise and appropriate the sum of \$12,000.00 for professional valuation of real estate changes and maintenance of property records for the Town for tax assessment purposes (Acct. 5162)

Action: Motion made and seconded to raise and appropriate the sum of \$12,000.00 for professional valuation of real estate changes and maintenance of property records for the Town for tax assessment purposes (Acct. 5162) So voted.

Article 20: To see if the Town will vote to raise and appropriate the following sums to cover Health and Sanitation Expenses:

Acct. No.	Title	Amount
5301	Solid Waste Tipping Fees	\$ 65,000.00
5302	Solid Waste Cartage	\$ 80,000.00
5306	Recycling Expenses	\$ 1,000.00
5311	Water Quality Tests	\$ 200.00
5314	Sewerage Treatment Plant Reserve	\$ 1,000.00
Total Health and Sanitation Expenses		\$147,200.00

Action: Motion made and seconded to raise and appropriate the following sums to cover Health and Sanitation Expenses:

Acct. No.	Title	Amount
5301	Solid Waste Tipping Fees	\$ 65,000.00
5302	Solid Waste Cartage	\$ 80,000.00
5306	Recycling Expenses	\$ 1,000.00
5311	Water Quality Tests	\$ 200.00
5314	Sewerage Treatment Plant Reserve	\$ 1,000.00
Total Health and Sanitation Expenses		\$147,200.00

So voted.

Article 21: To see if the Town will vote to authorize the Selectmen on behalf of the Town to enter into a three (3) year contract, through the bid process, for the collecting and hauling of solid waste and recyclable materials (Current contract expires 7/15/2016).

Action: Motion made and seconded to authorize the Selectmen on behalf of the Town to enter into a three (3) year contract, through the bid process, for the collecting and hauling of solid waste and recyclable materials (Current contract expires 7/15/2016). So voted.

Article 22: To see if the Town will vote raise and appropriate the following sums to cover Winter Road Maintenance and Sand and Salt Expenses:

Acct. No.	Title	Amount
5401	Winter Road Maintenance Contracts	\$ 254,473.19
5402	Sand and Salt (Purchase, preparation, rents)	\$ 100,000.00
Total Winter Road Maint. and Sand & Salt Expenses		\$ 354,473.19

Action: Motion made and seconded to raise and appropriate the following sums to cover Winter Road Maintenance and Sand and Salt Expenses:

Acct. No.	Title	Amount
5401	Winter Road Maintenance Contracts	\$ 254,473.19
5402	Sand and Salt (Purchase, preparation, rents)	\$ 100,000.00
Total Winter Road Maint. and Sand & Salt Expenses		\$ 354,473.19

So voted.

Article 23: To see if the Town will vote to authorize the Selectmen on behalf of the Town to enter into three (3) year contracts with two year extension clauses, through the bid process, for plowing, sanding, and salting roads for each three sections of Town starting the fiscal year July 2016.

Action: Motion made and seconded to authorize the Selectmen on behalf of the Town to enter into three (3) year contracts with two year extension clauses, through the bid process, for plowing, sanding, and salting roads for each three sections of Town starting the fiscal year July 2016. So voted.

Article 24: To see if the Town will vote to raise and appropriate the following amounts to cover Highway and Bridge Expenses per the following:

Acct. No.	Title	Amount
5403	General Maintenance FY 2015-2016	\$ 202,250.00
5404	Paving and Sealing FY 2015-2016	\$ 166,406.00
Total Road Maintenance Expenses		\$ 368,656.00

Action: Motion made and seconded to raise and appropriate the following amounts to cover Highway and Bridge Expenses per the following:

Acct. No.	Title	Amount
5403	General Maintenance FY 2015-2016	\$ 202,250.00
5404	Paving and Sealing FY 2015-2016	\$ 166,406.00
	Total Road Maintenance Expenses	\$ 368,656.00

So voted.

Article 25: To see if the Town will vote to raise and appropriate \$50,000.00 to be placed into a Kezar Mountain Road Bridge Capital Repair Reserve Fund:

Acct. No.	Title	Amount
5416-New	Kezar Mountain Road Bridge Capital Repair	\$ 50,000.00

Action: Motion made and seconded to raise and appropriate \$50,000.00 to be placed into a Kezar Mountain Road Bridge Capital Repair Reserve Fund:

Acct. No.	Title	Amount
5416-New	Kezar Mountain Road Bridge Capital Repair	\$ 50,000.00

The Selectmen said that an estimate from an engineer was about \$117,000.00 to do this bridge. The Road Commissioner said he thought it could be done for between \$70,000.00 and \$80,000.00. The plan is that the road be plowed in from both ends and is open for emergency vehicles. It was explained to raise the \$50,000.00 this year and get a better estimate on the amount to do the job after Town Meeting next year. The vote was taken and it was Yes--18 and No--13. Article passed as written.

Article 26: To see if the Town will vote to authorize the Selectmen to appropriate up to \$82,076.00 for maintenance of roads from current fiscal year LRAP (a State funded road maintenance program).

Acct. No.	Title	Amount
5404	Paving and Sealing of Town Roads FY2014-2015	\$ 17,076.00
5415	Designated Road Maint. and Repair	\$ 65,000.00
	Total LRAP	\$ 82,076.00

Action: Motion made and seconded to to authorize the Selectmen to appropriate up to \$82,076.00 for maintenance of roads from current fiscal year LRAP (a State funded road maintenance program).

Acct. No.	Title	Amount
5404	Paving and Sealing of Town Roads FY2014-2015	\$ 17,076.00
5415	Designated Road Maint. and Repair	\$ 65,000.00
	Total LRAP	\$ 82,076.00

So voted.

Article 27: To see if the Town will vote to raise and appropriate the sum of \$5,000.00 to be placed in a Sidewalk Reserve Fund. (Acct. 5414)

Action: Motion made and seconded to raise and appropriate the sum of \$5,000.00 to be placed in a Sidewalk Reserve Fund. (Acct. 5414) So voted.

Article 28: To see if the Town will vote to raise and appropriate the sum of \$7,000.00 plus any state or individual reimbursements to cover the General Assistance Program (Acct. 5501)

Action: Motion made and seconded to to raise and appropriate the sum of \$7,000.00 plus any state or individual reimbursements to cover the General Assistance Program (Acct. 5501) So voted.

Article 29: To see if the Town will vote to raise and appropriate the following sums to cover Cultural and Recreation Expenses:

Acct. No.	Title	Amount
5602	Kezar Falls Public Library	\$ 5,500.00
5605	Sacopee Valley Recreation Council Expenses	\$ 3,500.00
5610	Parsonsfield/Porter Historical Society	\$ 500.00
	Total	\$ 9,500.00

Action: Motion made and seconded to raise and appropriate the following sums to cover Cultural and Recreation Expenses:

Acct. No.	Title	Amount
5602	Kezar Falls Public Library	\$ 5,500.00
5605	Sacopee Valley Recreation Council Expenses	\$ 3,500.00
5610	Parsonsfield/Porter Historical Society	\$ 500.00
	Total	\$ 9,500.00

So voted.

Article 30: To see if the Town will vote to raise and appropriate the following sums to cover Social Service Expenses:

Acct. No.	Title	Amount
5702	York County Community Action	\$ 1,250.00
5703	Visiting Nurses Association	\$ 1,500.00
5704	Southern Maine Agency on Aging	\$ 2,500.00
5713	Caring Unlimited	\$ 569.00
5609	Red Cross	\$ 750.00
5708-new	The Life Flight Foundation	\$ 100.00
	Total	\$ 6,669.00

Action: Motion made and seconded to raise and appropriate the following sums to cover Social Service Expenses:

Acct. No.	Title	Amount
5702	York County Community Action	\$ 1,250.00
5703	Visiting Nurses Association	\$ 1,500.00
5704	Southern Maine Agency on Aging	\$ 2,500.00
5713	Caring Unlimited	\$ 569.00
5609	Red Cross	\$ 750.00
5708-new	The Life Flight Foundation	\$ 100.00
	Total	\$ 6,669.00

So voted.

Article 31: To see if the Town will vote to raise and appropriate the following sums to cover Miscellaneous Expenses:

Acct. No.	Title	Amount
5901	Mowing & Care of Veteran's Graves	\$ 4,000.00
5902	West Day Post of the American Legion	\$ 400.00
5903	Gravestone Repair/Cemetery Repairs	\$ 1,000.00
	Total	\$ 5,400.00

Action: Motion made and seconded to raise and appropriate the following sums to cover Miscellaneous Expenses:

Acct. No.	Title	Amount
5901	Mowing & Care of Veteran's Graves	\$ 4,000.00
5902	West Day Post of the American Legion	\$ 400.00
5903	Gravestone Repair/Cemetery Repairs	\$ 1,000.00
	Total	\$ 5,400.00

So voted.

Article 32: To see if the Town will vote to raise and appropriate the sum of \$2,200.00 for the Town's share of funding the Courtesy Boat Inspection Station at the Long Pond Boat Ramp. (Acct. 5217)

Action: Motion made and seconded to raise and appropriate the sum of \$2,200.00 for the Town's share of funding the Courtesy Boat Inspection Station at the Long Pond Boat Ramp. (Acct. 5217) So voted.

Article 33: To see if the Town will vote to appropriate the refunded fees from Snowmobile Registrations to be split equally between the Sacopee Valley Snowdrifters, Inc. Snowmobile Club and the Route 11 Streakers Snowmobile Club, said sum to be the amount refunded by the State for the prior fiscal year (\$470.02). The money is to be used for purposes such as trail maintenance and construction or purchase of equipment and materials for the maintenance and construction of trails which are to be open to the public, free of charge, during the winter season. (Acct 5606)

Action: Motion made and seconded to appropriate the refunded fees from Snowmobile Registrations to be split equally between the Sacopee Valley Snowdrifters, Inc. Snowmobile Club and the Route 11 Streakers Snowmobile Club, said sum to be the amount refunded by the State for the prior fiscal year (\$470.02). The money is to be used for purposes such as trail maintenance and construction or purchase of equipment and

materials for the maintenance and construction of trails which are to be open to the public, free of charge, during the winter season. (Acct 5606) So voted.

Article 34: To see if the town will vote to appropriate any franchise fees received in the prior fiscal year from Time Warner Cable, Inc. to be given to TV-2 for the purchase and maintenance of equipment and for operating costs (\$2,776.41). (Acct 5607)

Action: Motion made and seconded to appropriate any franchise fees received in the prior fiscal year from Time Warner Cable, Inc. to be given to TV-2 for the purchase and maintenance of equipment and for operating costs (\$2,776.41). (Acct 5607). An amendment to the article was made to read “to require the Selectmen to call a special hearing with the cable provider contractor before a contract is signed.” Amendment carried. The article was voted on with the amendment and it carried.

Article 35: To see if the Town will vote to authorize the Selectmen, on behalf of the Town, to enter into a mutual aid agreement with the Town of Newfield’s fire department, the Town of Limerick’s fire department, and the Town of Effingham’s fire department for fire protection for the ensuing year. (Acct 5205)

Action: Motion made and seconded to authorize the Selectmen, on behalf of the Town, to enter into a mutual aid agreement with the Town of Newfield’s fire department, the Town of Limerick’s fire department, and the Town of Effingham’s fire department for fire protection for the ensuing year. (Acct 5205) So voted.

Article 36: To see if the Town will vote to raise and appropriate \$ 5,000.00 to be placed in the Municipal Building Capital Repair Fund. (Acct. 5155)

Action: Motion made and seconded to raise and appropriate \$ 5,000.00 to be placed in the Municipal Building Capital Repair Fund. (Acct. 5155) So voted.

Article 37: To see if the Town will appropriate up to \$20,000.00 from the Municipal Buildings Capital Repair Account plus any applicable insurance settlements, for major repairs and capital expenditures for Town owned facilities. (Acct. 5156)

Action: Motion made and seconded to appropriate up to \$20,000.00 from the Municipal Buildings Capital Repair Account plus any applicable insurance settlements, for major repairs and capital expenditures for Town owned facilities. (Acct. 5156) So voted.

Article 38: To see if the Town will vote raise and appropriate the following amounts for studies, redevelopment costs, repairs, and improvements at the Town owned property known as the Robinson Mill:

Acct. No.	Title	Amount
5104	Professional Services	\$10,000.00
5111	Tax Acquired Property Expenses	\$20,000.00
5313	Mill septic system design, permitting and construction	<u>\$30,000.00</u>
		\$60,000.00

Action: Motion made and seconded to raise and appropriate the following amounts for studies, redevelopment costs, repairs, and improvements at the Town owned property known as the Robinson Mill:

Acct. No.	Title	Amount
5104	Professional Services	\$10,000.00
5111	Tax Acquired Property Expenses	\$20,000.00
5313	Mill septic system design, permitting & construction	<u>\$30,000.00</u>
		\$60,000.00

It was explained that the Acct 5104 would be used to work with companies and see if they are willing to bring businesses into the Mill. One Selectmen has visited a company in Connecticut that uses hydroponic. A company like this would not need much for a septic system. Acct 5111 would be used to secure the Mill Buildings as needed. Acct 5313 would be used to see just what can be done in getting a septic system for the mill location. Some of the comments on this article were that it might be in the best interest of the town to have the mill torn down. It was also stated that the building was a big part of the history of the town and that it should be restored if at all possible. The vote on this article was Yes- 18 and No – 15. The article carried as written.

Article 39: To see if the Town will vote to appropriate \$20,000.00 from the Bartlett Doe Fund (credited to the Relief Account by vote of the Town on March 9, 1953) for the support of the common schools and said sum to be applied as partial payment of the school assessment for the ensuing year (Acct. 5801)

Action: Motion made and seconded to appropriate \$20,000.00 from the Bartlett Doe Fund (credited to the Relief Account by vote of the Town on March 9, 1953) for the support of the common schools and said sum to be applied as partial payment of the school assessment for the ensuing year (Acct. 5801) So voted.

Article 40: To see if the Town will vote to authorize the Selectmen, on behalf of the Town, to accept or to refuse donations and bequests that may be offered to the Town and if accepted to spend the same in accordance with the wishes of the donor. Such expenditures shall be in addition to any other amounts raised or appropriated elsewhere for a similar purpose.

Action: Motion made and seconded to authorize the Selectmen, on behalf of the Town, to accept or to refuse donations and bequests that may be offered to the Town and if accepted to spend the same in accordance with the wishes of the donor. Such expenditures shall be in addition to any other amounts raised or appropriated elsewhere for a similar purpose. So voted.

Article 41: To see if the Town will vote to establish 60 days after commitment as the date when the 2015 real estate and personal property taxes will be due and payable, and to establish a rate of 7.00% interest to be charged on all unpaid taxes as of that date. (The maximum allowable rate set by the State is 7.00% per annum.)

Action: Motion made and seconded to establish 60 days after commitment as the date when the 2015 real estate and personal property taxes will be due and payable, and to establish a rate of 7.00% interest to be charged on all unpaid taxes as of that date. (The maximum allowable rate set by the State is 7.00% per annum.) So voted.

Article 42: To see if the Town will vote to establish a rate of 2% discount to be allowed on all real estate and personal property taxes paid in full within 30 days of commitment.

Action: Motion made and seconded to establish a rate of 2% discount to be allowed on all real estate and personal property taxes paid in full within 30 days of commitment. So voted.

Article 43: To see if the Town will vote to use the Tax Lien Mortgage method for the collection of unpaid taxes after the expiration of eight months from the commitment date, and to establish 7.00% as the rate of interest to be charged on all liens until paid in full. (The maximum allowable rate set by the State is 7.00% per annum.)

Action: Motion made and seconded to use the Tax Lien Mortgage method for the collection of unpaid taxes after the expiration of eight months from the commitment date, and to establish 7.00% as the rate of interest to be charged on all liens until paid in full. (The maximum allowable rate set by the State is 7.00% per annum.) So voted.

Article 44: To see if the Town will vote to authorize the tax collector to accept prepayment of taxes, the amount collected not to exceed the previous year's taxes. Interest on any prepayment will be zero percent.

Action: Motion made and seconded to authorize the tax collector to accept prepayment of taxes, the amount collected not to exceed the previous year's taxes. Interest on any prepayment will be zero percent. So Voted.

Article 45: To see if the Town will vote to establish 7.00% as the rate of interest it will pay on taxes that have been overpaid in excess of the full amount assessed in accordance with MRSA Title 36 Section 506-A.

Action: Motion made and seconded to establish 7.00% as the rate of interest it will pay on taxes that have been overpaid in excess of the full amount assessed in accordance with MRSA Title 36 Section 506-A. So voted.

Article 46: To see if the Town will vote to authorize the Selectmen to use monies from the Overlay Account for real estate and personal property tax discounts and tax abatements including any interest accrued thereon.

Action: Motion made and seconded to authorize the Selectmen to use monies from the Overlay Account for real estate and personal property tax discounts and tax abatements including any interest accrued thereon. So voted.

Article 47: To see if the Town will vote to raise \$52,960.08 and transfer \$25,000 from the Contract Deputy Reserve Account (Acct 5219) for a total of \$77, 960.08 (Acct. 5218) to be appropriated in order to contract for a full time (40 hr/wk) York County Deputy Sheriff for Parsonsfield.

Action: Motion made and seconded to raise \$52,960.08 and transfer \$25,000.00 from the Contract Deputy Reserve Account (Acct 5219) for a total of \$77,960.08 (Acct 5218) to be appropriated in order to contract a full time (40 hr/wk) York County Sheriff for Parsonsfield. So voted.

Article 48: To see if the Town will vote by Secret Ballot to exceed, if necessary, the 2015 Municipal Property Tax Levy per MRS Title 30-A to the extent required. (An affirmative vote will allow this municipality to surpass the 2015 limit but requires that the 2015 limit will be used as the base for next year's limit calculation).

Action: Motion made and seconded to vote by Secret Ballot to exceed, if necessary, the 2015 Municipal Property Tax Levy per MRS Title 30-A to the extent required. (An affirmative vote will allow this municipality to surpass the 2015 limit but requires that the 2015 limit will be used as the base for next year's limit calculation). An explanation was given to exactly what this is. It was stated that if the budget carries as written that the Town will not surpass the limit. It was voted by secret ballot with the outcome being Yes: 6 and No: 2. So voted.

Article 49: Shall the Land Use and Development Ordinance of the Town of Parsonsfield be changed to allow the creation of rear lots as follows?

Under ARTICLE 1, SECTION 6 - NON CONFORMANCE, Before E: Exceptions for Utilities

E. Creating Rear Lots

Rear lots without the required road frontage may be created if they meet the following requirements:

- Must meet lot size and dimension requirements (see Article II, Section 5), except road frontage
- Must have an access at least 50' wide as part of the property, or a deeded right of way at least 50' wide from a state, town or private road. If deeded right of way, the deed must state that the rear lot owner has the right to construct an access way at least to the standards the town requires.
- Access road quality – If serving up to two outbuildings or a single residence with up to two outbuildings, the access road must meet the construction requirements for a driveway (Article II, Section 6, S 2, pg 39). If serving a business or more than one residence, the access road must meet the construction requirements of road construction (see Article II, Section 6, N, pg 27). More than one residence or two outbuildings would require a Site Plan Review. The access road must be maintained year round once any buildings are constructed on the parcel.
- Any business use of a new rear lot, other than a home business, requires a site plan review.
- A turn around for emergency vehicles must be available. Either a cul-de-sac, constructed to subdivision standards (Property line setback: same as building setback; outer edge of pavement: 50 feet; inner edge of pavement: 30 feet.) or an area to back into that is least 25' along the road by 50' deep and perpendicular to the road on flat ground, maintained year-round once any buildings are constructed, must be available within 75' of all residences or out buildings.
- Setbacks from all boundaries must meet the rear setback requirement for a lot in the same zone (ie – any buildings on a rear lot in the rural residential zone must be 50' from all boundaries, the rear setback requirement).
- The use of the access road to access multiple lots, whether developed or not, will require a Site Plan Review.

F. Exceptions for Utilities (was E:)

Action: Motion made and seconded to accept the change to the Land Use and Development Ordinance of the Town of Parsonsfield to allow the creation of rear lots as follows?

Under ARTICLE 1, SECTION 6 - NON CONFORMANCE, Before E: Exceptions for Utilities

E. Creating Rear Lots

Rear lots without the required road frontage may be created if they meet the following requirements:

- Must meet lot size and dimension requirements (see Article II, Section 5), except road frontage
- Must have an access at least 50' wide as part of the property, or a deeded right of way at least 50' wide from a state, town or private road. If deeded right of way, the deed must state that the rear lot owner has the right to construct an access way at least to the standards the town requires.
- Access road quality – If serving up to two outbuildings or a single residence with up to two outbuildings, the access road must meet the construction requirements for a driveway (Article II, Section 6, S 2, pg 39). If serving a business or more than one residence, the access road must meet the construction requirements of road construction (see Article II, Section 6, N, pg 27). More than one residence or two outbuildings would require a Site Plan Review. The access road must be maintained year round once any buildings are constructed on the parcel.
- Any business use of a new rear lot, other than a home business, requires a site plan review.
- A turn around for emergency vehicles must be available. Either a cul-de-sac, constructed to subdivision standards (Property line setback: same as building setback; outer edge of pavement: 50 feet; inner edge of pavement: 30 feet.) or an area to back into that is least 25' along the road by 50' deep and perpendicular to the road on flat ground, maintained year-round once any buildings are constructed, must be available within 75' of all residences or out buildings.
- Setbacks from all boundaries must meet the rear setback requirement for a lot in the same zone (ie – any buildings on a rear lot in the rural residential zone must be 50' from all boundaries, the rear setback requirement).
- The use of the access road to access multiple lots, whether developed or not, will require a Site Plan Review.

F. Exceptions for Utilities (was E:)

So voted.

Article 50: Shall the Land Use and Development Ordinance of the Town of Parsonsfield be changed to allow the phone, mail and electronic ordering of items in a home occupation as follows?

Under Article II, Section 9, C. Home Occupations, 5.

Existing:

5. The sale of products (not wholly crafted, assembled, or substantially altered on the premises) may be permitted by the Planning Board. Also, the sale of products ordered by telephone, mail or electronically as well as items that are accessory and incidental to service provided on the premises may be allowed by the Planning Board.

Proposed:

5. The sale of products not wholly crafted, assembled, or substantially altered on the premises may be permitted by the Planning Board.

Action: Motion made and seconded to accept the change to allow the phone, mail and electronic ordering of items in a home occupation as follows?

Under Article II, Section 9, C. Home Occupations, 5.

Existing:

5. The sale of products (not wholly crafted, assembled, or substantially altered on the premises) may be permitted by the Planning Board. Also, the sale of products ordered by telephone, mail or electronically as well as items that are accessory and incidental to service provided on the premises may be allowed by the Planning Board.

Proposed:

5. The sale of products not wholly crafted, assembled, or substantially altered on the premises may be permitted by the Planning Board.

So voted.

Meeting was adjourned at 11:52am

Respectfully submitted

**Gloria J Hermance
Town Clerk**

