

Registration/Payment Information

Each student is responsible for all fees that will need to be paid throughout the season.

1. This will include a \$25.00 registration fee due at the time all students register for classes, all monthly fees, costume deposits, and costume balances.
2. All payments must be paid within **the first two weeks of each month**; a \$25 late fee will be added after this point.
3. If the payment is not received before classes begin on the 2nd week of the following month, your student will no longer be allowed to participate in classes until the fees are paid in full. This will also include the \$25.00 late fee.
 - a. This will be strongly enforced.
4. Full tuition is charged monthly regardless of shortened months, Holidays, vacations or inclement weather. You are paying for choreography and instruction, and all of this has been accounted for in your class payments.
5. Payments can be made with Cash, Check or Venmo. Credit Card, PayPal and Cash App are also available for a \$2.00 service fee.

Class Information/Expectations

1. Students will be required and **MUST** have appropriate shoes for EVERY class they take. This includes black Tap shoes., black Hip Hop shoes, pink Ballet slippers and tan split sole shoes for Jazz, Lyrical, and Production.
2. Exercise clothes or dance attire is required. **NO JEANS ALLOWED FOR ANY CLASS.** It is very important to wear proper clothing, so you are not restricted in your stretching and dance routines.
3. Students who miss class continuously will be responsible for any material that is missed. We will always review the steps, but extra practice is expected. **ALL REHEARSALS ARE REQUIRED!** This will include Opening/Finale practices as well as Dress Rehearsals. Missing these important practices affects everyone, not just the student that is absent.
4. It is encouraged that parents stay to watch their students' lessons, however all children that are not dancing will need to be in a seat at all times. This is not only a safety issue, but it is also very distracting to have too much commotion.
5. All students should use the restroom **BEFORE** class begins.
6. Absolutely no food or drink other than water/Gatorade will be allowed in the studio area. Food can be eaten in between classes in the kitchen area upstairs only.
7. If your student misses a class due to illness or other obligations, the entire month's tuition will still be due as your student will still be learning any missed material. If classes are cancelled due to weather, a full month's tuition will still be due.
8. **ALL PAYMENTS** must be paid before both the Christmas and June shows. Unpaid fees will result in not being allowed to perform.
9. **RESPECT IS EXPECTED.** This is towards the teachers as well as other students. Only Kindness is tolerated.

10. Students will be expected to clean up after themselves before they leave the studio. This includes shoes, water bottles, or garbage in the studio area, kitchen or bathroom.
11. SMILE AND HAVE FUN!

Communication

1. We primarily communicate through text message and email.
2. It is required to have both a cell phone and email address on file.
 - a. If this is not possible, plan as necessary to continue to receive communications.
3. We also post updates to our Facebook page so feel free to subscribe to receive notifications.
 - a. Be mindful, not all communication is posted online.
4. If you need to contact me directly, you can reach Bridget at 419-367-9848.

Photo Release

I grant the Toledo Workshop of Dance or it's representatives the right to photograph my dancer. I authorize the Toledo Workshop of Dance to use an use/publish said photographs and may do so lawfully.

Liability