



To: All Councillors  
Press  
Notice Board (members of the public are welcome to attend)

Lisa Staggs – CLERK. ....

Dear Councillor,  
You are hereby summoned by the Chairman to attend a meeting of:

## MIRFIELD TOWN COUNCIL

To be held on: Tuesday 8<sup>th</sup> September 2020  
To be held at: \*Remotely - Commencing 4.00pm

A period of 15 minutes will be allowed during the meeting for questions and comments from members of the public on matters relevant to the Town council. There should only be one speaker per topic, each member is allowed three minutes in which to speak (approximately). Questions MUST be received 7 days prior by email or post to the Clerk to mirfieldtowncouncil@gmail.com, with details of what they wish to speak about including the wording.

Recordings may be made at the meeting by attendees. Anyone intending to record proceedings should inform the Chairman or Clerk of the meeting of their intentions to record prior to commencement of the meeting. Anyone intending to record a meeting or part thereof, will be asked by the Chairman to identify themselves. All recordings must be made in accordance with any regulations relating to such matters and in accordance with Mirfield Town Council Recording Policy.

### AGENDA

MTC227/2019	<b>CHAIRMAN'S WELCOME AND REMARKS:</b>
MTC228/2019	<b><u>APOLOGIES FOR ABSENCE</u></b> 1.To receive apologies 2.To approve reasons for absence. (Members are reminded that apologies MUST be sent to the Clerk or Chairman if they are unable to attend.)
MTC229/2019	<b><u>DECLARATION OF INTEREST</u></b> To receive any declarations of interest to any item on the agenda including any pecuniary interests whether they have been declared under the Council's Code of Conduct or Members Register of Pecuniary Interests  For members to declare if they have been lobbied on any matters on the agenda
MTC230/2019	<b><u>CONFIRMATION OF MINUTES:</u></b> To approve the minutes of the ordinary meeting of 3 <sup>rd</sup> March 2020 as a true and correct record including payments of Nil and minutes of ordinary meeting 12 <sup>th</sup> May including payments of Nil.

<b>MTC231/2019</b>	<b><u>INTERNAL MATTERS:</u></b> To receive information on the following items and decide any action where necessary. 1. To approve Annual Return Annual Governance Statement 2019/2020 2. To approve Annual Return Annual Accounting Statements 2019/2020
<b>MTC232/2019</b>	<b><u>PUBLIC QUESTION TIME:</u></b>
<b>MTC233/2019</b>	<b><u>FUTURE MEETING DATES TO AGREE:</u></b> THE DATE OF THE NEXT FULL TOWN COUNCIL MEETING: <b>TBC</b> <b>Time Meeting Closed:</b> .....

<http://www.mirfieldtowncouncil.com>

*Lisa Staggs*  
Town Clerk

\*Details of how the press and public can attend the meeting are as follows:  
Town Clerk is inviting you to a scheduled Zoom meeting.

Topic: Full Council Meeting  
4.00 pm September 8<sup>th</sup> 2020

<https://us04web.zoom.us/j/75450742084?pwd=dUpTN2tpdTdwcNBSU0prQ3ZOT2t5UT09>

Join Zoom Meeting ID: 754 5074 2084 Password: 6FX9gh

Dial by your location

+44 131 460 1196 United Kingdom

+44 203 051 2874 United Kingdom

+44 203 481 5237 United Kingdom

+44 203 481 5240 United Kingdom

Meeting ID: 754 5074 2084 Password: 6FX9gh

Find your local number: <https://us02web.zoom.us/j/75450742084>